

SPRINGCREEK

Springcreek HOA Board Meeting

Tuesday, February 17

6:00 PM - 7:08 PM

Agenda

- I. Call meeting to order
- II. Roll Call
 - A. Bill Priebe - President
 - B. Galen Pape - Architecture
 - C. Crystal Dawson - Secretary
 - D. Darla Wigart - Treasure
 - E. Michael Worsley - Member at Large
- III. Review of Minutes
 - A. Changes made to January Minutes
 1. Add last names to Darla and Tracey in meeting minute notes
 2. Bill Priebe moves to approve, Galen Pape 2nd.
- IV. Opening Remarks/Insurance
 - A. Bill Priebe recognition to Matt, our insurance agent, and all his hard work to find Springcreek insurance over the last few months.
 - B. Auto-Owners policy will arrive by mail.
 - C. Refund for previous insurance that was declined last minute should be sent by check
- V. Finance Report
 - A. Darla Wigart provided financial updates and reported issues with FreshBooks bank connection preventing full reconciliation and accurate account level posting.
 - B. Account balances reported (as of January 15 to current connection issues)
 1. Checking - \$35,009.25
 2. Savings - \$25,255.52
 3. Lake Account - \$5,566.74
 - C. Dues Collection
 1. Approximate half of dues received; exact reconciliation pending FreshBooks connection.
 - D. Accounting Software
 1. FreshBooks is presenting integration issues; Daral Wigart is working with FreshBooks support.
 2. QuickBooks investigated as an alternative; pricing and feature limitations noted.
 - a) Darla Wigart will consult with a QuickBooks contact
 - E. Taxes and Forms
 1. Board discussed annual tax filing (reporting interest income). Darla Wigart to complete required tax forms and file by the March timeframe.
 - a) PayPal files own 1099 where needed.
 - F. Paid accountant/bookkeeping contractor for on-demand support

- VI. Committees and Architectural
 - A. Architectural requests received
 - 1. New fence
 - 2. Roof and siding application
 - 3. Reminder that the architectural request forms are found on the HOA website.
 - B. Compliance
 - 1. Letters must be reviewed and approved by all board members before compliance letters are sent out to HOA members.
 - C. Social
 - 1. Summer event - more to come
- VII. Lake
 - A. There are three members left on committee
 - B. First application has been paid for
 - C. Will Brain still allow access to the lake - reach out to the committee and see what will need to be done.
- VIII. Grounds/Lawncare
 - A. A Squared has been selected as the 2026 lawncare provider.
 - 1. Billing will be done monthly via QuickBooks.
 - a) Can send a check or CC through QuickBooks, but if sent through QuickBooks there will be a percent charge.
 - B. Would like for them to locate zones for sprinkler systems.
 - C. All lawncare bids are attached at end of minutes
 - D. Discussed adding a committee to oversee lawncare
 - 1. Bill Priebe and Michael Worsley requested to be part of that
- IX. HOA Signage/Helping other residents
 - A. Board would like to develop signs to include that this is a “Coveted HOA Community”
 - B. Log in the lake, the resident is on the elderly side and needs help. Can we extend a hand in helping neighbors in need.
 - 1. Contact them and see if we can set up a time/date.
- X. Old Business -
 - A. Website - Make sure residents know to go to the website for any forms and minute review and improve communication on Facebook.
- XI. Adjourn
 - A. Next meeting will be held on Tuesday, March 17th at 6 pm located at the Derby Public Library
 - B. Meeting ended at 7:08 pm

Minutes recorded - Crystal Dawson, Secretary