

**ORGANIZED VILLAGE OF SAXMAN  
REGULAR MEETING - FEBRUARY 5, 2024**

**CALL TO ORDER**

This meeting was called to order by Vice President Charles Denny at 4:44 PM. Zoom capabilities was available

**PRAYER** – Invocation was given by Nora DeWitt.

**ROLL CALL/QUORUM**

Roll Call was taken as follows:

**COUNCIL MEMBERS PRESENT:** President Joe Williams (joined by zoom at 5:37 pm), Vice President Charles (Chuck) Denny (arrived at 4:39 pm), Treasurer Trudi Swink, Secretary Carrie (Wallace) Denny, Council Members Caryl Williams, Claudia Boyd and Nora DeWitt.

**COUNCIL MEMBERS ABSENT/EXCUSED:** None

**OTHERS PRESENT:** Tribal Administrator Charlie White, Administrative Assistant Layla Kelly, Bookkeeper Amy DeTienne (left at 4:32 pm). A quorum was declared present and the meeting continued per the agenda (in packet).

**PUBLIC COMMENTS** None

**CONSIDERATION OF THE AGENDA** (in packets)

Motion/Seconded Nora Dewitt and Claudia Boyd to accept the agenda. The following agenda items were added: Move Finance Report to #1d and then proceed with the order of the agenda as is; Add City of Saxman Rezone (New Business); Add Far North Strategies Contract (New Business); Add Traditional Foods Coordination Resolution (New Business); Add Woodmizer Update (Old Business); Add Forestry Service Trees (Old Business). Questioned call; All in favor, motion carried.

**STAFF REPORTS**

**1 HEALTH CARE REPORT** Deferred as the next Health Board meeting is scheduled for next Monday.

**2 ADMINISTRATOR REPORT**

Charlie White added that the City of Saxman is looking at replacing the waterline by obtaining a grant and they need a letter of support. Council was wondering what the status is with the Strategic Plan. Charlie White was disappointed in not receiving anything and thought they should have at least sent a draft. Council was advised the two new 90 day hires are Layla Kelly and Amy DeTienne. The status of employee and contract employees was clarified and both are hired as employees. He explained the tribal flag was for the Tribe to send to Washington DC and they would display with the other tribal flags. The heat pump project was discussed.

Motion/Second Claudia Boyd and Caryl Williams to accept the written report from Charlie White. All in favor, motion carried.

**3 ADMINISTRATIVE ASSISTANT REPORT (in packet)**

Layla Kelly's written report stated she was moving forward with trying to obtain past meeting notes and minutes within the IRA building to put together and present to the Council. Meeting dates that need to be worked on include:

01/22/2024 (Regular Meeting) – Currently in progress from City of Saxman City Clerk  
Brianna Berg

01/08/2024 (Regular Meeting) – Currently in progress from Tribal Admin Assistant Layla  
Kelly

10/14/2023 (Regular Meeting)

10/09/2023 (Regular Meeting)

09/13/2023 (Regular Meeting)

Meetings from August, 2023

07/12/2023 (Regular Meeting)

07/06/2023 (Finance Meeting) – Do we need minutes for Finance Meetings?

06/12/2023 (Regular Meeting)

05/22/2023 (Regular Meeting)

Motion/Second Nora DeWitt and Claudia Boyd to accept the written report presented by Lala Kelly the Administrative Assistant. Layla Kelly added that she has reached out to Brianna Berg, City Clerk for the City of Saxman, regarding the election. She advised she is serving as the EPA Coordinator until someone gets hired for this position. The activity of the EPA Coordination was discussed and how this could work in Saxman. Question called. All in favor, motion carried.

**4 FINANCE REPORT (in packet) - deferred**

Bookkeeper Amy DeTienne's finance report was deferred due to her having to leave the meeting early.

**5 MAINTENANCE REPORT (packet)**

Motion/Second Caryl Williams and Claudia Boyd to accept the written maintenance report from Rick Makua. President Joe Williams reported Rick Maku is requesting a pressure washer and suggested this be put in the budget for next year. Question called. All in favor, motion carried.

**6 TRADITIONAL FOODS COORDINATOR REPORT**

**BACKGROUND:** Traditional Foods Coordinator Joe Williams will be absent from the meeting but has sent a written report (This was not in the packet). This was added as an agenda item for resolution before report.

**7 SAXMAN LOT UPDATE (in packet)**

President Joe Williams reported CCTHITA will be finding out from the land owner what the appraised price is and compare this to the Tribes' offer of \$35,000.

**8 COMMITTEE UPDATED** (In the packets was a notice to Tribal Citizens regarding food card program changes and an invoice from "3 Bears" involving a problem with non-food items

purchased by a Tribal Member). The invoice on purchased items was not discussed as Bookkeeper Amy DeTienne had to leave the meeting early.

Committee members Nora DeWitt, Caryl Williams, Trudi Swink, Tribal Administrator Charlie White and Bookkeeper Amy DeTienne met and reviewed the list of residents to verify they all are Tribal Members. The Committee shared their discussion regarding which enrollment cards to use (CCTHITA or KIC). It was determined either would work. Trudi Swink added that they looked over questioned applications and will have a meeting regarding these on Thursday, 02/22/24.

### **OLD BUSINESS**

#### **WOOD MIZER**

President Williams explained he would like to see clan house screens behind the totem poles and the wood mizer would be used to cut these screens. In talking with a local person (Dale P.) who owns two wood mizers he found out more about what size to receive and other items to purchase that will be needed. He stated he went ahead and purchased these items and they should be arriving in four to six weeks, once they confirm they have one on the floor. He stated the Forest Service would reimburse the Tribe for this expense.

The Council expressed concern regarding ordering this without confirmed revenue. It was thought we had the funds as the Tribe already put \$1000 towards this and what would occur since the company did not deliver as promised. The various problems regarding this was discussed. Also received was a quote from P&T Construction on the preparation of a pad for wood mizer. It was decided to have a committee meeting regarding the wood mizer to discuss further.

#### **FOREST SERVICE TREES**

President Joe Williams reported he asked the Forest Service about acquiring trees and was assured this was not an issue.

### **9 YOUTH & ELDER INFORMATION**

The Council discussed adding a youth and elder representative to the Council as advisors. It was concurred to move this to the next meeting.

### **NEW BUSINESS**

#### **10 CONTINUED TRIBAL BUDGET RESOLUTION (in packet)**

Motion/Second Nora DeWitt and Claudia Boyd to approve Resolution #2024.02.263, entitled Tribal Budget Resolution.

Motion/Second Nora DeWitt and Claudia Boyd to amend the motion to include an ending date of April 1, 2024. It was explained that this would allow the budgets to be brought forward and have in place before the election. Vote on the amendment. All in favor, motion carried

Vote on the main motion. All in favor, motion carried

**11 APPOINTING A PUBLIC RELATIONS (PR) COMMITTEE**

Motion/Second Claudia Boyd and Caryl Williams to appoint a Personal Relations (PR) Committee. All in favor, motion carried. This was discussed and some felt that this Committee would direct staff to do these tasks so it maybe better just to have the staff take care of this. Concern was expressed regarding the Community needing to know about the retrocession from CCTHITA. Council was reminded CCTHITA President Richard Peterson has scheduled a meeting with OVS on the 21<sup>st</sup> at 11 am. It was decided to provide refreshments. Trudi Swink called point of order. Question was called on the motion. Voice vote was given and the motion failed. President Joe Williams tabled the appointing of a PR Committee indefinitely.

**12 NEW TECHNOLOGY QUOTE**

Layla Kelly stated the new quote is for \$3,926.25 for three more tablets, three more keyboards and two year protection plans for the three tablets.

Motion/Second Joe Williams and Claudia Boyd to approve the purchase of the new technology quote of \$3926.25 for the three Surface Pro Tablets and keyboards, along with protection plans for each tablet. Roll call vote taken as follows: YES VOTE: Joe Williams, Trudi Swink, Chuck Denny, Claudia Boyd and Caryl Williams; NO VOTE: Nora DeWitt; ABSTAINING VOTE: none. Motion passes.

**13 TRAVEL – NOFOA CONFERENCE (in packets)**

Motion/Second Nora DeWitt and Claudia Boyd to table the NOFOA Conference indefinitely. All in favor, motion carried. Also requested was to move this discussion to the executive session as this is addressing personnel.

**14 ALASKA GRANT SYMPOSIUM (in packets)**

**BACKGROUND:** Sent in an email was an invitation to attend the Alaska Grant Symposium to be held April 5<sup>th</sup> from 10am to 4pm at the Egan Center in Anchorage. This one day conference is open to any Council Members and staff wishing to attend. Council agreed to defer this to the next meeting as more information is needed.

**ADDED AGENDA ITEMS**

**1 CITY OF SAXMAN REZONE (in packets)**

A special meeting will be held on February 8<sup>th</sup> at 4:30 pm to discuss this.

**FAR NORTH STRATEGIES** Defer to the next meeting.

**RESOLUTION FOR TRADITIONAL FOODS COORDINATOR POSITION (in packets)**

Motion/Second Nora DeWitt and Caryl Williams to grant a contract to Joe Williams and Charles Denny to be the Traditional Foods Coordinators.

Motion/Second Nora DeWitt and Caryl Williams to amend this motion to split the budgeted amount of \$25,000 between the two coordinators and pay 50% at the start and 50% at the end.

ROLL CALL ON AMENDMENT: YES VOTE: Nora DeWitt, Claudia Boyd, Caryl Williams; NO VOTE: Trudi Swink Carrie Denny; ABSTAINING VOTE: Joe Williams and Chuck Denny; Motion passes.

ROLL CALL ON THE MAIN MOTION: YES VOTE: Nora DeWitt, Claudia Boyd, Caryl Williams; NO VOTE: Trudi Swink, Carrie Denny; ABSTAINING VOTE: Joe Williams and Chuck Denny; Motion passes. Council agreed to defer further discussion to the next meeting.

### **EXECUTIVE SESSION**

The meeting was recessed to allow for an executive session at 8:06 pm and was called back to order at 8:45 pm.

**UNFINISHED BUSINESS** none

### **NEXT MEETING DATE(S)**

February 8, 2024 – Special meeting at 4:30 pm

February 21, 2024 – Meeting with CCTHITA President Richard Peterson at 11 am.

February 22, 2024 – Food Card Committee meets at 11 am to review the list of food card recipients

February 22, 2024 – Regular Council meeting at 4:30 pm

### **COUNCIL/PRESIDENT COMMENTS**

**President Joe Williams** stated his appreciation for all that was accomplished. He asked the Executive Council to provide a response to Brad of Far North Strategies regarding the Strategic Plan. The Executive Committee consists of President Joe Williams, Vice President Chuck Denny, Secretary Carrie Denny and Treasurer Trudi Swink.

**Vice President Chuck Denny** stated this was a good meeting and thanked everyone.

**Councilmember Caryl Williams** stated this was a good meeting and noted they were all learning as we go.

**Administrator Charlie White** stated this was a good meeting and noted there is always room for improvement. He felt there still is a long way to go.

### **ADJOURNMENT**

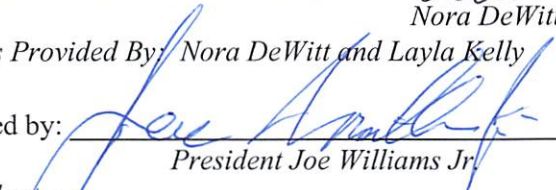
Motion/Second Nora DeWitt and Claudia Boyd to adjourn the meeting. All in favor, motion carried. The meeting adjourned.

Minutes Prepared & Submitted By:

  
Nora DeWitt

Notes Provided By: Nora DeWitt and Layla Kelly

Signed by:

  
President Joe Williams Jr.

Date of Meeting: August 05, 2024

Council Approved

Handouts:

Notice sent to Community Members regarding any unwanted vehicles they would like to be towed by OVS  
The Copy of draft letter to BIA regarding information required for review of OVS administering their 93-638 Programs

The copy of draft resolution giving notice to contract 93-638 funds directly from BIA