

## **ORGANIZED VILLAGE OF SAXMAN MEETING MINUTES**

**March 4, 2024 AT 4:00 PM**

### **CALL TO ORDER**

The meeting was called to order at 4:30 pm by Vice President Charles (Chuck) Denny.

### **PRAYER**

Invocation was made by Nora DeWitt, Vice President.

### **ROLL CALL CALL/QUORUM**

Present: President Joe Williams Jr., (arrived via, Zoom at 5:12 pm), Vice President Charles (Chuck) Denny, Treasurer Trudi Swink, Secretary Carrie Denny (Left at 6:33pm), Council members Nora Dewitt, Claudia Boyd and Caryl Williams.

### **OTHERS PRESENT**

Administrator Charlie White, Administrative Assistant Layla Kelly, Bookkeeper Amy DeTienne, Social Services Representative Jackie Johnson, Maintenance Supervisor Rick Makua, Grant Writers Brad & RONALDA Angasen (Zoomed in at 4:30 pm) and Forestry Service Kathy Tigues.

### **PUBLIC COMMENTS**

#### **Forest Service- Kathy Tigues**

Earlier this week we found out funds to purchase the Woodmizer were available. Upcoming in April are community engagement sessions. Invitations to different agencies went out in November. On April 16<sup>th</sup> a session will be held at the Discovery Center and on April 22<sup>nd</sup> a session will be held at the OVS IRA Office. Two to three years ago the navy started working with the Department of Agriculture for water systems. Proof of rural status, by physical address, is required for a hooligan fishing permit for a 5 gallon bucket per household from the Unek River.

Council inquired from Kathy Tigues funding clarification and expenses. She explained new funding from the Denali Commission and USDA Grants at 50/50 match. These are the grants purchasing the wood mizer. The Forest Service administration wasn't sure if the previous grant covered equipment purchase so the Forest Service administration found other funding. The grant funds of \$100,000.00 that the Forest Service has held for the past 2-3 years is still available for OVS/ IRA. Award notification by Forest Service has been sent to grant writers at Far North Strategies. RONALDA Angasan, Owner Of Far North Strategies, will send notification they received from Forest Service to OVS Administrator Charlie White to share with Council.

### **CONSIDERATION OF THE AGENDA**

Motion/Seconded by Nora DeWitt and Claudia Boyd to accept the agenda with the following additions,

Old Business: Woodmizer, New Business: Elections and Executive Session to discuss Maintenance Report, Finance Report and personnel. All in favor, motion carried.

### **APPROVAL OF MINUTES**

**1 FEBRUARY 8<sup>TH</sup>, 2024 SPECIAL MEETING MINUTES** Deferred until all corrections are made.

### **STAFF REPORT**

**2 Finance Report:** Amy DeTienne presented her written finance report.

Motion/Seconded by Nora DeWitt and Trudi Swink to approve finance report as presented.

All in favor, motion carried.

**3 Healthcare Report:** Nora DeWitt presented her verbal report

Motion/Seconded by Caryl Williams and Claudia Boyd to accept verbal Healthcare Report presented by Nora DeWitt. All in favor, motion carried.

**4 MAINTENANCE REPORT:** Rick Makua provided a written Maintenance Report.

Motion/Seconded by Nora DeWitt and Claudia Boyd to accept the maintenance report as presented. All in Favor, motion carried.

**5 SOCIAL SERVICES REPORT:** Jackie Johnson presented her Social Service verbal report.

Motion/Seconded by Claudia Boyd and Nora DeWitt to accept the Social Service Report as presented. All in favor, motion carried.

**6 ADMINISTRATOR REPORT:** Charlie White presented his written administrator report.

Motion/Seconded by Claudia Boyd and Nora DeWitt to accept the administrator report as presented. All in favor, motion carried.

**7 ADMINISTRATIVE ASSISTANT REPORT:** Layla Kelly presented her written administrative report.

Motion/Seconded by Claudia Boyd and Nora DeWitt to accept administrative report as presented. All in favor, motion carried.

**8 PRESIDENT'S REPORT:** President Joe Williams provided a written report and travel report.

Motion/Seconded by Nora DeWitt and Carrie Denny to accept presidents reports as presented. All in favor, motion carried.

### **OLD BUSINESS**

**9 ALASKA GRANT SYMPOSIUM & AML:**

**Background:** The topic of the Alaska Grant Symposium was deferred based on lack of information. Concern is where funding would come from to fund the trip.

Motion/Seconded by Nora DeWitt and Caryl Williams to approve Per Diem, Travel/Transportation, Lodging and any associating conference fees.

Motion/Seconded by Nora DeWitt and Caryl Williams to amend the previous motion to add in car rental only if hotel accommodate is not needed for President Williams. ROLL CALL VOTE TAKEN AS FOLLOWS: YES VOTE: Joe Williams, Trudi Swink, Carrie Denny, Nora DeWitt, Claudia Boyd, Caryl Williams; NO VOTE: None: ABSTAINING VOTE: None; Amendment passes.

Question called on the main motion. ROLL CALL VOTE TAKEN AS FOLLOWS: YES VOTE: : Joe Williams, Trudi Swink, Carrie Denny, Nora DeWitt, Claudia Boyd, Caryl Williams; NO VOTE: None: ABSTAINING VOTE: None; Main motion passes.

**10 Creation of OVS Flag** Defer until we have an idea of what it would look like.

**11 Donation to Former Council Members Family**

Motion/Seconded Joe Williams and Trudi Swink to donate \$250 toward previous Councilmembers family and use Small Tribes Funding. ROLL CALL VOTE TAKEN AS FOLLOWS: YES VOTE: Joe Williams, Trudi Swink, Carrie Denny; NO VOTE: Nora DeWitt, Claudia Boyd and Caryl Williams: ABSTAINING VOTE: None; TIE VOTE CALLED AND THE CHAIRPERSON HAD TO VOTE TO BREAK THE TIE AND Chuck Denny voted yes; Motion passes.

Councilmember Nora DeWitt “for the record” stated there is no line item in the budget to cover this expense and that needs Council action. She was concerned about meeting audit restrictions.

Motion/Seconded Joe Williams and Trudi Swink to create a line item “Donations/Miscellaneous” in the Small Tribes Budget. All in favor, motion carried.

**12 School House Rental Agreement**

Motion/Seconded Nora DeWitt and Claudia Boyd to have the President and Tribal Administrator Charlie White go over to the City of Saxman for a letter of forgiveness for the Schoolhouse rental as soon as possible to close the 2023 books for audit. All in favor, motion carried.

**13 Carry Over Contract** Defer to Policy Committee for review of contract.

**14 Traditional Foods Coordinator Contract**

Motion/Seconded Nora DeWitt and Claudia Boyd to approved the revised contract. ROLL CALL VOTE TAKEN AS FOLLOWS: YES VOTE: Nora DeWitt, Claudia Boyd, Caryl Williams; NO VOTE: None: ABSTAINING VOTE: Joe Williams and Trudi Swink; Motion passes.

**NEW BUSINESS**

**15 Saxman National Telecommunications and Information Administration (NTIA)**

**BACKGROUND:** The Admin Assistant received an email from the grant writers. It was brought to attention from President Williams to present the suggested letter to the Council.

Motion/Seconded Nora DeWitt and Claudia Boyd to submit this letter of support to AVI (Alaska Village Initiatives) requesting participation to the AVI Consortium. All in favor, motion carried.

**16 Creation of Policy Committee**

Nora DeWitt, Caryl Williams and Claudia Boyd were appointed to this Committee.

**17 Zoom Policy** Defer to Policy Committee

**18 Surface Pro Tablets Training**

Friday, March 8<sup>th</sup> at 10am the Council training is scheduled.

**19 Policy for Added Agenda Items** Defer to Policy Committee

**20 Policy for No Action Item Handouts** Defer to Policy Committee

**EXECUTIVE SESSION**

Went into executive session at 7:40 pm. Came out of Executive session at 8:21 pm.

**UNFINISHED BUSINESS** none

**NEXT MEETING DATE**

March 19<sup>th</sup> at 4:30 pm

**COUNCIL/PRESIDENT COMMENTS**

Secretary Caryl Williams: Enrollment committee needs to meet ASAP.

Charlie White – Productive meeting.

**ADJOURNMENT**

Motion was made to adjourn the meeting at 8:25 pm.

Submitted by: Caryl Williams

Corrected, Prepared and Submitted on 6/20 by Caryl Williams

Draft Minute Notes by: Layla Kelly, Tribal Administrative Assistant

Signed by: Joe Williams Jr. Date of Meeting: July 22, 2024  
President Joe Williams Jr. Council Approved