

**ORGANIZED VILLAGE OF SAXMAN
SPECIAL MEETING – NOVEMBER 11, 2023**

CALL TO ORDER

This meeting was called to order by President Joe Williams Jr. at 10:00 AM. Zoom capability available.

PRAYER – Opening Prayer was given by Nora DeWitt.

ROLL CALL/QUORUM

Roll Call was taken as follows:

COUNCIL MEMBERS PRESENT: President Joe Williams, Vice President Charles (Chuck) Denny, Secretary Carrie (Wallace) Denny, Council Members Caryl Williams, Claudia Boyd and Nora DeWitt.

COUNCIL MEMBERS ABSENT/EXCUSED: Treasurer Trudi Swink

OTHERS PRESENT: Tribal Administrative Assistant Layla Kelly, Tribal Administrator Charlie White, Minute taker/Trainer Brianna Berg (City Clerk for City of Saxman).

A quorum was declared present and the meeting continued per the agenda.

PUBLIC COMMENTS None

CONSIDERATION OF THE AGENDA

Motion/Second Chuck Denny and Carrie Denny to approve the agenda with a change to move item #6 up on the agenda in front of item #1 under New Business. All in favor. Motion carried.

NEW BUSINESS

6 SWEARING IN NEW COUNCIL MEMBERS

Secretary Carrie Denny administered the oath of office to newly appointed Councilmember Claudia Boyd and Caryl Williams. An oath of office statement was provided, signed by both and given to the Assistant Layla Kelly to file. Mentioned was the Confidentiality Agreement and Code of Ethics be provided and signed by the new Councilmembers.

2 BIA PROVIDERS CONFERENCE

BACKGROUND: Requesting Council approval to attend BIA Providers Conference in Anchorage, AK., Nov. 27th – 30th. All Councilmembers and staff including the grant writers should attend. Council should approve per diems, travel/transportation, lodging and any associated conference fees.

President Joe Williams presented the agenda items for information and asked each Councilmember if they will attend:

Caryl Williams not available after December 8, 2023.

Chuck Denny would rather stay so he can chair the regular meeting on November 27, 2023.

Carrie Denny unable to travel due to her job.

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Claudia Boyd is able to travel.
Nora DeWitt not sure.

Joe Williams stating it would be important the new Tribal Administrative Assistant attend. He thought to set up zoom so those in Anchorage can participate.

Motion/Second Chuck Denny and Nora DeWitt to send all Councilmember to the BIA Providers Conference and pay all travel/transportation, per diem and fees associated.

Motion/Second Nora DeWitt and Chuck Denny to amend the main motion to send those Councilmembers that are able to attend and to include Tribal Staff and our Grant Writer to this conference and include per diem, transportation, lodging and any associated fees.

ROLL CALL VOTE CALLED ON THE AMENDMENT: YES VOTE: Chuck Denny, Carrie Denny, Nora DeWitt, Claudia Boyd and Caryl Williams; NO VOTE: None; ABSTAINING VOTE: None; Motion passes.

ROLL CALL VOTE CALLED ON THE MAIN MOTION: YES VOTE: Chuck Denny, Carrie Denny, Nora DeWitt, Claudia Boyd and Caryl Williams; NO VOTE: None; ABSTAINING VOTE: None; Motion passes.

It was noted Claudia Boyd, Joe Williams and Layla Kelly will be attending at this time and staff will wait on whether or not the other Councilmembers can attend.

2 IGAP TRAINING

Motion/Second Chuck Denny and Nora DeWitt to approve travel/transportation, per diems, and associated fees for the IGAP training in Anchorage on December 4th – 8th, 2023 and send Joe Williams, Claudia Boyd and Layla Kelly. ROLL CALL VOTE CALLED: YES VOTE: Chuck Denny, Carrie Denny, Nora DeWitt, Claudia Boyd and Caryl Williams; NO VOTE: None; ABSTAINING VOTE: None; Motion passes.

3 STRATEGIC PLANNING WORKSHOP

President Joe Williams verbally presented this agenda item. He requested that Councilmembers inform on whether they can attend or not. He mentioned travel plans and thought the place most likely would be Seattle, WA.

Motion/Second Chuck Denny and Claudia Boyd to send the Tribal Council, Tribal Administrator, Administrative Assistant and the Grant Writers to the Strategic Planning Workshop in Seattle, WA on January 12th – 15th and pay per diem, travel/transportation, lodging and associated fees.

ROLL CALL VOTE CALLED: YES VOTE: Chuck Denny, Carrie Denny, Nora DeWitt, Claudia Boyd and Caryl Williams; NO VOTE: None; ABSTAINING VOTE: None; Motion passes.

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4 BOOKKEEPER BANK ACCESS

Motion/Second to allow the new Bookkeeper Amy DeTienne be allowed to have online banking access to fulfill her work duties. Charlie White mentioned that the Bookkeeper has started and will work 30 hours a week and there would be an accounting firm reviewing her work each month. Chuck Denny explained in the past there was only four signers and he asked to have Charlie White the Tribal Administrator be added on as a signer.

Motion/Second Chuck Denny and Nora DeWitt to amend the previous motion to add Charlie White as an added signer to Resolution #11.2023.07 and to approve the resolution along with allowing the new bookkeeper to have online bank access to fulfill her work duties.

ROLL CALL VOTE CALLED: YES VOTE: Chuck Denny, Carrie Denny, Nora DeWitt, Claudia Boyd and Caryl Williams; NO VOTE: None; ABSTAINING VOTE: None; Motion passes.

5 RESOLUTION #11.2023.07, RESOLUTION AUTHORIZING BANK SIGNERS

Motion made regarding this under agenda item #4.

6 SWEARING IN NEW COUNCIL MEMBERS

Moved up on the agenda and taken care of previous.

EXECUTIVE SESSION None

NEXT MEETING DATE(S)

November 20th, 2023 Workshop and agenda meeting for November 27th 2023-Regular meeting
November 27th, 2023 In person in Anchorage as well as zoom for Councilmembers not able to attend the BIA Providers Conference.

COUNCIL/PRESIDENT'S COMMENTS

Councilmember Nora DeWitt stated she was happy to be home and able to be present for the meeting. She complained being on zoom there were times she had a hard time hearing. She was glad they were having Strategic Planning and noted there was a lot to look into for the future, look at what went wrong in the last two years and fix whatever occurred. She stated as we go into sessions we need to start a list of questions or concerns we have so our staff has them addressed and ready for our work session. She welcomed Caryl and Claudia and was very pleased they came forward to serve. She enjoyed the meeting.

Councilmember Claudia Boyd stated she was surprised when she got on the Council and was glad to be here. She stated the Community is really important and we need Saxman to go into a positive direction as we work together.

Vice President Chuck Denny welcomed Caryl and Claudia to the Council and felt this was a good meeting. He expressed his appreciation.

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Tribal Administrator Charlie White stated he was happy to be here on Saturday and welcomed the new Councilmembers. He stated strategic planning is one of the most important things for a Council to do.

Tribal Administrative Assistant Layla Kelly stated she was happy for the position and being at the meeting. She shared her appreciation for the City Clerk of Saxman Brianna Berg's training and helping her catch up on the minutes.

City Clerk for City of Saxman/Trainer Brianna Berg expressed her appreciation for the opportunity to assist both the Council and staff. She stated she felt very welcomed and excited for the future of OVS.

President Joe Williams stated he was glad to have a full Council. He stated the issue of lack of minutes is something that the Council has been struggling with so now we just have to play catch up and he felt that this was encouraging. He expressed his appreciation to the City of Saxman for allowing the use of their City Clerk to assist OVS. He noted this was Layla Kelly's first meeting and he felt she was the best choice out of all those that applied. He felt she would truly help OVS in time to come.

ADJOURNMENT

Motion/Second Nora DeWitt and Claudia Boyd to adjourn the meeting AT 11:18 PM. All in favor. Motion carried.

Submitted By: Nora DeWitt
Retyped Minutes (corrected & formatted) by Nora DeWitt
Notes Provided By: Nora DeWitt, Chuck Denny, Brianna Berg and Layla Kelly (Minutes provided)

Signed by President Joe Williams Jr. Joe Williams Jr.
Date of Approval by Council: July 22, 2024