

**ORGANIZED VILLAGE OF SAXMAN
REGULAR MEETING – APRIL 29, 2024 AT 6:00 PM**

CALL TO ORDER

This meeting was called to order by President Joe Williams at 6:02 PM per agenda (in packet). Zoom capability is available.

PRAYER

Invocation given by Nora DeWitt.

ROLL CALL/QUORUM

Roll call taken as follows:

COUNCIL MEMBERS PRESENT: President Joe Williams, Vice President Nora DeWitt, Secretary Caryl Williams, Treasurer Charles (Chuck) Denny (at 6:03 pm) and Council Members Carrie Denny, Mike DeWitt and Trudy Swink (at 6:06).

COUNCIL MEMBERS ABSENT/EXCUSED: none

OTHERS PRESENT: Administrator Charlie White, Administrative Assistant Layla Kelly, Bookkeeper Amy Detienne.

A quorum was declared present and the meeting continued.

PUBLIC COMMENTS

1. Forestry Service

CONSIDERATION OF THE AGENDA

Motion/Second N.DeWitt and Chuck Denny to approve the agenda. The following items were added: N.DeWitt asked to add Election Certification and to have the Oath of Office to the elected Council Members right after consideration of the agenda once election results are certified; Add the Strategic Plan under Old Business; and under New Business add Special Workshop of the Council to address course of action going forward on all matters of the Tribe. All in favor, motion carried.

ELECTION REPORT AND CERTIFICATION

Layla Kelly reported there were two challenged ballots and explained: One had voted for Trudy Swink two times and Gabriella Blair two times; and the other had voted for Gregorie Makua three times. Nora DeWitt explained if it is not clear who the vote is for in a specific section but on the same ballot thus it could not be determined.

Motion/Second by Nora DeWitt and Caryl Williams to uphold the rejection of both ballots in their entirety, as determined by the election judges. All in Favor, motion carried.

Tribal Administrative Assistant Layla Kelly reported she prepared a Resolution on certifying the election and declaring the election outcome. The election tallies are reported as follows:

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Three seats for a term of two years: Charles Denny 15 votes, Caryl Williams 19 votes, Mike DeWitt 15 votes, Gabriella Blair 4 votes, Frank Seludo 1 vote.

One seat for a one year term of office: Claudia Boyd 11 votes, Chelsea Morey (Reeves) 1 vote, Trudi Swink 14 votes.

One year term for office of President: Joe Williams 16 votes, Mike DeWitt 1 vote, Lee Wallace 1 vote, Amos Gray 2 votes, Frank Seludo 1 vote.

Motion/Second Nora DeWitt and Caryl Williams to approve Resolution #2024.04.265 entitled, A RESOLUTION OF THE TRIBAL COUNCIL OF THE ORGANIZED VILLAGE OF SAXMAN, ALASKA CERTIFYING AND DECLARING THE RESULTS OF THE REGULAR ELECTION, (President Joe Williams, Council for a one year term Trudi Swink, Council members for two year terms Charles Denny, Caryl Williams and Mike DeWitt; HELD APRIL 18TH, 2024 AND ESTABLISHING AN EFFECTIVE DATE. All in favor, motion carried.

The Council agreed to have the Election Policy go the Policy Committee for review and update for the next election.

ELECTION OF OFFICERS

President Joe Williams opened nominations for Vice President:

Chuck Denny nominated Nora DeWitt and there were no other nominations. Current Secretary Carrie Wallace was directed to cast a unanimous ballot for Nora DeWitt to be Vice President.

President Joe Williams opened nominations for Secretary:

Nora DeWitt nominated Caryl Williams and there were no other nominations. Current Secretary Carrie Wallace was directed to cast a unanimous ballot for Caryl Williams to be Secretary.

President Joe Williams opened nominations for Treasurer:

Carrie Denny nominated Trudi Swink. Nora DeWitt nominated Chuck Denny. Ballots were cast and Chuck Denny was declared the Treasurer.

APPROVAL OF MINUTES

2. FEBRUARY 8, 2021 SPECIAL MEETING MINUTES AND

3. MARCH 4, 2024 REGULAR MEETING MINUTES

Draft minutes were presented and N.DeWitt asked to meet with the Tribal Administrative Assistant to make corrections to the minutes and both were deferred.

STAFF REPORTS

4 Finance Report

Bookkeeper Amy DeTienne presented the finance reports (in packets) which included the expenses for the Rural Cap, ARPA, LATCF, STG and IGAP. It was noted these reports did not include any revenue. This was discussed noting the following:

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- Reimbursements in the approximate amount of \$25,000 is due from CCTHITA for year 2023
- \$200,000 Rural Cap Grant has to be spent by the end of May
- The ARPA Grant ends 12/31/2024. A full grant report is requested. It was noted 79 households applied for assistance the first month, then in March there was 94 households and in April there were 81 households. It was brought to the Council's attention 3 Bears was having a problem with cards being stolen and asked for the Committee's assistance to deal with this. The Committee consists of Trudi Swink, Caudia Boyd, Nora DeWitt, and Bookkeeper Amy DeTienne.
- The LATCF Grant has an additional \$20,000 awarded. Charlie White thought it is at \$160,000. An itemized report was requested on the charges from Far North Strategies in the amount of \$8415.24
- The IGAP Grant period is Jan. 2024 to Dec. 2024. The report needs to reflect cash on hand. Tribal Administrator reported he wrote the job description and would advertise the job this week. He stated this grant is to build capacity for environmental issues, address hazardous waste, cleaning yards, solid waste and other programs. He stated they can test water quality at homes and do capacity building for businesses.

Motion/Second Nora DeWitt and Caryl Williams to send a letter to CCTHITA regarding the amount owed for 2024 and 2023 and request immediate payment. It was explained reimbursements are submitted to CCTHITA and they use the form Jay Johnson's accounting firm used.

The funds used for the purchase of the woodmizer was from the ARPA funds and will be reimbursed once the Forest Service and Denali Commission funds are received. An idea of having a plan for the woodmizer was suggested. President Joe Williams stated there are extra costs consisting of extra parts, shipping and saw blades. Also the need for electricity, bathroom facilities and a covering for the pad. Joe Williams noted the grant is for \$100,000 and thought the money beyond the \$87,000 for the woodmizer could be used for this.

Council discussed a project President Joe Williams would like to undertake, and this is to place 3X12 house screens behind each totem pole. It was mentioned the Tribe is not the owners nor the caretakers of the totem poles and this was further discussed.

A vehicle was damaged when the crew was delivering fish. It was felt that the Tribe should be responsible for the repairs and possibly our liability insurance might cover this. It was decided for the owner of the vehicle to submit a claim along with quotes on the repairs.

Council discussed the Food Grant and the following is noted:

- Time it takes to process the fish and a need to have a refrigerator at the Tribal Office. How to deliver the fish to overcome this problem. The amount of salmon, delivery of salmon, personal vehicle use, possible list of tribal citizens, thought there are 90 to 144 homes and noted they need to be Tribal Citizens.

Point of Order was called by Council Member Trudi Swink.

5. FEMA Report

Layla Kelly provided a written report (in packet) explaining she became ill at the training and was sent home because she was unable to complete the training but she can go back and complete the training when she is able.

Florence McGilton reported she attended the FEMA training, completed it and provided a written report and copies of FEMA Center For Domestic Preparedness Certificates of completion for the training she completed and it was provided as follows (in packet):

- Emergency Management and the Public Information Officer
- Special Needs Population Considerations During Emergency Response
- Autism Awareness For Emergency Services
- MGT-383: Emergency Operations Plans For Rural Jurisdictions
- PER-294: Testing An Emergency Operations Plan In A Rural EOC
- Natural Disaster Awareness For Community Leaders
- PER-294: Testing An Emergency Operations Plan In A Rural EOC
- MGT-449: Community Based Planning For All-Hazards Threats In Tribal Nations
- Emergency Operations Plans For Rural Jurisdictions
- Communicating Effectively In An Emergency

6. SOCIAL SERVICES REPORT

Jackie Johnson, Social Worker did not attend the meeting but provided a brief written report (in packet).

7. HEALTHCARE REPORT

KIC/OVS Health Board Representative Nora DeWitt gave an oral report.

President Joe Williams reported he spoke with Valerie Davidson, CEO of ANTHC regarding witnessing an elder waiting for 5 hours for patient housing. He stated 6 months ago he had to wait 3.5 hours and the last time he only had to wait 20 minutes. He felt this was a big improvement.

Councilmember Trudi Swink reported problems she had with housing and an escort. She said they refused her housing and gave her a list of hotels she could call. She called KIC after hours and they were able to help her and she was able to acquire housing.

8. FOOD CARD COMMITTEE REPORT No meetings were required

9. MAINTENANCE REPORT (In packet)

Council suggested if there were items needed for maintenance these should be brought forward as a budget request. It was reported in a conversation with Mayor Dial there were funds through tourism that was available for maintenance and this could be looked into.

10. TRADITIONAL FOODS REPORT

Project Coordinator Chuck Denny stated they got about 25 boxes of fish vacuumed sealed. He stated they had five workers assisting and they had to vacuum seal the red snapper. Layla Kelly obtained a list of households from the City of Saxman and they used this to distribute the fish. He said it took four days to try and get this all delivered. Council discussed the damage to a worker's vehicle and what should be done about this. Council discussed serving only Tribal Members and how this could be monitored.

11. WOODMIZER UPDATE REPORT

President Joe Williams reported the money for this expense is coming. He explained initially Cape Fox wanted to include this in a tour for this summer but because the woodmizer won't be on a pad and set up this will not be done. He stated training for this will be paid by CCTHITA in Anchorage or Portland, Oregon or possibly in Ketchikan. The involvement of Daanaa Saati (Community Development Corporation of the City of Saxman, Cape Fox Corporation and the Organized Village of Saxman) was discussed. Council discussed a conflict that may arise with the Tribe's consulting firm in Anchorage as CDC maybe contracting with them.

OLD BUSINESS

12. SCHOOL HOUSE RENTAL AGREEMENT

Tribal Administrator reported he sent the last agreement to the City of Saxman's Administrator about a month ago and they have not responded. This is needed for the 2023 audit.

NEW BUSINESS

13. 2024 ELECTION RESULTS – Agenda item was moved to immediately follow Consideration of the Agenda and was addressed earlier in the meeting.

MOTION TO EXTEND THE MEETING

Motion/Second Nora DeWitt and Trudi Swink to extend this meeting to continue until 10:00 PM and either recess or adjourn the meeting. Verbal vote taken with 5 in favor and one opposed. All in favor, motion carried.

UNFINISHED BUSINESS

STRATEGIC PLAN

President Joe Williams reported the plan is printed and will be coming in the mail. The process of preparing the strategic plan was discussed and concern was expressed regarding the full Council not having the opportunity to review the plan prior to it being printed. Previously discussed under the Finance Report was the invoice from Far North Strategies, LLC in the amount of \$8415.24 and an itemization of this invoice is requested.

COUNCIL MEETING TO DISCUSS ADMINISTRATIVE CONCERNS

Nora DeWitt asked to schedule a workshop for the Council to discuss concerns and items the Council needs to address. It was concurred to have this meeting on May 15th at 5:00 and to have dinner available.

GRADUATING SENIORS

Caryl Williams asked about what could be done for the graduating seniors as it would be good to acknowledge their accomplishment. President Joe Williams appointed a committee to address this and Caryl Williams was appointed Chair. Nora DeWitt and Carrie Denny also were appointed to serve.

EXECUTIVE SESSION None

NEXT MEETING DATE(S)

First Monday of May – May 6, 2024

Third Tuesday of May – May 21, 2024

May 13, 2024 next meeting date @ 5:00 PM

May 15, 2024 Council Only at 5:00 PM with dinner served

May 21, 2024 as the second meeting date

COUNCIL PRESIDENT COMMENTS

Council Member Trudi Swink congratulated the new Executive Officers.

Treasurer Chuck Denny gave congratulations.

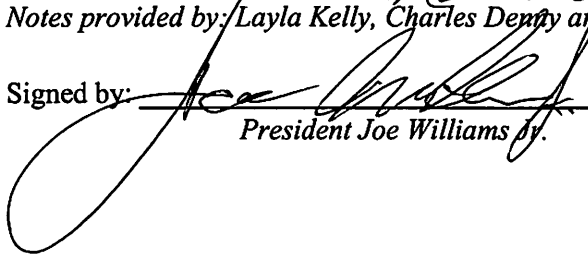
Council Member Mike DeWitt expressed excitement to see things moving forward and to positively impact the community.

President Joe Williams gave congratulations and felt it was a good meeting.

ADJOURNMENT

Motion/Second Chuck Denny and Nora DeWitt to adjourn the meeting. All in favor, motion carried.

Submitted By Nora DeWitt : 
Notes provided by: Layla Kelly, Charles Denny and Nora DeWitt

Signed by:  Date of Meeting: July 22, 2024
President Joe Williams *py.* Council Approved

Handouts provided at the meeting:

State of Union – Organized Village of Saxman 2023 prepared by President Joe Williams
Report on the Tribal Strategic Planning by THRHA April 25, 2024; Juneau, AK prepared by President Joe Williams

President Joe Williams Trip Report April 1st – 12th, 2024

President Joe Williams Travel Report March 10-15, 2024 (RES 2024)

President Joe Williams 14th Annual Director & Council Member Training Course, March 20, 2023 in Anchorage, AK