

Central SD Enhancement District
Board Meeting
Held in person and via Zoom
CSDED Board Room, Pierre SD
Thursday, October 13, 2022, at 10AM CST

Attendees in person: Gloria Hanson, Krysti Barnes, Kevin Hipple, Greg Yackley. Jay Drayer, Marnee Dooley, Paul Mehlhaff, David Reiss, Nicole Gordon, Malinda Hetzel. Via Zoom: Mary Ducheneaux, Vikki Day, LaJena Gruis, Jenny Galbraith, Susan Lamb, Rondha Hiller, Stacy Pinney, Kristy Honeywell, Amanda Frink.

Call to Order: the meeting to order at 10AM CST by Chairwoman Hanson.

Introductions: Introductions were made around the room and via zoom.

Additions to the Agenda: Director Reiss requested to add the Financial Report to the agenda

Approval of the Agenda: Motion was made to approve the agenda with additions by Kevin Hipple, second by Greg Yackley. There being no further comment, all voting aye, motion carried.

Approval of the July 7, 2022, Minutes: There being no corrections to the minutes a motion to approve was made by Vikki Day, second by Krysti Barnes. All voting aye, motion carried.

Resignation of Executive Director Reiss: Director Reiss presented his resignation to the board, expressed his gratitude of the board and his confidence in this move for the future of the District moving forward. The board took the opportunity to express their gratitude to Reiss for the work he has done on behalf of the District stating that he will be missed. A motion to accept the resignation of Director Reiss was made by Krysti Barnes, seconded by Vikki Day. There being no further comments, all voting aye, motion carried.

Appointment of new Executive Director: Chairwoman Hanson presented Nicole Gordon to the board as the pick for new Executive Director. Gordon comes with a background in banking and finance. Former Director Reiss shared his recommendation of Gordon to the board noting Gordon's banking background, public speaking, interpersonal skills, and leadership skills. Chairwoman Hanson invited Gordon to share a bit about herself with the board which Gordon noted her family and the activities she is involved in within the community. Motion was made by Greg Yackely to approve the appointment of Nicole Gordon as Executive Director of CSDED, second was made by Krysti Barnes. There being no further comment, all voting aye, motion passed.

Review of amended job descriptions and revised staffing plan: Request was made to enter Executive Session for personnel, staff left the meeting. Board discussed revised roles, PD's and staffing plan. Session ended; staff returned. Motion to approve job descriptions and staffing plan as discussed made by Krysti Barnes, seconded by Vikki Day. There being no further comment, all voting aye, motion carried.

Authorization to amend bank, financial and contractual signatory: Reiss explained that this would remove his signature authority and give Nicole Gordon the signature authority of the Executive Director. Discussion followed about when that authority would be effective with a decision of immediately. Motion to authorizes amending the bank, financial and contractual signatory on behalf of Central SD Enhancement District effective October 13, 2022, made by Kevin Hipple, second by Jay Drayer. There being no other comments, all voting aye, motion carried.

Financial Report: Outgoing Director Reiss discussed the current financials with the board reviewing upcoming reimbursement and state and federal report that Reiss will work with Gordon on so that she learns the process. Request from board to view the previous financial report was made and questions were answered based on upcoming projects, reporting, 2023 membership dues including a Brownfield Site Inventory project. Reiss presented a receipt for a flight to the NADO conference that he had planned to attend in the next week. Reiss stated that he was able to transfer the conference registration and the hotel to Nicole Gordon but that United would not transfer the flight to anyone else, but that they would leave a credit in his name. Reiss stated that he would reimburse the District for the cancelled flight to the amount of \$701.50. Motion to accept the reimbursement from David Reiss for an unused airline ticket in the amount of \$701.50 made by Jay Drayer, seconded by Kevin Hipple, there being no further comment, all voting aye, motion carried.

Adjournment: There being no further business to bring before the board, Chairwoman Hanson declared the meeting adjourned at 10:40AM CST.