

## Central South Dakota Enhancement District Board Informal Meeting Notes

Tuesday, November 19, 2019

CSDED Board Room

Attendees: Ron Van Den Berg, Gloria Hanson, Vicki Day, Krysti Barns, Scott Amundson, David Reiss, Paul Mehlhaff, Jennie Palmer, Malinda Hetzel

Call to Order: Chairwoman Day called the meeting to order at 1:35 PM CST. It was discussed and determined that a Quorum was not present making the meeting informational only.

Final Report: Director Reiss reviewed the financial report. It was reported that Marleen is paid in full.

District works: Director Reiss reviewed the district works report briefly covering the various ongoing projects, the applications that are currently being worked on and pointing out the various projects that are close to closing or are complete.

Technology Updates: Director Reiss reviewed the install of an interoffice server as a space to back up the computers in the office so that we don't lose important files should a computer crash. Reiss also updated everyone on the new District Website that is up and live.

District Logo Discussion: Director Reiss explained how the logo that we have was easy to bypass the trademark laws as we are able to use our own name without any legalities.

District 3-Year EDA Review: Director Reiss shared the review letter received from the EDA and discussed ways that the District is already complying with the recommended changes within the District. He also discussed that the upcoming EDA renewal process is going to be a lot easier as we only have to update the items in the current progress report to reflect the changes of this past year. He shared that the research is being kept up to date stating that Malinda has been collecting the information needed for the update.

District Bylaws Amendments: Director Reiss shared the Whistleblower Protection policy that he has been wording and briefly discussed the need for Board Term Limits. There was discussion about the wording in the Whistleblower policy as to whom the staff should be able to turn to in the executive board. Director Reiss asked the advice of the Board in attendance what their thoughts and experience was and will take that in to consideration as he finalizes the draft.

Director Reiss mentioned that the District Strategic Planning would likely be in March.

District Personnel Policy Discussion: Director Reiss presented the changes to the District Insurance Plans to the Executive Board who asked input from the staff about the current plan. After hearing the input and discussion it was advised to stay with the same plan for the next year.

At this point Director Reiss excused staff and guests to discuss Personnel Policy concerning salaries and the Technology Policy with the Executive Board.

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