

Central SD Enhancement District  
Board Meeting  
CSDED Board Room and Zoom Conferencing  
Wednesday, January 29, 2024

Attendees: Dianna Knox, Jamalia Franzen, Krysti Barnes, Kevin Hipple, Bill Abernathy, Gary Grittner, David Reiss, Malinda Hetzel, David Reiss, Via Zoom: Randy Brown, Harry Weller, Kerri Venard, Gloria Hanson, Paul Mehlhaff, Vikki Day, Phil Burtch, Rondha Hiller.

Call to order: Krysti Barnes, Secretary/Treasurer, called the meeting to order at 1:30PM Central.

Introductions: Introductions were made around the room and via zoom as there were new members on board.

Additions to the agenda: Authorization to amend the banking and financial signatory be added after the board elections.

Approve the Agenda: A motion to approve the agenda with additions made by Bill Abernathy, seconded by Kevin Hipple. All voting aye, motion carried.

Approval of November 14, 2024, meeting minutes: A motion to approve November 14, 2024, meeting minutes made by Vikki Day, second by Jamalia Franzen. All voting aye, motion carried.

Financial Report: Director Reiss reviewed the accounts and financials with the board. Motion to accept the financial report made by Jamalia Franzen, second by Bill Abernathy. All voting aye, motion carried.

District works: Director Reiss reviewed the new, current and ongoing work with the board. Reiss shared the various stages these works are at and the role that CSDED has with the administrative aspect of the projects with assistance from staff who fielded questions about various projects.

Authorization for CSDED Credit Card for David Reiss:

A motion to approve a credit card for David Reiss with a limit of \$2,500.00, made by Jamalia Franzen, second by Bill Abernathy. All voting aye, motion carried.

Adoption of the amendments to CSDED Personnel Policy-Travel Expenses: Director Reiss reviewed the various changes and additions to the travel expenses portion of the personnel policy. Directed to add in a subsection addressing when the reimbursement request is due.

6.c. All travel expense reimbursement requests must be claimed within 30 days of travel.

Motion to approve amendments to the CSDED Personnel Policy-Travel Expenses with requested changes made by Bill Abernathy, second by Jamalia Franzen. All voting aye, motion carried.

2024-2029 CEDS Discussion and Adoption: Director Reiss and staff discussed the various points of the Comprehensive Economic Development Strategy and what it is with the board.

Motion to adopt the 2024-2029 CEDS made by Bill Abernathy, second by Jamalia Franzen. All voting aye, Gary Grittner abstained, motion carried.

District Board Elections, CSDED Election Committee: The nomination committee brought suggestions to the board by motions.

Motion to elect Krysti Barnes as Chairperson of the board by Jamalia Franzen, second by Vikki Day. Motion to elect Kevin Hipple as Chairperson of the board by Gary Grittner, Second by Randy Brown. Motion to cease nominations by Vikki Day, second by Diannia Knox all voting aye, motion carried. Vote by rollcall. Rollcall votes for K. Barnes: Krysti Barnes, Vikki Day, Dianna Knox, Randy Brown, Kevin Hipple, Jamalia Franzen. Rollcall votes for K. Hipple: Gary Grittner. Motion to elect Krysti Barnes as Chairperson carried.

Motion to approve Bill Abernathy as member at large to the CSDED board of directors made by Jamalia Franzen, second by Randy Brown. All voting aye, motion carried.

Motion to elect Gloria Hanson as Vice-Chairperson of the board made by Bill Abernathy, seconded by Jamalia Franzen. Chairwoman Barnes called for other suggestions there being none a motion to cease nominations by Jamalia Franzen, second by Bill Abernathy. All voting aye, motion to elect Gloria Hanson as Vice-Chairperson carried.

Motion to Elect Vikki Day as Secretary/Treasurer of the board made by Jamalia Franzen, second by Dianna Knox, Chairwoman Barnes called for other suggestions there being none a motion to cease nominations by Jamalia Franzen, second by Randy Brown. All voting aye, motion to elect Vikki Day as Secretary/Treasurer carried.

Jamalia Franzen and Randy Brown appointed to the Executive Board as at-large members by Chairwoman Krysti Barnes.

Authorization to amend the banking and financial Signatory, account management and online access:

Motion to authorize Roxanne Oakley as view only access to the First National Bank accounts online and authorize Krysti Barnes, Gloria Hanson, Vikki Day, Randy Brown, David Reiss, and Paul Mehlhaff as account managers and signatories to the First National Bank accounts with online access made by Jamalia Franzen, second by Randy Brown. All voting aye, motion carried.

Motion to enter Executive Session for personnel matters at 3:15pm by Gary Grittner, second by Randy Brown. All voting aye, motion carried. Exited executive session at 3:37pm.

Moton to request reimbursement of travel expenses of \$2,803.18 from N. Gordon via legal counsel drafted mail made by Jamalia Franzen, second by Bill Abernathy. All voting aye, motion carried.

There being no further business Chairwoman Barnes declared the meeting adjourned at 3:47pm central.