



**THE MEMBERS CLUB OF
THE CLUBMANS REGISTER LIMITED
A PRIVATE MEMBERS CLUB FOR COMPETITORS IN CLUBMANS SPORTS PROTOTYPE
RACING CARS
CLUB RULES**

1. Title

The name of the members club shall be 'The Clubmans Register' hereafter referred to as the "the Club". The Club is the competition members club of The Clubmans Register Limited ('the Company') a not for profit company limited by guarantee Registered at Cardiff with Company Number 12012052 and having its registered office at 3 Carrera House Gatehouse Close Aylesbury HP19 8DP.

The Club is affiliated to and recognised by Motorsports UK Association Ltd ('Motorsport UK') and all reference to motor sport in relation to the objects of the Club shall be construed to apply only to motor sport pursuant to the National Competition Rules of Motorsport UK ('NCR') or any other relevant ASN and acquiescent to the International Sporting Code of FIA.

2. Objects

- a) To further the interest of the members in motor sport in particular but not exclusively by the promotion and organisation of motor racing Championships for Clubmans sports prototype sports racing cars.
- b) To protect and promote the interest of drivers racing Clubmans sports prototype racing cars and such other classes of sports racing car as may be approved by the Club's Committee from time to time.
- c) To afford members such benefits and privileges as it may be possible to arrange.
- d) To apply and effect the NCR and the policies of Motorsport UK.
- e) To apply and effect the necessary safeguarding obligations as required by law.

3. Membership

Subject to minimum age and related Licence restrictions provided by Motorsport UK individuals of not less than 16 years shall be eligible for registration with the Club as a Championship competitor and therefore subject only to payment of the applicable Championship Registration fees and to these Rules shall thereby obtain racing membership of the Club and entitlement to the associated privileges limited in all cases to such membership being limited to the duration of the relevant Championship Registration and which shall determine annually on 31 December. The membership shall further consist of those persons who from time to time are admitted by the Committee of the Club gratis as Honorary Social Members.

4. Management

The authority and responsibility for the transaction of the business of the Club and for its management shall be vested in a Committee which in addition to the powers and authorities expressly conferred on the Committee by these rules may exercise all powers and do all acts in furtherance of the objects for which the Club is established or done by the Club in General Meeting. The Committee may delegate its authority to Standing Committees of the Club and/or to designated members of the Committee or otherwise in the Committee's discretion. The Committee shall comprise of the following members:

- a) Chair
- b) Vice Chair
- c) Secretary
- d) Treasurer
- e) Social Secretary
- f) A maximum of two representatives for each class
- g) Such other persons as may be co-opted by the Committee from time to time.

The Chair and the Secretary and the Treasurer shall be deemed in fact and law Directors of the Company and shall be registered at Companies House accordingly in accordance with the provisions of the Companies Acts 2006 or such legislation and or regulation as may replace it.

5. Election of Officers

- a) The Chair and Secretary and Class Representatives shall be elected to the Committee at the Annual General Meeting.
- b) The following officers shall be appointed by the Committee:
 - Vice Chair
 - Treasurer
 - Social Secretary
- c) The Class representatives shall be nominated to the Committee at the annual Drivers' Meeting and shall stand elected at the next AGM provided that they are then Members of the Club.
- d) All Committee members shall hold office until the next ensuing Annual General Meeting subject to resignation or expulsion as provided by these rules. All officers and elected Committee members are entitled to stand for re-election, nomination or appointment as the case may be.

6. Committee

Responsibilities and authority of the Committee:

- Pursuance of the objects of the Club
- All revenue matters in connection with the objects of the Club
- Membership applications and disciplinary affairs
- The rules of the Club
- The Championship sporting and technical regulations of all Classes
- Devolution of Club business specifically including exclusive authority in respect of placement of racing Championships with any other Organising Club and all discussions and negotiations relating thereto
- All matters which the Club can undertake in General (but not in Special) Meeting.
- The Committee is authorised to co-opt any person of suitable experience to assist in the performance of their obligations to the Club including but not exclusively racing and former racing members.

7. Meetings of the Committee

The Secretary either of own accord or by the direction of the Chair shall unless otherwise agreed by all the Committee give at least seven days written notice of a Committee meeting.

8. Dismissal from Committee

Any member of the Committee whose conduct is deemed (by a majority of the Committee) to be incompatible with the objectives or with the running of the Club shall be suspended from the Committee temporarily whilst a vote is taken for their dismissal. Dismissal requires a unanimous remaining Committee member vote.

(Causes for such dismissal include persistent non-attendance at meetings or unacceptable conduct as judged by the normal standards of behaviour). Any member so dismissed has the right of appeal to a Special General Meeting of the Members.

9. Duties of Secretary

The Secretary shall be responsible for:

- a) Attending (either in person or via a deputy) all meetings of the Club (Committee, Annual General Meeting or Special General Meetings) to take minutes of the proceedings. Such minutes shall be presented for confirmation at the following meeting. Records of the confirmed minutes shall be retained for at least a two year period.
- b) Membership matters. These shall include membership questions, new member applications, the maintenance of an up-to-date record of the member's contact details, membership renewal and collection of membership subscriptions (in conjunction with the Treasurer) in December and January prior to the Annual General Meeting.
- c) Maintaining current versions of all the Class Sporting and Technical Regulations and race calendars.
- d) Assisting in keeping the membership informed about Committee and Standing Committee decisions and other matters relevant to pursuing the Clubmans Register's objectives.
- e) Assisting the Clubmans Register Committee in their communications with outside bodies relevant to the Register's objectives including annual registration with Motorsport UK and the obligations of the Company and if distinct then the Club at law.
- f) Ensure that for the purposes of Championship Events the appointed Organiser has a designated Safeguarding Officer and who shall be appointed as the Club's Safeguarding Officer for each relevant Event.

10. Banking

All monies of the Club shall be banked by the Secretary or Treasurer in the name of the Club and no disbursements shall be made therefrom except in accordance with authority of the Committee. The Treasurer or Chair shall be entitled to authorise payments from the Club bank accounts to a maximum of £3000.00. Any larger sum shall require authorisation by all directors. The Treasurer shall be permitted to effect all payments authorised.

11. Election to Membership

Applications by candidates for Championship Registration shall be submitted to the Committee by the Secretary and the acceptance of such applications shall be at the discretion of the Committee. The name and address of the candidate shall be stated on each application submitted to the Committee together with indication of the Championship Events to be entered. Registration shall continue only for the period covered by the current subscription and members shall be subject to re-election annually by the Committee. All applications must be made by an individual in their own correct name and be signed by the said applicant personally. Applications by persons under the age of 18 must be countersigned by a parent or guardian. A vote of one-third against any application for membership shall exclude from membership.

12. Provisional Members

Any candidate for membership of the Club whose subscription has been accepted by the Secretary shall become a provisional member of the Club but valid only until the meeting of the Committee following payment of the subscription of such candidates and pending confirmation of acceptance by the Committee.

13. Voting of Committee Members

Each Committee member present at a meeting of the Committee shall be entitled to exercise one vote save that the Chair shall not be eligible to vote. The Committee shall vote by ballot if any Committee member present so demands.

14. Registration Fees

The Registration Fees shall be set annually by the Committee.

15. Payment of Registration Fees

All Registration fees fall due on January 1st. Any subscription not renewed by 31st January shall be considered lapsed.

16. New Members

No newly elected members shall be entitled to any privileges of membership until after the payment as cleared funds of Registration Fees.

17. Resignation

Any member wishing to resign membership shall give notice in writing of such desire to the Secretary on or before the date on which annual Registration Fees would have fallen due for renewal. Any member ceasing, voluntarily or otherwise, to be a member of the Club shall therefore cease to enjoy any privileges of membership but shall remain liable for the payment of any debts due from the member to the Club.

18. Use of Club Name and Address

The name and address of the Club shall not be given by a member as an address for trade, advertising or business purposes or in connection with any legal proceedings.

19. Expulsion of Members

If at any time the Committee considers that the conduct of a member of the Club or the conduct of any person connected with the member's entry to any Championship event may have been such as to bring the Club or motor sport howsoever into disrepute or may otherwise be considered to be in breach of these rules, then the Committee shall convene a meeting of the Committee to consider the said conduct or breach complained of.

The member concerned must be given seven clear days notice in writing of the meeting and must at the same time be given written notice of the allegations which they face and the opportunity at the meeting to present any defence.

If the Member is under 18 then Notice must be given to their parent or guardian.

If the member whose conduct is under consideration is a Committee member then their membership of the Committee shall be temporarily suspended until the matter is resolved.

19.1 The member whose conduct is called to account shall be invited in writing to attend the meeting and shall be given no less than seven days notice. The notice shall specify all and any allegations to be put to the member and shall identify all witnesses.

19.2 At the meeting the allegation shall be put to the member who shall be required to admit or deny.

19.3 If the allegations are admitted then the member shall be entitled to present mitigation before the Committee to consider what, if any, action shall be taken.

19.4 If the allegations are denied then the witnesses against the member shall be called first and shall be examined by the Committee and by the member. No witness may be present other than to give evidence. Thereafter the member may call witnesses on his or her behalf and who may be examined by the Committee. When all witnesses have been examined the member may make a closing address. Thereafter the Committee shall consider the evidence.

19.5 If the Committee finds the allegations proved it shall announce, what if any, action shall be taken.

19.6 Pursuant only to the procedures of Rule 19 the Committee has the power to:

- a) Reprimand
- b) Suspend membership for a fixed period of time irrespective of the racing championship consequences thereof
- c) Terminate membership

19.7 If the allegations are found not proved that fact shall be stated.

19.8 The decision of the Committee shall be set down in writing and signed by the Committee members present.

19.9 The decision of the Committee must be unanimous in order to find any allegation proved.

19.10 If, in the opinion of the Committee, the conduct of the member shall be such as to bring motor sport as a whole into disrepute or shall be such as to indicate the bribery of any official of an event, or dishonesty of any sort in connection with any entry for an event, or shall indicate a possible act or acts of dangerous or reckless driving at an event, then the proceedings pursuant to this Rule 19 shall forthwith be suspended

and the matter referred to Motorsport UK or to any other relevant ASN. Copies of all documents forwarded to the ASN shall be simultaneously provided to the member.

- 19.11** If pursuant to the procedures at 19.10 a member is thereafter the subject of disciplinary proceedings by any relevant ASN, then the Committee shall be bound by the decision of the relevant judicial body.
- 19.12** If a member is convicted by the judicial body of any ASN of conduct such as to bring motorsport into disrepute, bribery of an official, any dishonesty in connection with an event or entry thereto, or of dangerous or reckless driving during an event the Committee may call such member before it to show cause why the member should not be expelled from the Club. Such Hearing shall be known as a "Show Cause Hearing".
- 19.13** Notice of a Show Cause Hearing shall be given in writing providing no less than seven days notice.
- 19.14** At any Show Cause Hearing the Committee shall not be entitled to enquire into the matter giving rise to conviction by the judicial body of the ASN. But shall in its absolute discretion be entitled to impose any of the penalties set out at Rule 19.6 of these rules.
- 19.15** The Committee shall be entitled in its absolute discretion to publicise the fact of the suspension or expulsion of any member.
- 19.16** Any member whose competition licence shall be permanently revoked by his ASN pursuant to disciplinary judicial action shall be automatically suspended from membership of the club pending a Show Cause Hearing as provided by these rules.

20. The Annual General Meeting

The Annual General Meeting of the Company as the Club shall be held as soon as reasonably practical following the Financial Year End of the Company each year on a date and at a time to be fixed by the Committee consistent with the constitution of the Company as to Notice. The Annual General Meeting shall:

- a) Receive from the Committee a full statement of accounts showing receipts and expenditure for the year ending. No audit is required pursuant to current law.
- b) Receive from the Committee a report of the activities of the Club during the said year.
- c) Elect the officers of the Club.
- d) Decide on any resolution which may be duly submitted to the meeting as provided in these Rules.

21. Special General Meetings

A Special General Meeting may be convened by direction of the Committee or on a requisition of the Secretary stating the business for which the Special General Meeting is required and signed by not less than 25% by number the Racing members. If the meeting so requisitioned is not convened within 21 days, the said Racing members may convene such a meeting. Five Racing members shall form a quorum at any Special General Meeting excluding any proxy.

22. Agenda

When members wish a matter to be discussed at a General Meeting the text of such matters signed by at least two members shall be sent to the Secretary at least fourteen days before the date of such meetings so that it may be included in the agenda. Resolutions directly relating to a specific category may only be proposed by racing members registered with the Club for that particular category. A copy of the agenda shall not invalidate the meeting. No business which is not included in the agenda shall be discussed at the meeting.

23. Voting

Every person with a right to be present at the Annual General Meeting (see Rule 24) may Exercise one vote. (Observers are permitted at the Annual General Meeting with the permission of the Secretary or Chairman but have no voting rights and may only contribute to discussions with the permission of the Chairman). In respect of matters relating to only one *Class* only members registered for that particular category shall be eligible to vote. Non-Championship competitor members shall not be entitled to vote on any matter relating to race categories. The Chairman shall not vote except in the exercise of a casting vote. At all General Meetings, a majority of votes decides a resolution except as provided by Rule 26. Members unable to attend the General Meeting shall be able to lodge either a postal or proxy vote on any agenda items providing confirmation of such a vote is received in writing by the secretary 24 hours before the General Meeting.

24. Right to be Present

No one can take part in the General Meetings unless a current member of the Club. Observers are permitted with permission of the Secretary or Chair but have no right to take part unless invited to contribute to discussions by the Chair (see Rule 23).

25. Observance and Interpretation of Rules

Every member shall be provided with access to the Club rules on election and in the event that the rules shall be altered at any meeting pursuant to Rules 20,21 or 26.

Every member undertakes to abide by the rules of the Club and any valid modification thereof and to accept as final and binding the decision of the Committee in all cases of dispute or disagreement as to the interpretation of these rules subject only to the arbitration provisions provided by the General Regulations of Motorsport UK.

26. Alteration of Rules

Any alteration to these rules which affect the rights and privileges of the members shall be made by the Company in General Meeting or Special General Meeting provided:

- a) That details of the proposed alteration or alterations are included in the notice of meeting and
- b) That the resolution proposing such alteration is carried by two-thirds of those present and voting at such General Meeting.
- c) Pursuant to Rule 6, racing members who seek change to any class Championship Regulations must bring such proposal to the appropriate Class Representative/s who/whom shall determine whether such proposal is placed before the Committee.

These Rules and any amendment thereof shall be Registered from time to time with and/or as required by MotorsportUK.

27. Dissolution

The Club but not the Company may be dissolved by a Special General Meeting convened by the direction of the Committee, or on the requisition of the majority of the members. If the resolution of dissolution be duly passed, the Committee shall forthwith liquidate the affairs of the Club, and if there be any surplus assets on realisation taking into account the needs of the Company at law, these shall be disposed of equally between the Championship competitor members. Officers of the Club shall not be entitled to receive any distribution.

October 2022