



VILLAGE OF ADA

PO Box 292 • 115 W. Buckeye Ave. • Ada OH 45810

Phone: (419) 634-4045 • www.adaoh.org • Fax: (419) 419-634-4065

Welcome to The Village of Ada, Ohio!
Please visit our website: www.adaoh.org

We look forward to having you join our community and encourage you to contact our offices with any questions.

MAYOR: David Retterer 419-634-4045

VILLAGE COUNCIL MEMBERS:

Jason Campbell	Linda Mason
Jeff Oestreich	Bob Simmons
Sean Beck	Shelia Coressel

VILLAGE ADMINISTRATOR: Jamie Hall

DEPARTMENTS: Finance, Street, Water/Sewer: 419-634-4045

INCOME TAX ADMINISTRATION: All full-time residents of the Village are required to file an annual city income tax return through the **Regional Income Tax Agency** at:
www.ritaohio.com

VILLAGE OFFICE HOURS: 8:00 AM – 4:30 PM

CLOSED WEEKENDS AND THE FOLLOWING HOLIDAYS: NEW YEAR'S DAY, MEMORIAL DAY, INDEPENDENCE DAY, LABOR DAY, THANKSGIVING, CHRISTMAS EVE DAY AND CHRISTMAS DAY

CHIEF OF POLICE: Alec Cooper

Ada Police Dept. is dispatched through Hardin Co. Sheriff: 419-634-0010 option 1

Ada Police Department Offices: 419-634-0010 option 2

ZONING INSPECTOR: Michele Chambers

MBrunk@adaoh.org or 419-634-4045 Option 5

CODE ENFORCEMENT OFFICER: Clayton Eichman

CodeEnforcementOfficer@adaoh.org or 313-744-2335

APPLICATION PROCEDURE FOR VILLAGE WATER/SEWER/REFUSE SERVICES:

Please visit the Water Office to make application for Village Services. Applicant must come in person and application should be completed at least 1 business day prior to the need for services.

The following information is required for application:

1. Applicant information and identification (Driver's License).
2. A two hundred-dollar (\$200.00) deposit is required by the person making application for service.
3. Reference information: name, address and telephone number of a person not residing in the residence.
4. Valid contact telephone numbers.

BILLING & PAYMENT INFORMATION:

1. Cash, check, money orders & **ALL MAJOR CREDIT CARDS (2.95% fee applies)** accepted in the office OR sign up for Automatic Payments (no fees) – ask us how!
****Bills can be paid online at www.adaoh.org. A \$1.25 web fee will be applied to online credit card transactions.**
(FEES APPLY – 2.95% for any card payments and a flat \$1.50 for E-Check option)
2. **The applicant is responsible for payment of the bill.**
3. **Water payments are due on the 10th of each month by 11:59 pm and any remaining balances are subject to a 5% late charge, per Codified Ordinance 925.20.**
4. You should receive a bill around the 1st of the month. If you have not received your bill in the 1st week, call our office. *Failure to receive a bill does not waive late penalties.*
5. **The utility bill is a monthly bill.** The readings that appear on the bill are actual readings, not calculated charges. * *Exception:* extremely cold weather.
Refuse service may also be included in your bill. Rumpke is the current contract holder for the Village refuse service. You will be responsible for the recycling bin and tote.
Call Rumpke for bulk pick up or missed pick ups. 1-800-828-8171
6. When you are ready to move, please notify our office so the account can be taken out of your name and the process for the deposit refund can be completed!

ADDITIONAL FEES THAT COULD BE APPLIED TO YOUR WATER ACCOUNT:

\$20.00 DELINQUENT FEE + \$25.00 PER TRIP FEE

\$30.00 RETURNED CHECK FEE

\$20.00 MINIMUM BRUSH CHIPPING FEE

\$48.00 AFTER HOURS CALL OUT FEE

****After Hours Village Emergency: 419-673-1268 – Hardin Co. Sheriff dispatch will contact the appropriate department for the emergency. (\$48.00 call out fee applies).**

OTHER UTILITIES:

COLUMBIA GAS

PO BOX 182007

COLUMBUS OH 43218

1-800-344-4077

www.columbiagasohio.com

GIVE 3 DAYS NOTICE

CENTURY LINK TELEPHONE

PO BOX 660068

DALLAS TX 75266

1-877-290-5458

www.centurylink.com

GIVE 3 – 5 DAYS NOTICE

AMERICAN ELECTRIC POWER

P O BOX 24405

CANTON OH 44701

www.aep.com

1-800-672-2231

GIVE 24 HOUR NOTICE

SPECTRUM

PO BOX 742616

CINCINNATI OH 45274

www.spectrum.com

1-800-892-4357

GIVE 3-5 DAYS NOTICE

BRIGHTSPEED FIBER

5900 BROKEN SOUND PKWY NW

BOCA RATON, FL 33487

fast.brightspeed.com

1-866-389-1196