McCrossan Boys Ranch

47135 260th Street Sioux Falls, SD 57107 Phone: (605) 339-1203 (605) 339-3144

APPLICATION FOR ADMISSION

Required Admission Information:	Referral Source:
 Social Security Card Certified Copy of Birth Certificate Court Order (if applicable) Consents Medical Examination/Immunizations Medical History (past & current concerns) Medications (past & current) Psychiatric Evaluation (most recent) 	Name: Agency: Address:
 School Transcripts Presenting Problem/Social History 	Phone #:
11. Interstate Compact Agreement (if applicable) 12. Completed Application	Fax #:
	Email:
	dless of race, creed, national origin, sexual orientation or disability ompleted and received prior to admission
CHILD/CLIENT'S FULL NAME:	
1. Name of Parent/Guardian:	Relationship to Child/Client:
Parent/Guardian Phone #:	
2. Name of Parent/Guardian:	Relationship to Child/Client:
Parent/Guardian Address:	
Parent/Guardian E-mail Address:Parent/Guardian Phone #:	

COVID Notification of Parent, Guardian, and/or Placing Agent: While your child is residing at McCrossan Boys Ranch, you will be notified if McCrossan has knowledge that your child has an active case of COVID-19.

Department of Social Services Child Protection Services

Group Care Application

Last Name:	First Name: Middle Name:	
Date of Birth:		
Male: Race	e: Height: Weight:	
Medicaid Number:	CID Number:	
Discharge Plan:	Permanent Plan:	
Date of Referral for CANS Assessment (required):	
Date Placed in QRTP (Group Care):	If not in QRTP, Date that Placement is Needed	
Level of Service – Please check the level o	f service that is being sought for the youth.	
Community Based Services	QRTP (Group Care) Services	
	rt Term Assessment up Care–Short Term (30 – 120 days)	
	up Care–Short Term (30 – 120 days)	
Respite Care		
Community Reintegration		
	Tribal Information	
Tribe:	Enrollment Number:	
Fa	nily Services Specialist	
Name:	Office:	
Email Address:		
Work phone Number:	Fax Number:	
Cell Phone Number:		
Supervisor:		

Group Care Application (Continued)			
	Juvenile (Corrections Agent	
Name:		Office:	
Email Address:			
Phone Number:		Fax Number:	
Cuponinor			
		·	
	Emerg	jency Numbers	
Mother's Name:		Father's Name:	
Telephone Number:		Telephone Number:	
Person to Contact in case of Emergency:		Phone Number	
Person or Relative child has been living with	:		
		Siblings	
Name	Age	Address	
T			

	Group Care Application (Continued)
Mat	erials to be Included
	Removal/Commitment Order giving Custody to the State
	Latest Report to the Court
	Initial Family Assessment or Juvenile Offender Intake Summary
	Copy of the Social Security Card
	Copy of Birth Certificate
	Copy of Most Recent Psychiatric Evaluation
	Copy of Most Recent Psychological Evaluation
	Copy of Discharge Summaries From Prior Placements
Sch	ool Record
	Current IEP Current Grade Level: IQ Score (if available):
	Report Cards Other Services Provided
	☐ Speech ☐ Language ☐ Counseling by School ☐ Behavior Issues
	Medical Records
	EPSDT, Immunization Records, TB Test, Dental, Vision, Hearing
	Dates Of Last: TB Test: Vision Test: Physical Exam: Dental Visit: Hearing Test: Hearing Test:
	List Allergies:
	3
	Current Medications:
ā	

	Group Care Application (Co	ontinued)		
	Name & Phone Number of:			
	Child's Doctor:	Telephone:		
	Child's Dentist:	Telephone:		
Plac	cement History:			
	Abuse & Neglect History:			
П	Drug / Alcohol History:			
П	Child:			
	Parents:			
	Fetal Alcohol Spectrum Disorder Information:			
Ц	retal Alcohol Spectrum disorder information.			
	Who Can Child Have Contac	<u> </u>		
Nan	ne	Relation to Student	Monit Yes □	ored No 🗌
Sho	ould the person above be invited to meetings related to the student?	Yes No No	163	МО
			Yes 🗌	No 🗌
Sho	ould the person above be invited to meetings related to the student?	Yes No No		
Sho	ould the person above be invited to meetings related to the student?	Yes ☐ No ☐	Yes 🗌	No 🗌
3110	uld the person above be invited to meetings related to the student?	165 🗌 110 🖂	Yes 🗌	No 🗌
Sho	ould the person above be invited to meetings related to the student?	Yes 🗌 No 🗌	103 🖂	но Ц
	,		Yes 🗌	No 🗌
Sho	ould the person above be invited to meetings related to the student?	Yes No No		
0'		V_ [] []	Yes 🗌	No 🗌
Sho	auld the person above be invited to meetings related to the student?	Yes 🗌 No 🗌		

Group Ca	re Application (Continued)		
	No Contact List		
Name	Relation to Student		
*			
☐ Discipline used in last Placement:			
What worked?			
What did not work?			
☐ Last Monthly Reporting Form:			
☐ Behaviors			
Aggression	Ideation Yes No	Sexual Behaviors Self Harm Drug Use Sexually Active	☐ Yes ☐ No ☐ Yes ☐ No ☐ Yes ☐ No ☐ Yes ☐ No
If Sexual Behaviors category is marked "yes":			
Was sexual offender treatment recommended, an If yes, where was sexual offender treatment comp		☐ Yes ☐ No	
☐ Please list any other behaviors that the cl			
Please describe or give examples of each	item checked Yes or listed as o	other:	
8			

Group Care Application (Continued)	
Additional information that would be helpful to know to provide appropriate care for	or the child:
Reasons For Placement / Desired Treatment Outcome:	
Discharge Plan. Please indicate in as much detail as possible what the discharge completion of this program:	plan is for this student upon
Have Parents/Immediate family been notified of this possible placement? If No, pl	ease explain:
In order to maintain safety and security within the facility it may be necessary to utilize so. The guidelines for the use of seclusion/restraint are enforced through licensing regulation is the use of seclusion and restraint approved for this referral?	eclusion and/or restraint at times. ns. Yes No
Name of Person Completing This Form	Date

OUTLINE OF FINANCIAL RESPONSIBILITY & INSURANCE INFORMATION

	Beginning Date:		
	Approved by: Worker	Agency	
1.	Residential services to be paid by:		
	□ DSS/CPS	☐ Tribal	
	□рос	☐ School	
	☐ DSS Adoption Services	Other/Private Pay	
2.	Initial clothing allowance? YES or NO To be pa	id by:	
3.	School tuition to be paid by:		
	☐ DSS/CPS	Tribal	
	□рос	☐ School	
	☐ DSS Adoption Services	Other/Private Pay	
4.	Select all applicable insurances: Private Insurance cards**	rance Medicaid	
5.	Major /Minor Medical coverage:		
	Child's Doctor:	Last date of physical:	
6.	Dental Care coverage:		
	Child's Dentist:	Last date of exam/cleaning:	
7.	Optometric coverage:		3
	Child's Optometrist:	Last date of eye exam:	
8.	Psychiatric Care coverage:	į	
	Child's Psychiatrist:	Last date of appointment:	

RELEASE OF EDUCATION RECORDS

Child/Client's Name:	
Child/Client's Date of Birth:	
I, the undersigned parent/guardian or referring agent of the above named child/client, authorize	
Name/Facility:	
Address:	
City, State, Zip:	
TO RELEASE TO: McCrossan Boys Ranch ATTN: School 47135 260 th Street Sioux Falls, SD 57107 Phone: (605) 339-1203	
 Fax: (605) 367-5731 THE FOLLOWING INFORMATION: Official School Records (name, address, birth date, attendance record, grade level, grade standardized group test results, chemical abuse /dependency reports and immunization records and Health Records Psychological Reports Special Education Records 	
The purpose of this request:	
I understand that this authorization expires upon discharge from McCrossan Boys Ranch or soo writing.	oner if revoked in
Date Signature of Parent/Guardian, Referring Agent or Custodian	

AUTHORIZATION FOR RELEASE OF MEDICAL RECORDS INFORMATION

Patient	's Name:			_ Patie	nt's Da	nte of Birth:
I HER	EBY AUTHORIZE:	Provider nam	e:			
		Address:				
		City, State, Zi	ip:			
		Phone:			Fax:_	
	SCLOSE INFORMA	AT 471 Sion Pho	TN: Medical 35 260 th Street ux Falls, SD 57107 one: (605) 339-1203	Fax: (6	(05) 33	9-3144
	SCLOSE THE FOLL					
Service	e Dates: From:	(beginning date)	To:	(6	ending d	ate)
	Complete Record Discharge Summary Immunization Records History & Physical Operative Reports		Psychiatric Reports Psychological Reports Chemical Abuse/Dependency Reports]]]	Consultations Progress Notes X-ray Reports Laboratory Reports Pathology Reports Other:
	stand the information intinuation of care		reason for release of inf	formation)_		<u> </u>
I under writing		cation expires up	on discharge from McC	rossan Boy	s Ranc	h or sooner if revoked in
I understand that I have a right to revoke this authorization at any time by presenting a written revocation to the facility/provider releasing records. I understand that the revocation will not apply to information already released in response to this authorization and my insurance company when the law provides my insurer with the right to contest a claim under my policy. I understand the information released may include information relating to sexually transmitted disease, acquired immunodeficiency syndrome (AIDS), or human immunodeficiency virus (HIV), behavioral or mental health services, or treatment for alcohol and drug abuse. I understand this authorization is voluntary and that I may refuse to sign. I need not sign this form in order to assure treatment. I understand I may inspect or obtain copies of the information to be used or disclosed, as provided in 45 CFR 164.524. I understand any disclosure of information carries with it the potential for an unauthorized redisclosure and the information may not be protected by federal confidentiality rules.						
Date	Signature	of Patient or P	Parent/Guardian, Refe	rring Age	ent or (Custodian
Relatio	onship to patient if no	t signed by pat	ient:			

Indicate why patient is unable to sign:	☐ Minor	☐ Other:	
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McCrossan Boys Ranch

"New Hope For A Better Life"

Off Campus Work Release

Child/Client's Name:
Child/Client's Date of Birth:
At McCrossan Boys Ranch work is a very important part of programming. At times
residents in placement work off campus for various local businesses and individuals both for
community service projects as well as paid work crews.
I give permission for my child/client to participate in work activities while in placement at
McCrossan Boys Ranch.
Payont/Cuardian Defaming Agent or Custodian Signature

Publication Consent Form

Child/Client's Name:
Child/Client's Date of Birth:
Giving publication consent means that I give the staff at McCrossan Boys Ranch permission and consent to use information related to the residency and activities of my child/client while at McCrossan Boys Ranch. Permission and consent includes, but is no limited to, the use of the said child/client's photograph, first name, and stories concernin his residency and activities at McCrossan Boys Ranch. It also means that I waive any right that I and my child/client may have to inspect or approve the copy and/or finished product or products that may be used.
Yes, I give publication consent.
Yes, I give publication consent, but require prior notification and approval each time information about my child/client is published.
No, I refuse publication consent.
Parent/Guardian, Referring Agent or Custodian Signature Date

Authorization For Emergency & Routine Medical Care

Child/Client's Name:				
Child/Client's Date of Birth:				
Consent to Vaccinate:				
vaccinations. I understand the	ny child/client to receive recommende e benefits and risks of each of the ind e given to my child as recommended	icated vaccines and ask		
Meningococcal ACWY	Hepatitis A	☐ Varicella (Chickenpox)		
Meningococcal Serogroup B (MenB)	Tenanus, diphtheria, acellular pertussis (Tdap)	Hepatitis B		
Polio	Measles, mumps, rubella (MMR)	HPV		
Influenza	Diphtheria, tetanus, acellular pertussis (DTaP)	Covid		
Declination to Vaccinate:				
(Initial) I do not consent for my child/client to receive recommended childhood vaccines and understand the risks.				
I hereby give my permission to the staff at McCrossan Boys Ranch to authorize and obtain emergency medical treatment for my child/client, should such intervention be necessary and routine medical care for my child/client. Routine medical care includes, but is not limited to medical appointments needed for illnesses or minor injuries, dental, vision and psychiatric care. I understand that McCrossan Boys Ranch will notify me of all medical issues and that no psychotropic medications will be given without my separate permission.				
Parent/Guardian, Referring Agent or Custodian Signature Date				

McCrossan Boys Ranch ACCESS AND CONFIDENTIALITY AGREEMENT

THIS NOTICE DESCRIBES HOW MEDICAL INFORMATION ABOUT YOUR CHILD MAY BE USED AND DISCLOSED AND HOW YOU OR THE CHILD CAN GET ACCESS TO THIS INFORMATION. PLEASE REVIEW IT CAREFULLY.

McCrossan Boys Ranch is required by law to maintain the privacy of certain confidential health care information, known as Protected Health Information or PHI, and to provide you with a notice of our legal duties and privacy practices with respect to PHI. McCrossan Boys Ranch is also required to abide by the terms of the version of this notice currently in effect.

Uses and Disclosures of PHI: McCrossan Boys Ranch may use PHI for the purposes of treatment, payment, and health care operations, in most cases without the child's or your written permission. Examples of our use of PHI:

- For treatment. This includes such things as obtaining verbal and written
 information about the child's medical condition and treatment from you as well as
 from others, such as doctors and nurses who give orders to allow us to provide
 treatment to the child. We may give their PHI to other health care providers
 involved in their treatment, and may transfer their PHI by telephone to the hospital
 or clinic.
- For payment. This includes any activities we must undertake in order to get reimbursed for the services we provide to the child, including such things as submitting bills to insurance companies, making medical necessity determinations and collecting outstanding accounts.
- For health care operations. This includes quality assurance activities, licensing, accreditation, and training programs to ensure that our personnel meet our standards of care and follow established policies and procedures, as well as certain other management functions.
- For scheduled transportation and information on other services. We may also contact you to provide you with information regarding any scheduled appointments or to provide information about other services we provide.

Use and Disclosure of PHI Without Your Authorization. McCrossan Boys Ranch is permitted to use PHI without your written authorization, or opportunity to object, in certain situations, and unless prohibited by a more stringent state law, including:

- For the treatment, payment or health care operations activities of another health care provider who treats the child;
- For health care and legal compliance activities;
- To a family member, other relative, or close personal friend or other individual
 involved in the child's care if we obtain your verbal agreement to do so or if we
 give you an opportunity to object to such a disclosure and you do not raise an
 objection, and in certain other circumstances where we are unable to obtain your
 agreement and believe the disclosure is in your child's best interests;
- To a public health authority in certain situations as required by law (such as to report abuse, neglect or domestic violence;

- For health oversight activities including audits or government investigations, inspections, disciplinary proceedings, and other administrative or judicial actions undertaken by the government (or their contractors) by law to oversee the health care system;
- For judicial and administrative proceedings as required by a court or administrative order, or in some cases in response to a subpoena or other legal process;
- For law enforcement activities in limited situations, such as when responding to a warrant;
- For military, national defense and security and other special government functions;
- To avert a serious threat to the health and safety of a person or the public at large;
- For workers' compensation purposes, and in compliance with workers' compensation laws;
- To coroners, medical examiners, and funeral directors for identifying a deceased person, determining cause of death, or carrying on their duties as authorized by law;
- If your child is an organ donor, we may release health information to organizations that handle organ procurement or organ, eye or tissue transplantation or to an organ donation bank, as necessary to facilitate organ donation and transplantation;
- For research projects, but this will be subject to strict oversight and approvals;
- We may also use or disclose health information about your child in a way that does not personally identify them or reveal who they are.

Any other use or disclosure of PHI, other than those listed above will only be made with your written authorization. You may revoke your authorization at any time, in writing, except to the extent that we have already used or disclosed medical information in reliance on that authorization.

Patient Rights: As a patient, your child will have a number of rights with respect to their PHI, including:

The right to access, copy, or inspect their PHI. This means they may inspect and copy most of the medical information about them that we maintain. We will normally provide them with access to this information within 30 days of their request. We may also charge them a reasonable fee for them to copy any medical information that they have the right to access. In limited circumstances, we may deny them access to their medical information, and they may appeal certain types of denials. We have available forms to request access to their PHI and we will provide a written response if we deny them access and let them know their appeal rights. They also have the right to receive confidential communications of their PHI. If they wish to inspect and copy their medical information, they should contact our privacy officer.

The right to amend PHI. You or your child has the right to ask us to amend written medical information that we may have about the child. We will generally amend information within 60 days of your request and will notify you and the child when we have amended the information. We are permitted by law to deny your and the child's request to amend medical information only in certain circumstances, like when we believe the information you or the child have asked us to amend is correct. If you or the child wishes to request that we amend the medical information that we have about them, you/they should contact our privacy officer.

The right to request an accounting. You or the child may request an accounting from us of certain disclosures of their medical information that we have made in the six years prior to the date of their request. We are not required to give them an accounting of information we have used or disclosed for purposes of treatment, payment or health care operations, or when we share their health information with our business associates, like our billing company or a medical facility from/to which we have taken the child for services. We are also not required to give them an accounting of our uses of protected health information for which you or they have already given us written authorization. If you or the child wishes to request an accounting, contact our privacy officer.

The right to request that we restrict the uses and disclosures of PHI. You and the child have the right to request that we restrict how we use and disclose the child's medical information that we have about them. McCrossan Boys Ranch is not required to agree to any restrictions you or the child request, but any restrictions agreed to by McCrossan Boys Ranch in writing are binding on McCrossan Boys Ranch.

Revisions to the Notice: McCrossan Boys Ranch reserves the right to change the terms of this Notice at any time, and the changes will be effective immediately and will apply to all protected health information that we maintain. Any material changes to the Notice will be promptly posted in our facilities and posted to our web site, if we maintain one. You or the child can get a copy of the latest version of this Notice by contacting our privacy officer.

Your Legal Rights and Complaints: You or the child also have the right to complain to us, or to the Secretary of the United States Department of Health and Human Services if you or the child believe their privacy rights have been violated. You and the child will not be retaliated against in any way for filing a complaint with us or to the government. Should you have any questions, comments or complaints you may direct all inquiries to our privacy officer.

Privacy Officer Contact Information:

Privacy Officer McCrossan Boys Ranch 47135 260th Street Sioux Falls, SD 57107 (605) 339-1203

Effective Date of the Notice: April 14, 2003

Parent/Guardian, Referring Agent or Custodian Signature	Date	

Policy Information

Name o	of Child/Client:	Date of Birth:
can be a unable of these	ssan Boys Ranch has informed me of the foll accessed on the McCrossan Boys Ranch web to access the policies and procedures online, e policies and procedures from McCrossan Boys T107, (605) 339-1203.	site, <u>www.mccrossan.org</u> . If I am I understand that I can request a copy
2. 3. 4. 5. 6. 7. 8.	Intake - Admission, Intake, & Orientation Policy Treatment — Available Services & Programs Treatment Planning, Program Reviews, Programs Confidence — Release Preparation Policy Discipline — Rules of Conduct and Sanctions Confidentiality — Confidentiality of Informat Reporting suspected child abuse and neglect Harm/Abuse Policy; Critical Incident Protoc Use of seclusion and personal restraint, if us Procedures Policy Health care of children — Access to Medical Policy; Health Screening and Special Medical Policy; Physical Examination Policy; Dental Specialized Medical Care Policy; Wellness I Emergency procedures in case a child is injuror Death of Resident Policy; Critical Incident Reasonable and prudent parent standard — Resident Policy; Critical Incident Reasonable and prudent parent standard — Resident Policy; Critical Incident Reasonable and prudent parent standard — Resident Policy; Critical Incident Reasonable and prudent parent standard — Resident Policy; Critical Incident Reasonable and prudent parent standard — Resident Policy; Critical Incident Reasonable and prudent parent standard — Resident Policy; Critical Incident Reasonable and Prudent Parent Standard — Resident Policy; Critical Incident Reasonable and Prudent Parent Standard — Resident Policy; Critical Incident Reasonable and Prudent Parent Standard — Resident Policy; Critical Incident Reasonable and Prudent Parent Standard — Resident Policy; Critical Incident Reasonable and Prudent Parent Standard — Resident Policy; Critical Incident Policy; Critical Incident Reasonable and Prudent Parent Standard — Resident Policy; Critical Incident Reasonable and Prudent Parent Standard — Resident Policy; Critical Incident Policy; Critical Incident Reasonable Reasonabl	Policy; Classification, Assessments, gress Notes & Reports Policy s Policy; Disciplinary Hearings Policy tion Policy within the facility – Protection from ol Policy ed by the facility – Restrictive Care Policy; Mental Health Services al Needs Policy; Eye/Vision Care Screening and Care Policy; Policy ared – Serious Illness, Surgery, Injury at Protocol Policy
Signatu	ure of Parent, Guardian, Referring Agent or C	Custodian Date

CLOTHING / PERSONAL NEEDS

This is a suggested year-round clothing list. Please go by these guidelines since we do follow a dress code and some items are not allowed. Items must fit in the resident's closet and desk area.

CLOTHING NEEDS (maximum)

Undergarments (10 pairs)

Socks (10 pairs) T-shirts (7)

Long sleeved shirts/sweatshirts (7) Sweatpants/blue jeans/pants (7 pairs)

Shorts/gym shorts (5 pairs)

Sleepwear

Tennis shoes (2 pairs)

Coat, gloves and stocking cap (depending

on the weather)

ITEMS PROVIDED BY McCrossan

Toothbrush Toothpaste

Comb

Deodorant Shampoo

Towels & washcloths

Bedding

Quilt

Pillow (will provide if resident doesn't bring

their own)

PERSONAL ITEMS (limited based on space in resident's room)

Photographs of family and friends

Ribbons/trophies

Radio

Alarm clock

Pillow

Stuffed animals

Toys

Books

CONTRABAND

The following items are considered contraband and visitors and residents are not allowed to bring these items on facility grounds: firearms, ammunition, explosives, illegal drugs, and alcohol.

In addition, the items listed below are also considered contraband and residents should not bring these items to McCrossan Boys Ranch when they are admitted to the facility or possess these items while they are a resident. If these items are brought into the facility by visitors, they should be kept locked up or kept in the visitor's possession. These items should not be given to residents by visitors.

- Legal drugs (over-the-counter & prescription), huff-able substances, aerosol cans, and tobacco. (Some products in aerosol cans may be allowed based on program.)
- Items which could be used as weapons such as knives, tools, etc.
- Compact discs, videos, and DVD's that have no rating or that are not labeled PG-13, PG, or G.
- Video games rated "M."
- Clothing that promotes alcohol, drugs, tobacco, sex, violence, or gangs including bandanas.
- Sunglasses, unless prescribed by a doctor. (May be allowed based on level.)
- Jewelry, except medic alert bracelets. (Some forms of jewelry may be allowed based on level and program.)
- Cell phones, ipods, ipads, computers. (Some electronic items may be allowed based on level and program.)
- Electric appliances including electric blankets, irons, and electric razors. (Some electric items may be allowed based on program.)
- Sunflower seeds or gum.
- Any other item deemed improper and inconsistent with the Ranch program and image.