



McCROSSAN BOYS RANCH

Visitor Center Meeting Room
*A unique atmosphere for meetings, holiday events,
 small conferences and gatherings!*

Contact: Cindy Bahe: cindy.bahe@mccrossan.org

47135 260th Street, Sioux Falls, SD 57107
 605-339-1203 Ext. 401 www.mccrossan.org

Rental Agreement

Date of Event _____

Name _____

Start _____ End _____

of Attendees _____

- Round table or theater seating for 100 people.
- Free wifi, A/V projector with sound system and 7' wide dropdown screen.
- Kitchen area with serving island, refrigerator, microwave & standard dishwasher.
- Educational museum displays- provides entertainment during breaks.
- Client may bring in own food and beverages. Caterers welcome!
- Alcoholic beverages may be brought on site by client.
(see alcohol policy on page 3)
- Linen tablecloths available. Ranch décor included with rental. Client welcome to bring in own décor. Flame candles not allowed.
- Ample parking, easy bus access and turnaround, handicapped accessible. Tours welcome!
- Gift shop with logo items, SD made items, refreshments and more.



Meeting room has picturesque view of cows and horses in the fields beside evergreen and deciduous trees.



Rental Fees - Weekdays:

1-2 Hours	\$150
4 Hours	\$250
8 Hours	\$450

Weekends or Evenings:

1-2 Hours:	\$250
4 Hours:	\$350
8 Hours:	\$550

Special rates for non-profits

*Additional charges for tablecloth linens,
 incidentals and staffing
 Event must adjourn by 10pm.
 Prices subject to change.*

Start time _____ End time _____ Projected Room Rental cost: _____
 Type of Event _____
 Contact Name _____ Phone _____ Cell _____
 2nd Contact Name _____ Phone _____ Cell _____
 Address _____
 City _____ St _____ Zip _____
 Email _____

Room Setup

Registration table: yes no Placement _____

General seating:

___ of Round tables with ___ 6 chairs or ___ 8 chairs

___ # of chairs for Theater seating (no tables)

Podium: yes no Placement _____

Head table: yes no # of tables _____ Placement _____

Linens: yes no # _____ Black White (tablecloths \$5 each) Projected Rental Cost: _____

Standard ranch table décor: yes no

Client bringing own décor: yes no *Flame candles are not allowed.*

Audio/Visual Needs: (included in rental)

A/V projector & screen: yes no

Bringing laptop: yes no

Need McCrossan laptop: yes no

Wireless microphones needed: one two

Food & Beverages:

Beverage Serving Time(s): _____ Projected Beverage Cost: _____

Food Serving Time(s): _____ Projected Food Cost: _____

Caterer _____ Contact Name _____

Caterer Phone _____

Total projected cost: \$ _____

Costs do not include tax or additional incidentals.



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Beverages:

Ice water and glasses included in rental.

Assorted Coke products, tea and water available for purchase in gift shop.

Beverage fees: coffee and/or lemonade: \$2 per person.

Client may bring in self-purchased soft drinks, water and alcoholic beverages.

Alcohol:

- Client may serve alcohol to their guests and is responsible for assuring participants are 21 and over for consumption of alcoholic beverages.
- Any client wanting to SELL alcohol will need a SD Liquor License and proof of liquor liability insurance.
- A waiver of liability must be signed releasing McCrossan Boys Ranch from any liability involving alcohol.
- Client acknowledges and agrees McCrossan Boys Ranch does not maintain a liquor license and is not responsible for underage consumption, nor is it liable for incidents involving alcohol consumption.
- McCrossan Boys Ranch suggests the use of designated drivers, Uber, or Lyft for anyone who may have difficulty driving after consuming alcohol.

Food:

Client is welcome to bring own food and snacks. Licensed caterers welcome!

All catering logistics must be arranged between client and caterer. Caterer supplies all dishes and utensils. Caterer must supply staff for setting up food, serving and cleaning up. Facility does not have ovens or warming ovens on site. Refrigerator, microwave, standard dishwasher and 50-cup coffee pot available.

General:

A 50% deposit is due at time of scheduling to guarantee reserved times/dates, unless otherwise arranged. Events cancelled 45 days or more before date of event can receive a 50% refund. Events cancelled 44 days and less prior to event, client forfeits deposit. Setup or tear down exceeding the set timeframe are subject to \$100/hour fee. Additional fees may be added for excessive cleaning or for damages incurred.

Client agrees to indemnify, protect, defend, save, and hold harmless McCrossan Boys Ranch against and from any and all claims, injuries, damages, losses, charges, liabilities, judgments, fees, costs, and expenses, including but not limited to attorneys' fees, and other expenses which in any way arise out of, result from, or are connected or associated with the use or misuse of the Visitor Center. Client agrees that this indemnification shall inure to the benefit of and may be enforced by McCrossan Boys Ranch, McCrossan Foundation and their affiliates, officers, directors, employees, heirs, successors, and assigns, and Client's obligations under this indemnification shall be binding upon Client, its employees, directors, affiliates, shareholders, members, successors, and assigns, if any. This agreement shall in all respects be governed, construed, applied, and enforced in accordance with the laws of the State of South Dakota. Client consents to and confers exclusive personal jurisdiction over itself by any court in the State of South Dakota and agrees that venue for any such action or proceeding shall be in Minnehaha County, South Dakota.

Signed and Agreed:

_____ (Client Name/Organization)

_____ Date



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