

SWANSBORO COUNTRY PROPERTY OWNERS' ASSOCIATION

Board of Directors Meeting

Date: January 21, 2021 Time: 5:30 PM

Zoom Meeting: Phone 1-669-900-6833

Meeting ID: 910 7769 2520, Passcode: 209382

<https://zoom.us/j/91077692520?pwd=RUMra1FtYVJONUIJUFdiMWQvR1pKZz09>

AGENDA

- 1. CALL TO ORDER**
- 2. CONFIRMATION OF THE MEETING AGENDA POSTING**
- 3. APPROVAL OF PREVIOUS MINUTES – December 3, 2020**
- 4. ANNOUNCEMENT OF ACTIONS TAKEN AT PRIOR EXECUTIVE SESSIONS**
- 5. FINANCIAL REPORT**
 - A. Review/Acceptance of Monthly Financial Statement – November 2020
 - B. Reserve Expense Authorizations – None for this meeting
 - C. Lien approvals – None for this meeting
 - D. Bad Debt Write Off (\$909.51 Foreclosure)
- 6. MANAGEMENT REPORT**
 - A. Updated Action and Collection List
 - B. Managers' Report
- 7. MAINTENANCE REPORT**
- 8. COMMITTEE REPORTS**

A. Ad Hoc Fire Grant	B. Airport	C. Architectural Review	D. Communications
E. Common Area	F. Roads		
- 9. UNFINISHED BUSINESS**
 - A. Common Area Use Rules and Request Form
- 10. NEW BUSINES**
 - A. 2021 Lake service proposal
 - B. Baydaline Legal Services Program Proposal
 - C. Levy CPA Audit Proposal for 2020/21
 - D. 2021 Resolution Regarding Monthly Financial Review
 - E. 2021 Resolution Regarding Monthly Transfer to Reserves
 - F. 2021 Resolution for Authorization to Reverse Late Fee
 - G. 2021 TMT Business and Professions Code Disclosure
 - H. Opt Out of the Member Mailing List
 - I. Letter to Members with obstructions
- 11. OPEN FORUM**
- 12. ADJOURNMENT**

The next meeting is scheduled for:

Date: February 18, 2021

Location: Zoom