

**SWANSBORO COUNTRY PROPERTY OWNERS' ASSOCIATION**

**Board of Directors Meeting**

**Date: March 27, 2021 Time: 10:00 AM**

**Zoom Meeting: Phone 1-669-900-6833**

**Meeting ID: 945 9306 9043, Passcode: 217175**

**AGENDA**

- 1. CALL TO ORDER**
- 2. CONFIRMATION OF THE MEETING AGENDA POSTING**
- 3. APPROVAL OF PREVIOUS MINUTES** – 1/21/21 and 2/13/21 (Organizational Meeting),
- 4. ANNOUNCEMENT OF ACTIONS TAKEN AT PRIOR EXECUTIVE SESSIONS**
- 5. FINANCIAL REPORT**
  - A. Review/Acceptance of Monthly Financial Statement – February 2021
  - B. Reserve Expense Authorizations – None for this meeting
  - C. Lien approvals – Account #36432848209
- 6. MANAGEMENT REPORT**
  - A. Updated Action Item and Collections
  - B. Managers' Report and Member Compliance
- 7. MAINTENANCE REPORT**
- 8. COMMITTEE REPORTS**
- 9. UNFINISHED BUSINESS**
- 10. NEW BUSINESS**
  - A. Common Area Regulation
  - B. Review and approve the Notification to use common area form
  - C. Airport Liability Insurance Certificate Rule
  - D. Meeting schedule
  - E. CPA Review/Audit Proposal for 2020/21
  - F. Committees and Board Assignments for 2021
  - G. SCPOA Director Meeting Rules of Order
  - H. Confirmation of legal representation and termination of the prior attorney contract
  - I. UBS Signature Cards
  - J. Close Airport 5/15 for SCPOA Community Yard Sale, 6/19 for community fire evacuation drill, farmers market, MFA community engagement
  - K. Board Calendar
- 11. OPEN FORUM**
- 12. ADJOURNMENT**

**The next meeting is scheduled for:**

**Date: April 24th, 2021**

**Location: TBD**