



EVENT PLAN REQUIRING USE OF THE AIRPORT and total number of attendees exceeds twenty (20).

(Swansboro Country Property Owners Association, aka SCPOA, is referenced as the Association.)

Event plan submitted by (property owner's name): \_\_\_\_\_

Event's location (physical address): \_\_\_\_\_

Member's phone number/ e-mail: \_\_\_\_\_

Date/Time of Event: \_\_\_\_\_

Potential number of attendees: \_\_\_\_\_

TM

Nature of Event: \_\_\_\_\_

(Use an X or √ in all applicable boxes below.)

- 1- I understand that Contests, Exhibition, Air meets, Air race and Air show activities are not permitted at 01CL and are expressly excluded by the Association's airport insurance.  Check to acknowledge.
- 2- Will the number of attendees exceed twenty (20) individuals?  Yes  No
- 3- Will alcohol be served?  Yes  No
- 4- Will the event require the use of the airport common area property?  Yes  No  
**(If question 4 is marked Yes, then you must answer question 5.)**
- 5- Are you planning or is it likely the event will have any of the following?  
 Contest.  Exhibition.  Air meet.  Air race.  Air show.

If any box is marked for question 5 then I (property owner) shall provide an insurance rider naming the Association as a co-named insured for the duration of the event. The insurance contact and insurance policy information are:

\_\_\_\_\_

I acknowledge that if no box in question 5 is checked then I, the property owner, agree that the event will use no part of the airport/runway common area other than for the ingress/egress of attendees arriving by aircraft. In the event that any attendee(s) use any part of the common area of the airport/runway during the event then I, the property owner, accept full liability for any injuries, damages, or any liability an attendee or myself may incur and hold harmless the Association. Additionally, I acknowledge that I shall be responsible for any and all damages any attendee may cause to the Association's common area property.

Check this box to acknowledge having read, and agree to abide by the above paragraph.

I acknowledge that I have provided the airport information rules as published on SCPOA .INFO web site to invited fly-in guests.

Check this box to acknowledge that the above has been done.

\_\_\_\_\_  
(Property owner signature.)

\_\_\_\_\_  
(Print name.)

\_\_\_\_\_  
(Date)

**A copy of this form must be submitted no less than forty-five (45) days before your planned event. The form must be filled out in its entirety, if not approval will be delayed or denied.** Submit the completed form either by mail, fax, or scan then e-mail to:

Rick Lafrance  
c/o The Management Trust  
PO Box 1459, Folsom, CA 95763  
[rick.lafrance@managementtrust.com](mailto:rick.lafrance@managementtrust.com); Fax: (916)288-9559