



SCPOA MEMBER ARCHITECTURAL REVIEW REQUEST FORM

Tracking # _____
(For office use only)

Use this form to request a review of your architectural plans prior to construction. All requests are reviewed by SCPOA's Architectural Review Committee (ARC). Please note that there are very few restrictions that impact an ARC review. Setbacks and non-reflective roofing are just a couple of examples that the ARC committee will review.

Complete all sections of the form – incomplete forms will not be accepted.

All member information shall be held strictly confidential by the SCPOA Board of Directors.

Member information: (Items marked by * are required.)

*Name: _____ *Property: Unit # ____ Lot # _____ and

*Member's Swansboro property Address: _____

*Mailing address if different from above

*Phone: _____ Email: _____

Best method to contact you:

*Check all that apply; Phone (), Email (), Mail ()

* Please note any additional information you may wish to present the architectural review committee -

*Date: _____ * Member's signature _____

(If this form is sent electronically you affirm that any electronic signature is yours and used with your consent.)

Please email your form to sarah.hinton@managementtrust.com, fax to: Swansboro (916) 985-3744 or simply mail to: Swansboro, c/o The Management Trust, PO Box 1459, Folsom, CA 95763-1459. To e-mail this form copy and paste the form, beginning below the logo, and paste into your e-mail. Type 'Swansboro Information Request' in the subject line.