

**SWANSBORO COUNTRY PROPERTY OWNERS ASSOCIATION  
ANNUAL MEMBERSHIP MEETING  
SATURDAY, FEBRUARY 13, 2021  
10:00 AM via Zoom**

**MEETING MINUTES**

**1. Call to Order**

The meeting was called to order by Tom Best, President at 10:00 AM. All Directors were present at roll call: Best, Janca, Lattanner, Blain, Smith, Van Dusen and J. Pullin. The association attorney, Rod Baydaline, the Board appointed Inspector of Elections, Barbara Mikel, and the Association Manager, Rick LaFrance, were also in attendance.

**2. Verification of a Quorum:**

There was no quorum requirement for holding the Annual Membership Meeting per the Bylaws. The number of ballots received constitutes a quorum for the election of Directors.

**3. Introduction of Board Members, Inspector of Elections, Management and Attending Guests**

Management introduced the Board members, Inspector of Elections (Barbra Mikel and two assistants) and Attorney.

**4. Approval of Prior Annual Meeting Minutes – 2/13/2019**

Management requested this item be included in the agenda. There were no objections from the members. The minutes were reviewed and a motion was made and seconded to approve them as written. There were no dissenting votes.

**5. Annual Board Election**

- A. Introduction of Candidates** – Management introduced the nominees.
- B. Close of Balloting Period** – The Balloting period had ended on 2/12/21
- C. Tabulation of Ballots** – The President directed the Inspector of Elections to proceed with the ballot counting at approximately 10:08 AM.

**6. President's Report**

President Best gave a detailed verbal report which discussed the associations' accomplishments and future goals.

**7. Financial Report**

Treasurer Blain gave a detailed financial report through the period ending on December 31, 2020. He discussed the one-time reduction of assessments for 2021/2.

**8. Open Forum**

- A member asked about the removal of trees downed by PG&E related work. She was informed that a mention on the PG&E social media web had recently proven an effective way to input his complaint to obtain immediate action.
- Retiring Board Member, Jerry Pullin, thanked the prior Boards and members for their support of his contributions.

**9. Announcement of Election and Carry-over Funds Results**

**Barbra Mikel, the Board Appointed Inspector of Elections and her two appointed assistants, reported the election results at about 12:15 PM.**

David Strick	167 votes
Karen Pullin	140 votes
Robert Kirkpatrick	131 votes
Paul Beacham	129 votes
David Blain	124 votes
Luz Brown	124 votes
Thomas Best	117 votes
Jeff Hand	68 votes

David Strick, Karen Pullin, Robert Kirkpatrick and Paul Beacham were therefore elected to serve two year terms.

The Carry Over of Funds Resolution passed with 233 “yes” votes.

**10. Adjourned to an Open Board Meeting for the Organizational Meeting – The meeting was adjourned at 12:24 PM**

**Approval of Minutes**

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*Unofficial until approved and signed.*

*These Minutes were prepared by R. LaFrance, The Management Trust, and reviewed by your Secretary.*

Board approval confirmed by:

\_\_\_\_\_  
Association Secretary

\_\_\_\_\_  
Date