

SWANSBORO COUNTRY PROPERTY OWNERS' ASSOCIATION  
Board of Directors Meeting - Date: January 31, 2023 Time: 6:00PM  
6367 Log Cabin Lane, Placerville, CA 95667

AND

Join Zoom Meeting  
<https://us06web.zoom.us/j/87674292804>  
Meeting ID: 876 7429 2804  
Passcode: 458093  
Dial by your location  
+1 669 444 9171 US  
+1 669 900 6833 US (San Jose)

**AGENDA**

1. **CALL TO ORDER**
2. **CONFIRMATION OF THE MEETING AGENDA POSTING**
3. **APPROVAL OF PREVIOUS MINUTES**
  - A. November 15, 2022
  - B. December 7, 2022
4. **ANNOUNCEMENT OF ACTIONS TAKEN AT PRIOR EXECUTIVE SESSIONS**
5. **OPEN FORUM** - During open forum, each attendee may address the board for up to three minutes. A director or manager may briefly respond to statements made or questions posed. Speakers must observe rules of decorum and not engage in other disruptive behavior. If a speaker is in the middle of a sentence when time is called, he/she may finish their thought before sitting down. The time guidelines ensure that others will have an opportunity to speak. Speakers may not allot their time to others. All persons must follow the Meeting Rules listed at the bottom of this agenda. No action can be taken on any item not on the agenda.
6. **FINANCIAL REPORT**
  - A. Review/Acceptance of Monthly Financial Statement – December 2022
  - B. Lien approvals
  - C. Bad Debt Write Off Authorizations – None for this meeting
7. **MANAGEMENT REPORT**
  - A. Managers' Report
  - B. Association Calendar
  - C. Update on home-based pilots' proof of insurance submission
8. **MAINTENANCE REPORT** – Kevin Birks
9. **COMMITTEE REPORTS**
  - A. **ARC (Architectural Review Committee)** – Robert Kirkpatrick
  - B. **Common Area** - Karen Pullin, David Strick
    1. Community building Update
    2. Snow Removal Equipment
    3. Request/Notification to use Dyer Lake Park by MFSC
  - C. **Communications** - Paul Beacham, Megan Lattanner
  - D. **Finance** - David Strick and Karen Pullin
  - E. **Roads** - Kevin Birks, Karen Pullin, Paul Beacham, Robert Kirkpatrick and Jerry Pullin
10. **UNFINISHED BUSINESS**
  - A. Update on airport inspection
  - B. Umbrella Policy
11. **NEW BUSINESS**
  - A. Snow Removal Equipment
  - B. Request/Notification to use Dyer Lake Park by MFSC
12. **PRESIDENTS REPORT**
13. **ADJOURNMENT**

**MEETING RULES:** No audio or video recording allowed by attendees. However, the secretary may record the meeting to aid in the preparation of minutes. The recording is deleted once the minutes have been prepared. As provided in the "Open Meeting Act," members may observe the meeting but do not have the right to participate in the board's deliberations or votes. Members may address issues during the open forum portion of the meeting. If attendees become disruptive, they may be expelled from the meeting and/or fined.

**The next meeting is scheduled for:**  
**Date: February 25, 2023 (Annual Meeting)**  
**Location: 6367 Log Cabin Lane Placerville, CA 95667**  
**AND**  
**Zoom**