

Name

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Phone: (303) 000-0000 Email: name@gmail.com

Education

- Florida Atlantic University- Boca Raton, FL

Masters in Accounting- Emphasis in Forensic Accounting- December 2010

- Florida State University- Tallahassee, FL

Bachelors of Science- Accounting and Finance- Double Major- August 2005

- Passed 4 of 4 sections of the CPA exam- waiting on Licensure confirmation from state

Experience

**Xerox Financial Services Group
CO**

Highlands Ranch,

**Senior Financial Analyst
Results)**

November 2012 to Present (**Key**

- Responsible for financial management for 2 lines of business with over 1,000 employees and combined annual sales exceeding \$115M
- Coordinated financial reporting, month end close, budgeting, forecasting and weekly flash
- Oversee the compliance of the monthly close process and GAAP adherence
- Responsible for supervising and facilitating transition of a new acquisition to Xerox procedures
- Responsible for the financial planning for a new line of business with 5 year revenues projected to exceed \$100 million
- Finance lead on initiative which increased A/R collections by \$1.2 million
- Reduced operating costs by over \$700,000

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- Negotiation of new contracts
- Approved new business deals with up to \$500K of annual recurring revenue
- Finance lead on an impairment analysis for acquisition related intangibles
- Finance lead on restructure submission for facility closure and employee severance
- Finance lead on reorganization of business unit with \$55M in annual revenue and 700+employees
- Development of budget and various financial reporting templates used division wide
- Responsible for a team of 4 financial analysts who directly reported to me

Webb & Company, P.A.
FL

Boynton Beach,

Senior Auditor
(Key Results)

September 2010 to November 2012

- Performed annual audits, interim reviews and registration statements for publicly traded companies
- Reviewed and prepared 10K, 10Q, 8K and S1 reports
- Facilitated mergers and acquisitions between entities as related to GAAP and SEC regulations
- Experience in derivative liabilities, multiple element revenue, foreign operations in Japan, Germany, UK, foreign discontinued operations and multiple element revenue
- Responsible for planning, risk assessment, overseeing/supervising staff during fieldwork
- Reviewed audit workpapers for evidence of compliance with PCAOB standards
- Maintained communication with internal audit/accounting personnel employed by

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Odom's Tennessee
TN

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Nashville,

**Pricing Analyst
(Key results)**

September 2007 to May 2009

- Responsible for budgeting promotions for sales representatives
- Monthly reporting/reconciliation to executives on accrual results for variance to budgets
- Streamlined accrual procedures resulting in 12% promotion expense savings to the Company

**PGA of America
Headquarters**

Palm Beach Gardens, FL, Corporate

**Tax Analyst (Contractor Position)
Summary)**

July 2006 to May 2007 (Responsibility

- Responsible for corporate, county and state tax returns for 15+ separate entities
- Responsible for generation of 1099's for golfers who received winnings in tournaments

**ADT Security Services
Headquarters**

Boca Raton, FL, Corporate

**Revenue Accountant
2006**

June 2005 to June

- Responsible for monthly revenue, cash reconciliations and fixed asset reporting
- Participated in monthly close and provided audit documentation in compliance with requests
- Prepared ad hoc reporting and participated in projects with the tax department

Skills

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Series, Essbase,

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Oracle, Drake, Pro

SAMPLE