

**MINUTES OF THE MONTHLY MEETING
MASTER BOARD OF DIRECTORS
VALHALLA MANAGEMENT ASSOCIATION
APRIL 20, 2021**

- I. ROLL CALL & CALL TO ORDER: The meeting of the Master Board of Directors was held April 20, 2021 as a Zoom meeting due to the COVID-19 pandemic. Mike Fenske called the meeting to order at 7:01 pm. The following Directors were Present as indicated below:

Attending =	X				
X	Assn 1-Kate DeVries	X	Assn 7-Rick Miller	X	Assn 15-Jan Bailey
X	Assn 2-Mike Fenske	X	Assn 8-Mark Kellen	X	Stacy Wilhelm-General Manager - Valhalla
X	Assn 3-Brian Kroeger	X	Assn 9-Michael Chaffee	X	Dan Bredesen-Maintenance Supervisor - Valhalla
X	Assn 4-Dubravka Stupar	X	Assn 10-Elaine Wiegert	X	Director appointee- Mike Seery
X	Assn 5-Dana Petron	X	Assn 11-Chris Robson	X	Director appointee- Wayne Jasperson
X	Assn 6-Louis Ohly	X	Assn 12-Jim Iverson		

- I. READING OF MINUTES: Minutes from the March 16, 2021 meeting were presented. Motion was made by Michael Chaffee and seconded by Jan Bailey to waive the reading of the minutes and to approve them. Motion carried.
- II. REPORTS OF OFFICERS: No reports.
- III. STANDING COMMITTEE REPORTS:
- A. Finance Committee Report: Wayne Jasperson, Chair. Meeting on April 10, 2021. Reviewed quarterlies through March. Rick Miller asked about special account for parking lot expenses as a result of assessment. Explained reserve transfers. Motion to approve reserve transfers made by Brian Kroeger, second by Michael Chaffee. Motion carries.
- B. Executive Committee Report: Mike Fenske, Chair. Meetings on March 23rd & April 19, 2021
1. Association 6 – 1.2 violation, \$50 fine proposed 6 Motion by Jan Bailey, Second by Brian Kroeger, motion carries
 2. Association 9 – Smoking violation, \$50 fine proposed, motion by Mike Chaffee, second Wayne Jasperson, motion carries
 3. Association 11 – Noise violation, no fine recommended. Motion by Lou Ohly, Second by Elaine Wiegert, motion carries
 4. Association 1 – Smoking violation, \$50 fine proposed, motion by Michael Chaffee, second by Kate DeVries motion carries
 5. Association 1 - speeding violation, \$50 fine proposed, motion by Kate DeVries, second by Michael Chaffee, motion carries
 6. Discussion about changing the name of the “Master” Association from the new governing documents. The Board supports keeping the name as “Master.”

C. RAMB Committee Report: Lou Ohly, Chair. Meeting on April 15, Report attached.

1. Discussion about parking lot sweeping. Sweeping not happening this year as a result of parking lot project.
2. Lighting discussion for parking lot project.
3. Motion to approve the RAMB minutes by Wayne Jaspersen, second by Jan Bailey, motion carries.

IV. MANAGERS REPORT: Stacy Wilhelm, Manager. Report attached.

V. MAINTENANCE DEPARTMENT REPORT: Dan Bredesen, Maintenance Supervisor. Report attached.

VI. UNFINISHED BUSINESS: None.

VII. NEW BUSINESS: None.

VIII. ADJOURNMENT: A motion was made by Brian Kroeger and seconded by Jan Bailey to adjourn the meeting. Motion carried. Meeting was adjourned at 7:42 pm.

Respectfully submitted,

Chris Robson

GM Report

April 2021

Administrative Professionals Day!

Wednesday, April 21st is Administrative Professionals Day, and I would like to thank Sam Giefer and Halle Scott for everything they do. Sam's seven year anniversary will be this September, and Halle's four year will be in October. With their strong work ethic and great attitude, we are truly fortunate to have them on our team. Thanks for being such amazing administrative professionals!

Secretary of State registration

Yearly, Valhalla is required to register as a business with the Minnesota Secretary of State. This registration includes the association's gross revenue from the previous year, the current Board President, and confirming the continuation of Valhalla's non-profit certificates.

COVID Restriction Changes

With restrictions lifting (lightly), we have increased the Party Room's occupancy from 10 to 15 people. Meaning the Party Room will continue to be used for smaller meetings. However, we will not rent the room for private parties, as Valhalla would ultimately be responsible for ensuring the restrictions are followed.

Pool and gym occupancy was also increased. The indoor pool can now allow for up to 35 people but still need to ensure social distancing is maintained. Although, with Valhalla's fitness room being so small, we will need to continue the one-person or one household at a time.

Also, the saunas will continue to be closed.

Association Taxes

Each of Valhalla's associations, including Management, has filed its yearly tax return. These returns are completed by Oetli & Pleschourt, LLP, who also process Valhalla's payrolls. Eleven was the only association that required payment to MN Dept of Revenue. This payment was due to their reserve accounts receiving high-interest income in 2020.

Respectfully,

Stacy Wilhelm

Maintenance report April 2021

- In the month of March, we had 183 workorders created and 180 completed.
- Maintenance will continue to work on cleaning out the brine tanks on all building water softeners.
- We are back to 3 maintenance staff. Please welcome Cory if you see him.
- It is that time of year again, maintenance will begin the process of opening the outdoor pool.
- The grills outside the party room are on. A new grill for above the maintenance garage has been ordered. Once that arrives we will install it and turn them on.

Submitted by Dan Bredesen