

BUILDING AND GROUNDS MEETING

AUGUST 4, 2021 – 4 PM – Valhalla Party Room

Attendance: David Aries, Carol Sabatke, Jill Bailey, Kevin Castiglioni, Linda Castiglioni, Pam Burton, Chris Robson, Dan Bredesen

- Garage Storage – People were asked to empty the units, and they are doing so. Dan to find out split up the garage storage units to allow for more people to use them.
- Vendor Parking – Vendors are parking by the service door. It was asked to find the cost to stripe “No Parking” between those doors. Would like the board to review and make a recommendation.
- Spraying for Bugs/Flies – Dan/Chris to check with Plunkett’s and email B&G with cost, if any, to spray now.
- Security Cameras – Recommend that the board revisit adding additional security cameras to the hallways
- Lobby Furniture – Deb has offered to purchase the loveseat for \$400 and the high sofa table for \$100. Would like the board to review proposal
- Package Deliveries – Explore different ways for delivery drivers to have access to the building. Possibly a box with a code that has a fob in it
- Fall Aeration – Explore cost and also cost to overseed lawn. Suggested to possibly do it in the spring.
- Tree Removal – After removal, cost to seed the area is around \$1,000 or \$1,700 for sod. Think it makes sense to do it in the spring, and also potentially combine it with aeration and overseeding
- Curb on Right Side – Dan to talk to Rochester Sand & Gravel. Might be cheaper since they are already on site for the parking lot project.
- Entrance Door Framing Rotting – Dan to look at the doors and repair if possible or get bids if maintenance can’t repair it.
- Mums/Pumpkins/Holiday Décor – Jill will get some pricing on decorations. Recommended to bring to the board a recommendation to increase the budget to \$500/year.
- Storage on 2nd, 3rd and 4th floor – Flyers have been sent out, and storage is being cleaned out
- Maintenance List – Dan/Chris to find the list and double check to make sure annual items are scheduled as a recurring workorder. Send list out to the committee.
- Window Washing – Scheduled for August 14th. Recommend that the board review and approve a quarterly window washing plan.
- Sweeper – No longer needed. Dan to check around, possibly with Arnold’s to see if someone may be interested in purchasing it.
- Inspections – Concern about how often building structural inspections are done. Currently they are not being done and we are not mandated to do them.
- Interior Remodeling Update – Linda working on the samples and determining scope of work. Should have budget numbers by end of the year.
- Elevator – Schumacher checked it out, there is a faulty valve that has been ordered. Will replace once it comes in. Cost is around \$1,000 but Schumacher thought it should be covered under warranty.