

# Building 12 Meeting Minutes – July 17, 2024

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## Meeting Topic / Summary

### **Board Meeting Attendees:**

**Jim Iverson, Paul Schultz, Mike Seery, Steve Rudnik, Linda Kermes, Tracy Svec (Absent)  
Nick Voskoboev (Absent)**

**Jim Iverson called the meeting to order at 6:00 pm**

### **1) Yardi Software update**

- **Data transfer to Yardi software estimated to be completed May-June originally**
- **“Software glitch” is delaying timeline**

### **2) Exterior / Interior Garage Issues**

- **Requirement for a resident-owner to rent outside/inside garage spaces was discussed.**
- **Rotation of indoor garage list was updated for those looking for “optimal” spot.**
  - **If owner refuses spot available, they will be taken off the list-must reapply**
  - **All indoor garage leases being updated for current owner information**

### **3) Project updates:**

- **Balcony railings restoration proceeding on schedule for West side of building 12**
- **Sidewalks being marked and will be replaced in near future**
- **Water shut off valves in eleven units have been replaced (approx. \$300.00 per)**

### **4) Main Office Staffing updates**

- **Yardi experienced staff hired**

### **5) Miscellaneous Updates/Issues**

- **Water Leak update – Lewis Restoration will continue address issue on third floor.**
- **Tree between Unit 104-106 is dying and will be removed at a date yet to be determined**
- **Maintenance will begin assessing outside garages for repairs at a date to be determined.**
- **Swimming pool hours changed from 24/7 to closing at 10 pm**
- **HO6 Insurance is a State Legislature requirement to have “rider” on personal property insurance.**

### **6) No further business was considered and meeting was adjourned at 7:00 pm**

**Submitted by Steve Rudnik, Secretary**