

BUILDING AND GROUNDS MEETING

JUNE 14, 2021 – 4 PM – Building 15 Lobby Area

Attendance: Carol Sabatke, Jill Bailey, Kevin Castiglioni, Linda Castiglioni

- Shed: Debris around the shed. Work order was placed for removal of debris around the shed. Request maintenance to remove all debris and not use area as disposal area for Valhalla complex in the future.
- Signage: Signage to be removed in garage area. Jill will provide pictures of signage that needs to be removed. Linda will submit work order for signage removal.
- Snuffer: Reviewed Rubber Maid GroundsKeeper Black Cigarette Receptacle. Recommendation to purchase. Price \$150-\$250.
- Tree Removal – Phase 1: Two Blue Spruce trees on Building 15 that are dead and causing erosion on the property and overall Valhalla property. Will submit to RAMB board for approval.
 - Will submit Phase 2 of tree removal for Building 15 to RAMB via email. RAMB not meeting in July 2021.
- Fence Status – encroachment – Brown house. Committee asking Valhalla Management for status.
- Leash on Pine Tree by the “2100” sign. Dog debris around area of leash length. Valhalla Management to follow up with homeowner (white house).
- Air/Ventilation Study – Dan – Valhalla Maintenance to follow up.
- Awning – Ready to be installed. Maintenance to complete work order on removing caulk, cleaning the building and painting the building where the old the old awning was.
- Lights – New LED bulbs have been installed in all light fixtures in the common areas and hallways. Chandeliers in lobby areas will be replaced with modern fans.
- New Fan/lights in Lobby areas. Work order has been placed to install fans/lights. Post meeting conversation with Valhalla maintenance: Will need to hire handy-person or electrician to install ceiling fans.
- Wash windows in both lobby areas – Brite-Way vendor. Previous Board approval to clean windows twice a year.
- New Drain – Grass area fixed.
- Parking Lot re-surface. Requesting firm date of installation. Dan – Valhalla Maintenance and David Aries coordinating.
- Service Door in between garage doors is not closing all the way. Work order will be placed by Linda Castiglioni
- New Door Mat for outside front door. Recommend with larger mat. Jill will research a Monogram Mat.
- Approval to purchase interior paint samples to paint small area for viewing. \$200 recommended. Approval to purchase Baseboard samples = \$100
- Transforms designs waiting on designs.
- Jill painting base of both transformers.
- Jill to paint concrete wall and stairs same color as building.
- Jill completed painting railings. Thank you - Jill for her work on painting the railings and building!
- Landscaping approved last month by Board to be completed in June 2021. Thank you Jill!
- Recommendation to replace frames in vestibule area.