

Minutes

## *Disaster Planning Committee*

April 13<sup>th</sup> @ 10 AM

Attending in Valhalla's party room were Pat Chambers, Iris Matthys, Kathy Schwartz, Elaine Wiegert, Halle Scott, Office Assistant, and Stacy Wilhelm, General Manager. Paul Schultz attended remotely.

Following the committee's presentation by Ryan Ostreng, Fire Captain/Emergency Management Dept., Management was contacted by both the City of Rochester's Fire Marshall and a Crime Prevention Specialist with Rochester's Police Department.

*Fire Marshall-* The committee had previously discussed locking the buildings' front entry doors at night for added security. After speaking with the Fire Marshall, the committee was informed that this could be an option if fire department keys were mounted on the Building's exterior. However, the intercom being unable to be accessed creates an issue for visitors and, more importantly, the police and first responders. They would have no way to contact residents for access.

*Rochester Police Department-* The committee discussed various topics to be covered in an upcoming presentation.

The committee discussed the various options for buildings following the laundry room theft.

1. **Free laundry-** With removing the coin, thieves wouldn't have a reason to break in. This could be seen as an amenity, like the pools, internet, and fitness room. It was noted that Building's budget anywhere from \$2,500 to \$4,700 annually for laundry income.
2. **Update laundry machines to be compatible with card readers-** All but two machines in Building 1-11 would be eligible to change out their coin for a card reader. Other buildings would need to update their laundry machines, as older models are not compatible.
3. **Contract with BDS-** This company provides new machines that they service and collect the income from monthly. The Building would receive a check monthly from BDS after they have collected a percentage for their payment. Most buildings would have to increase their laundry cost, and the contract length is ten years.

The committee further discussed communication options for residents through the City of Rochester and possible software upgrades Valhalla is currently researching. Paul will seek out additional funding opportunities provided by FEMA for these types of upgrades.

With nothing further to discuss, the meeting was adjured at 10:54 AM.

Respectfully,

Stacy Wilhelm