

Valhalla Party Room Reservation Agreement

This agreement is for the party room at Valhalla Recreation Building, and shall commence at **10:00 a.m. on** _____, **20** _____ **and shall terminate no later than 1:00 a.m. on** _____, **20** _____.

The party room will be closed and **everyone out by 1:00 a.m.**

The following conditions are mutually agreed to and are a part of this agreement:

1. Lessee agrees to pay a deposit of \$100.00 cash. \$60.00 is refundable after party room has been restored to original condition and key returned. Lessee agrees to pay this amount at least 48 hours prior to the above commencement date, and agrees that \$40.00 is non-refundable and is to be held in a special account for replacing furnishings as they are needed.
2. It is also agreed that if the party is not terminated by 1:00 a.m. and everyone out the entire deposit will be forfeited. Also, at the sole discretion of management, if there is an excessive amount of disturbance in the area, the entire deposit could be forfeited.
3. Lessee agrees to restore the premises to a clean condition by 9:00 a.m. the morning following the party. Cleaning operations should include:

a. Remove all trash to trash dumpsters	e. Vacuum all carpets
b. Wipe all counter tops & table tops	f. Wet mop all tile floors
c. Clean all appliances	g. Clean bathroom
d. Check & clean outside area for party trash	

In the event that the party room is not restored to a clean condition as specified, \$25.00 will be withheld from the deposit.

4. **Swimming pools and exercise area are not to be used by party guests.** Lessee shall indemnify lessor from any liability arising from the use of the swimming pools and other recreational facilities by lessees, their family, or guests.
5. Lessees shall not participate in or permit any activities on the premises that are considered immoral or illegal. Number of guests limited to 35.
6. Lessee agrees to abide by all rules posted on or about the premises and such rules shall become and are a part of this agreement. No tape, tacks, nails, etc are to be used on any party room surfaces.
7. Lessee agrees to pay for any and all damage and that the deposit may be used in part or in total to pay for such damage and/or cleaning as required. In the event that costs exceed deposit, lessee agrees to pay any additional costs.
8. Lessee agrees to chaperon all teenage parties from beginning to end. If there is no chaperon, the party will be closed down immediately.
9. Because of limited parking in the office area, lessee agrees to monitor where guests are parking so that the overhead maintenance garage doors are not blocked and the driveway is not blocked in case of an emergency.
10. At the sole discretion of management, if any of the above conditions are not adhered to the entire deposit could be forfeited!

Rec'd: \$ _____ Date: _____ By: _____
Lessee

Phone #: _____
Email: _____ Valhalla Management Association
(Revised March 2011) Lessor