

ARIS ZINC GROUP
ELEVATING SOLUTIONS FOR THE GLOBAL MARKET

ARIS ZINC GROUP NEWSLETTER



**A QUICK GUIDE TO SAFE HOLIDAYS, SMART JOB MOVES
AND A STRONG START TO THE NEW YEAR**

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FROM THE EDITOR

Welcome to our Summer Safety and Careers Newsletter

As we head into the festive season, many of us are preparing to travel, wrap up projects and take a very well deserved break. At the same time, our client sites and operations continue, recruitment does not stop completely, and cyber criminals certainly do not go on holiday.

This newsletter is designed to do three things:

- Help you stay safe while travelling and spending time online
- Keep you informed about payroll, closure dates and what is happening across Aris Zinc Group
- Get you ready for a strong start to hiring and job searching in January

You will find practical tips on multifactor authentication before you travel, the most common holiday scams we are seeing, key dates for payroll and office closures, and a focused call out for candidates in Tasmania and Melbourne for construction, ports and maritime, airports and aviation, and logistics roles.

We have also included a simple CV preparation guide so that when hiring activity lifts in January, you and our wider talent community are ready to go.

Finally, December is a time to exhale. Please make space to rest, look after your safety and wellbeing, and enjoy time with your people. Our Commercial Desk, AZ People Solutions and the wider ARIS ZINC GROUP team are here to support you into the new year.

Warm regards,
Aris Zinc Group

SECURE TRAVEL AND MULTIFACTOR AUTHENTICATION

GOING OVERSEAS?

Turn on multifactor authentication before you fly!

If you are travelling overseas for holidays, your online accounts are coming with you. Public wifi, shared devices and roaming can increase the risk of someone trying to access your information. Turning on multifactor authentication before you go is one of the easiest ways to protect yourself.

What is multifactor authentication?

Multifactor authentication adds an extra step when you log in, such as a one time code sent to your phone or generated by an app. Even if someone guesses your password, they still cannot get in without that second step.

Where to turn it on before you travel?

- Email accounts such as Gmail, Outlook and work email
- Banking apps and any financial services
- Social media accounts you use for work and professional networking
- Cloud storage where you keep documents and photos

Log in while you are at home, go to Security or Account Settings and turn on multifactor authentication. Save back up codes somewhere safe in case you lose your phone.



Travel safety basics

- Avoid logging in to sensitive accounts on public wifi if you can
- Do not accept random device pairing or QR codes from strangers
- Keep your phone locked when not in use
- If you lose your phone, contact your provider and update passwords quickly

A few minutes spent turning on multifactor authentication today can save you days or weeks of stress later. Safe travels from the Aris Zinc Group team.

TOP FIVE HOLIDAY SCAMS

Scammers love the festive season. People are busy, relaxed and spending more online, which makes it easier for criminals to slip in fake messages and links. Here are the most common scams we are seeing and how to avoid them. For our client contractors, reach out to [CISO](#) if you face any security issues

SCAM ONE: FAKE DELIVERY NOTIFICATIONS

You receive a text or email saying a parcel cannot be delivered until you click a link and pay a small fee. The link leads to a fake site that steals your card details or login.

What to do?

Go directly to the official website or app of your delivery company or retailer. Never click on links in unexpected messages.



SCAM TWO: GIFT CARD PAYMENT REQUESTS

Someone pretends to be your manager, a family member or a company and asks you to urgently buy gift cards then send the codes. No legitimate organisation will ever ask to be paid with gift cards.

What to do?

If in doubt, call the person on a known number and check. Never send photos of gift cards or codes to someone you do not know in real life.



SCAM THREE: SUSPICIOUS QR CODES

QR codes can be convenient, but they can also lead to fake websites or payment pages. Stickers can be placed over genuine codes in public places.

What to do?

Only scan QR codes from trusted sources. Check the web address before you enter information. If the link looks odd or misspelled, close it.

SCAM FOUR: HOLIDAY JOB AND SIDE HUSTLE OFFERS

You might see ads promising easy money for very little work, or messages offering a job without an interview. They often ask for personal information or upfront fees.

What to do?

Use trusted job boards or speak with Aris Zinc Group about real roles. Never pay to apply for a job. Be cautious if the process seems too fast or too good to be true.

SCAM FIVE FAKE ONLINE STORES AND DEALS

Fake online stores and deals

Social media can show amazing discounts on gifts from stores you have never heard of. Some are real, but many do not deliver or send poor quality items.

What to do?

Look for reviews, an ABN, a real address and clear contact details. If you cannot verify the business, do not enter your card details.

PAYROLL AND CLOSURE DATES

To help everyone plan ahead, here are the key dates for payroll processing, timesheet cut offs, invoicing and our office availability over the festive period.

Please check these carefully so there are no surprises.



Office closure and limited support

- Aris Zinc Group will be closed from 23rd Dec 2025 1pm until 4th Jan 2026. Office will re-open on 5th Jan 2026 at 8:30AM.
- During the closure period, our phone lines and inboxes will be monitored for urgent matters. Please contact us at payrollsupport@ariszinc.com.au for urgent payroll queries. Non urgent queries will be handled when the office fully reopens.

Final payroll run before Christmas

- Final timesheet cut off: at least one day before payroll process date
- Final payroll processing date
 - Monthly payroll date: 3rd Dec 2025
 - Fortnightly payroll date: 2nd Dec 2025, 16th Dec 2025 and 30th Dec 2025
 - 2016 NOVEMBER

Please make sure your timesheets are submitted and approved before the cut off so we can process everything on time.



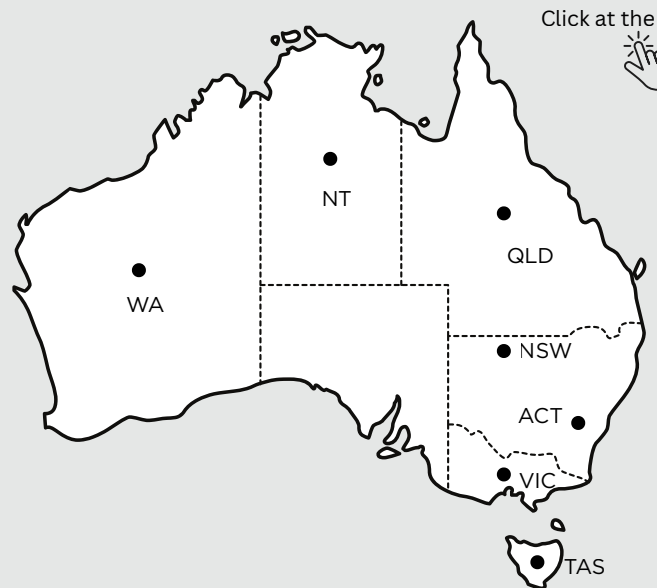
SOVEREIGN CAPABILITY AND NATIONAL OPPORTUNITIES

Sovereign Capability Services

- Program and Project Management Services
- Software Development Services and Geospatial tools
- Labour Hire, Payroll and Talent Engagement Services
- Engineering and Technology Services
- Corporate Performance and Commercial Services
- Location Intelligence and AI Enabled Drones/LiDAR
- Materiel Logistics Services and Asset Management Services
- Emerging Technology and Blockchain Solutions
- SFIA/ISO Certification, Workforce Planning and Training Services
- Managed Services and Supply Chain
- Rapid Proof of Concept and Product Development
- AI Procurement and Risk Management



National Commercial Desk – Roles Across Australia



Get to know us more

- [HOME](#)
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- [JOB SEEKERS | CAREERS](#)
- [AZ PEOPLE SOLUTIONS](#)
- [COMMERCIAL SERVICES](#)
- [STARTEGIC SOLUTIONS](#)
- [CONTRACTOR SUPPORT](#)
- [CAPABILITY STATEMENTS](#)
- [ASSESSMENTS](#)
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- [NEWS AND MEDIA](#)
- [ENGAGE US](#)
- [PRIVACY POLICY](#)

Work with Aris Zinc Group – For Job Seekers and Businesses

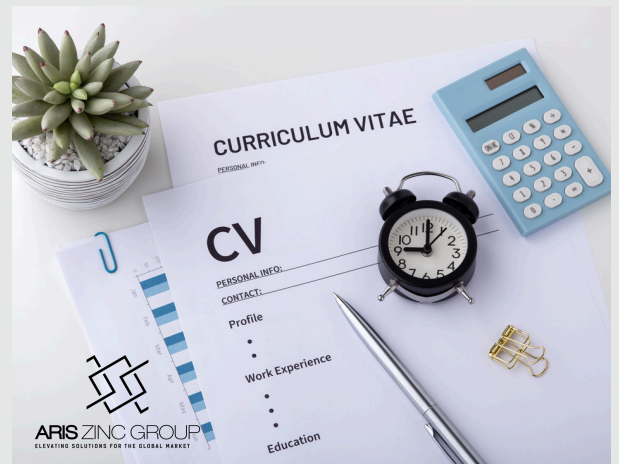
We are working with local businesses

[Job Seekers](#)

[For businesses](#)

HOW TO PREPARE YOUR CV FOR JANUARY HIRING

Recruitment activity slows down in late December and starts from January. If you are planning a move early in the new year, this is a good time to update your CV and send it through, so you are at the front of the queue when roles open. Many organisations plan new projects and renew budgets, which means more roles go live. A little preparation in December can put you ahead. Send us your CV [here](#).



Step one: Update your recent experience

- Add your current role, including key responsibilities and achievements
- Use simple language that shows what you actually delivered
- Include any new certifications, licences or tickets obtained this year

Step two: Match your CV to the roles you want

- Read two or three job ads in your target area
- Highlight the skills and keywords they repeat
- Make sure those skills are visible in your CV, especially in the top summary and recent roles

Step three: Keep the layout clean and professional

- Use a simple font and clear headings for sections such as summary, experience, education and certifications
- Avoid large blocks of text
- short bullet points are easier to scan
- Aim for two to three pages for most roles, unless your industry expects more detail

Step four

Check contact details and online presence

- Make sure your phone number and email are current and professional
- If you use LinkedIn, update your profile picture and headline
- Align your LinkedIn summary with the direction you want to take in January

Step five

Talk to us early

- If you are actively looking, let your ARIS ZINC GROUP contact know
- Share your updated CV and availability
- Be open about your preferred locations, salary expectations and type of work.

A prepared CV shows you are serious and ready. Our team is here to help you refine your CV and connect you with opportunities through the Commercial Desk and AZ People Solutions. We provide SFIA benchmark certificate where we help professionals and team stand out whether you are applying for a job or a project. [Contact us](#) for SFIA certificate!



Enjoy, recharge and get ready for a strong start in January

December is a special month. For some it is full of family traditions and celebrations. For others it is a quieter time to reflect and reset. However you spend this season, we want to acknowledge the effort you have given throughout the year.

Over the festive break we encourage you to:

- Rest

Sleep, step away from screens and give your body a chance to recover.

- Recharge

Spend time with the people and activities that energise you.

- Reflect

Think about what worked well this year and what you would like to change in the next.

If you are working through the holidays, especially in essential services, construction, logistics, ports, airports or security, please pay extra attention to your safety, hydration, and mental wellbeing.

We wish you a safe, peaceful and joyful festive season and look forward to working with you in January.



- To our employees

Thank you for your commitment, flexibility and care as you support our clients and each other.

- To our client contractors

Thank you for representing Aris Zinc Group on sites and in offices across Australia, often in complex and demanding environments.


- To our wider talent community and database

We look forward to supporting your goals in the new year.


CONTACT US





Aris Zinc Group

 <https://ariszincgroup.com.au/>

 New Partners: enquiries@ariszincgroup.com.au

 [1300 ARIS ZINC \(2747 9462\)](tel:1300ARISZINC)

 Client Contractors:
internshipsandcontractorcare@ariszincgroup.com.au

 The Mark 104/45 Ainslie Avenue Braddon ACT 2612
Australia

