



Sacred Heart Catholic School Safety Plan

The mission at Sacred Heart Catholic School is to form the hearts and minds of our students in faith development, academic excellence, and leadership with Jesus as our role model.

Rigorous Academic Plans for Face-to-Face Instruction

Our goal is to begin the 2020-2021 academic year on August 17, 2020 on campus with the expectation that specific health and safety procedures will be followed. Parents may choose to have their children participate in traditional classroom model or the virtual model.

Full-Time Traditional Learner

- The educational model is the traditional in-school attendance. Students are in class full-time. The schedule includes direct teaching and individual student time.

Full Time Digital Student

In this model, families can choose to remain at home with their children either for the year or for part of the year. A parent may want to have their child remain at home for the part of the year, then return to school for the second quarter.

- Synchronous Model: (For 5K-6th) The student would zoom in with their class at assigned times. The times would be limited to 4 thirty-minute sessions a day. Students would need to be present for each of these sessions to be counted present for the school day. After the thirty-minute session, they could log off to complete the same activities and assignments as the students who are attending class at school, with the same expectation and due dates for assignments. Using this model, students could choose to return to school at any time and be on pace with their classmates.

Cleaning Protocol

In addition to the regular cleaning and maintenance, the following procedures will be added.

- Enhance cleaning protocols have been established to disinfect the campus daily.
- High touch surfaces will be regularly disinfected throughout the school day.
- Teachers and staff will be provided the necessary cleaning and disinfecting materials.
- Hand sanitizing stations are in each classroom.

Minimizing Contact

- The school supply list will be revised in order to reduce the number of items needed and to provide for a set of supplies that stay at school and a set of supplies that stay home.
- Classroom seating will be arranged to maximize strategic social distancing and to limit face-to-face contact.
- Classes will alternate the use of the Parish Hall and other outdoor spaces to maintain reduced capacity and strategic distancing protocols.

- Social distancing markers will be placed throughout campus to assist the students in lining up with 6 feet of distance.
- Visitors will not be permitted on campus during the school day than the front office. Additionally, no visitor will be allowed in to congregate in the office to pick up a student.

Temperature Check

- Teachers are required to check their temperature before coming to school. If temperature is 100.4 or above or feeling ill, they must stay home.
- Students will be required to get a temperature check upon arrival at school before they exit the vehicle. If temperature is 100.4 or above, the student will not be allowed exit the vehicle.
- A doctor's note will be required prior to coming back to school.
- Anyone with a temperature or feeling ill should stay home to maintain a healthy school environment.

Face Masks

- All faculty, staff and students must wear a face mask. It is preferred that masks are either black or dark blue without any visual graphics.
- Students in grades PK3, PK 4 and 5 K are asked to follow the same policy, but we are realistic in that it will be difficult for the youngest on the campus to keep their masks on.
- All visitors must wear face covering as well and will have their temperature checked upon entry to the building.
- Faculty, staff, visitors, and students will be visually screened according to CDC guidelines upon entry to the school building. If one exhibits shortness of breath or rapid breathing, coughing, or flushed face, they may be denied entrance to the building.

Student Cohorts

- Students will not transition between classrooms but will remain in their classroom for all subjects, with the exceptions of P.E.
- Students will be assigned a desk that no one else will use. There will no longer be shared classroom supplies. Individual supplies will be stored in students' desks or cubbies.
- School Mass will follow the protocol set by our Pastor, Father Eduardo Morales.

Drop-Off and Pick-Up Procedures

- All students will be dropped off in front of the Parish Hall on W. Leona St.
- All students will have their temperature checked upon arrival. Designated tables will be labeled for each grade level. Students will be assigned a seat and may not wonder to other tables. Teachers will be on duty to monitor
- Parents will not be allowed to get off the cars when dropping-off or picking-up their children. Parents will remain in the vehicle.

- For the 1st two weeks of school PK3 and PK4 parents will be able to park in the parking lot and walk the students to class to facilitate a smooth transition to school. Parents must wear face mask and remain outside the classroom.
- There will not be a morning assembly in the Parish Hall. We will stream our assembly into the classroom via the PA system.

If we are mandated to “stay home, stay safe” Protocols

- Instruction will continue through ZOOM and assignments through our learning management system.
- There will be no interruption to our school calendar.

What happens if?

- If my child has been exposed directly to someone who has tested positive, what do I do? Notify SHCS and keep your child at home for 14 days. Instruction will continue from home, and your child will not be counted absent.

- What happens if my child’s teacher has to stay at home?

If your child’s teacher is quarantined but not ill, they will continue to teach the class using zoom and the technology in the classroom. Instruction will continue.

- If my child is ill, when do they come back to school?

The child can return to school 10 days from the onset of symptoms, with all symptoms resolved and fever free for 72 hours. If the child has the flu or allergies with fever, we follow the same protocol in place. The child must bring a doctor’s excuse and is fever free for 72 hours. If the child does not bring a doctor’s excuse, they will not be allowed back in class.

- What happens if my child develops a fever at school?

We follow procedure in place. The school will call the parent to pick-up the student. The student will be removed from class and placed in a quiet place until you arrive.

- If someone in class, student or teacher is diagnosed with COVID-19, will SHCS notify parents?

Yes, you will be notified if we have doctor’s confirmed cases of COVID-19 at SHCS.

Please be advised that this plan is based on the available knowledge we have and the Governor’s orders. This plan can change without advanced warning at any time based on guidelines from the Governor, local directives from TCCB ED, the Archbishop, the Superintendent of Catholic Schools, and or the needs of Sacred Heart Catholic School.

