Sacred Heart Catholic School - Uvalde

BULLYING REPORTING FORM FOR STUDENTS

Bullying is hurtful and we do not tolerate it at our school. It can be hard to tell an adult about bullying. Some kids worry that they will be called a "tattle tale." Telling about bullying behavior is not being a tattletale; telling is reporting in order to improve the situation or help someone. If you believe that you or another student has been bullied or hurt, or you are worried that you or someone else could be bullied or hurt in the future, tell a teacher or another adult at your school. The adults will help you.

About You: If you feel that you or someone else may be a target of bullying behavior, fill out the form below and turn it in to the school front office. We know it can be scary to tell or "report" suspected bullying, so you do not have to include your name on this form. However, a teacher or the principal may want to ask more questions about this, so including your name will help them know more about the problem.

Your name (optional): _____ **Today's Date:** _____

I am a (choose one):   ___ Student   ___ Parent/Guardian   ___ Staff   ___ Other

I am (choose one): ____ Reporting for myself   ____ Reporting for another student

Tell Us What Happened:

Student Who Was Harmed: _____ Grade: _____

Student Who Did Harm: _____ Grade: _____

When did it happen (Day, Time? _____

Where did it happen? _____

Did you see this happen? _____ Yes   _____ No

Who else saw this happen? _____

Was an adult nearby?   ____ Yes   ____No   If yes, Who? _____

Did you tell an adult?   ____ Yes   ____No   If yes, Who? _____

What kind of harm happened? (Check all that apply)

_____ Physical   Examples: Hitting, spitting, kicking, damaging your or another's possessions

_____Verbal   Examples: Saying mean or hurtful things or threatening you or another

_____ Social   Examples: Excluding you or another student from a group, telling other kids

                              not to talk to you or another student

_____ Emotional   Spreading mean rumors or lies about you or another

_____ Cyber/Online   Occurs on website, social media, cell phone, email, or text message

_____ Other   Please, describe: _____

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Has this same person harmed you or the person you are reporting for before? Check one.

_____ No, this is the first time.

_____ Yes, once before.

_____ Yes, two or three times before.

_____ Yes, this person does this a lot to me or to the person that I am reporting for.

_____ Other: _____

How did you or the person you are reporting for respond to this person? Check one.

_____ I or the person I am reporting for didn't say anything or tell the person to stop.

_____ I or the person I am reporting for told the person to stop and he/she stopped.

_____ I or the person I am reporting for told the person to stop but the person did not stop.

_____ I or the person I am reporting for have told the person to stop many times and I or the person I am reporting for try to stay away from him/her but the person still looks for or harms me or the person I am reporting for.

_____ Other: _____

Describe What Happened (Please, include as many details. Use more paper if you need):

_____

_____

_____

_____

_____

_____

_____

_____

_____

_____

_____

_____

_____

I am turning in this form based on my belief that _____ (write the person's name) hurt me or another person. I am reporting this because I am concerned and I want things to be better in the future.

My Signature (Optional): _____ Today's Date: _____

-------------------------------OFFICE USE--DO NOT WRITE BELOW THIS LINE. -------------------------------------

Report Received by _____ Signature of Administrator: _____

Date Received: _____ Date report received by administrator: _____

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