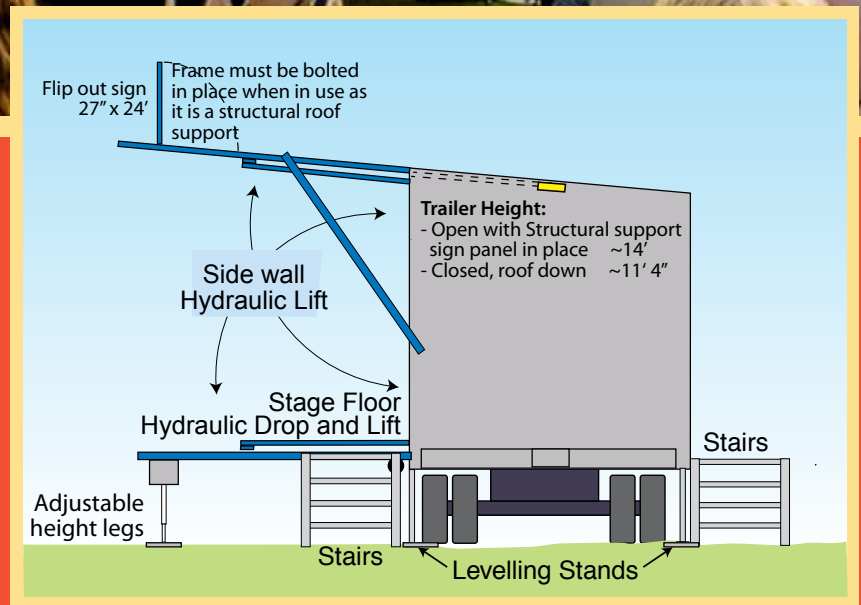


# FIRE & WATER MUSIC FESTIVALS MOBILE STAGE RENTAL PROGRAM

Banner Size. 27 inches x 24 Feet  
**PLACE YOUR BANNER HERE.**



**ARE YOU PLANNING  
A SPECIAL EVENT?  
SAY A CONCERT, WEDDING, OR A  
FESTIVAL, where you might need  
access to a mobile stage?**



The Fire & Water Music Festival is now making available the rental of its hydraulically operated mobile stage unit. Designed for quick and easy setup and takedown, this stage just might be what you're looking for. Located in Lac du Bonnet, MB the 35' trailer can easily be towed with a three quarter ton truck. When open the stage boasts of a surface area of ~ 16' x 30', is designed to be hard wired into your power supply and comes with multi positional stairs, and if required, drum risers.

**If interested, please contact the Fire & Water Music Festival.**

www.firewater.ca or call Marie Hiebert. 1-204-340-6367, fnwpres@gmail.com

## MOBILE STAGE RENTAL AGREEMENT

Name of Organization: \_\_\_\_\_  
Contact Person: \_\_\_\_\_ Site Monitor (training required) \_\_\_\_\_  
Mailing Address: \_\_\_\_\_  
City: \_\_\_\_\_ Province: \_\_\_\_\_ Postal Code: \_\_\_\_\_  
Daytime Phone #: \_\_\_\_\_ Cell Phone: \_\_\_\_\_ E-mail: \_\_\_\_\_  
Location of Event (if different from above): \_\_\_\_\_  
Purpose of Event: (i.e. music festival, kid's festival, outdoor play): \_\_\_\_\_  
Start date and time of Event: \_\_\_\_\_ End Date and time of Event: \_\_\_\_\_  
Certificate of Insurance (see rules & conditions) included: \_\_\_\_\_

*Customer to appoint a person as site and stage manager. They are to take a mandatory setup and take down course upon pickup of trailer. They will oversee setup and take down of the stage and will also be responsible for the keys as well as ensuring that general operation rules are followed.*

*For stage pickup the driver requires a class three license and needs to be operating a 3/4 ton truck or larger.*

**The following are the rental fees for the mobile stage. Daily rates for up to 4 days (24 hour day) in one location.**

Mobile Stage rental Private Rental \$1475/day \_\_\_\_\_

Mobile Stage rental Community or registered non profit rate \$975/day \_\_\_\_\_

(Trailer total dimensions are approx. 35 ft long x 12 ft high x 8 feet wide)

### **Additional Charges**

Fire & Water staff setup/take-down/monitoring costs  
(minimum of 2 hrs for set-up and 2 hrs for take-down) \$400 \_\_\_\_\_

(If Fire&Water staff is required to overnight, accommodations and additional charges will apply. Negotiable)

Customer is responsible for pickup and return of Mobile stage.

Damage Deposit (refundable) **Send as Separate Cheque** \$500.00 \_\_\_\_\_

LCD Light system, daily rental \$100.00 \_\_\_\_\_

(The damage deposit will be charged at time of booking and refunded after the event)

**Insurance is required.** Please see contact sheet for more information.

Total Rental rate: \_\_\_\_\_

Payable to: **Fire & Water Music**

### **GENERAL RULES & CONDITIONS:**

- The Lessor is responsible for the hauling, site preparation, leveling and stage setup, unless other plans are made with Fire & Water Music Festival Stage Manager.
- Stage use must be monitored by lessor for adverse weather conditions, and will have to be shut down if conditions become adverse. Examples of reasons to shut down the stage include, but are not limited to, winds over 30 mph, lightning, inappropriate use of the stage or any condition where safety of public or stage is a concern.
- The renting party must have a responsible person designated as a stage monitor for the duration of the rental. Fire & Water staff will orientate/train that person at time of setup as to requirements of stage safety/monitoring and how to initiate a stage closure. Site monitor must be listed and present during all periods of stage operation.
- The renting party is in charge and responsible for the conduct of all persons in attendance during the use of the stage.
- The renter and/or his/her organization will be held financially liable for any resulting damages to the mobile stage and/or property. Any damage charges will be based on equipment replacement and administrative costs, and may exceed the amount of the damage deposit.
- Nothing may be fixed (temporary or permanent) to the stage in any way, without prior consent from Fire & Water Music Festival personnel. This includes banners, poster, signs or other materials. No tape, glue, nails, screws or adhesive materials may be used on stage walls, floors, ceiling or any other part of the stage. Any failure to comply with this provision may result in loss of deposit and possible additional repair charges.
- Stage must be cleaned and all non Fire & Water equipment removed prior to pickup.
- No smoking is permitted on the stage.

- It is the responsibility of the group renting the stage to ensure these rules are followed.

**SITE REQUIREMENTS / DELIVERY / PICK-UP:**

**SITE PLAN**

- A detailed site plan of stage location, including access routes must be submitted at time of signing the agreement. Site plan must include name and phone number of a site coordinator who is the contact person on site for Fire & Water personnel.

**DELIVERY**

- Groups must have the site coordinator present at the time of set up to direct access, ensure placement as to site plan, to accept delivery and be given basic instructions for operation.
- Delivery is at time specified. Allow a minimum of two hours for set up.
- There must be reasonable access to the site. The site must be free of overhead obstructions (minimum of 20’).
- Stage must be situated on a dry/level/solid surface or site will be subject to prior approval. The Fire & Water Music Festival does not assume responsibility for any damage to the site.

**PICK-UP**

- Pick up, if required, is at time specified. A minimum of two hours is required for take-down.
- There must be access to the site at the time of pick up. The Fire & Water Music Festival personnel will not be responsible for any removal of tents, vendors, tables, bleachers, etc. interfering with access to the site.
- Groups are responsible for removing any equipment, banners, temporary fencing, etc. prior to scheduled pick up time.

**OVERNIGHT/EXTENDED BOOKINGS**

- For overnight or extended bookings outside more than 1 hour from Lac du Bonnet additional costs may be applicable for staff to be available for set up/take down or to monitor stage use which will be determined between parties at the time of booking.

**INSURANCE:**

The Lessor must provide proof of Insurance for the Event, including but not limited to a general liability insurance policy in respect of the use of the site named in the agreement with;

- Minimum \$2,000,000.00 (million) inclusive;
- The Fire & Water Music Festival Inc added as a co-insured;
- Inclusion of a cross liability clause;
- Proof of Insurance is required a minimum of 30 days prior to event.

**PAYMENTS:**

- All payments to be made by Cheque payable to Fire & Water Music Festival Inc.

**REFUNDS:**

- If cancellation is made at least one week prior to event, 75% of the rental fee will be refunded.
- If the event is cancelled less than one week prior to event, 50% of the rental fee will be refunded.
- If the event needs to be cancelled due to weather or unforeseen circumstances after stage has been set up, then any refund or portion thereof will be at discretion of Fire & Water Board of Directors.

The signatures below attest to agreement with this document, including the Terms & Regulations included in this document. Failure to comply with any of the regulations shall result in the cancellation of rented time without notice or refund. Verbal agreements will NOT be recognized or honored.

**THIS CONTRACT MADE THIS: \_\_\_\_\_ DAY OF \_\_\_\_\_ IN THE YEAR \_\_\_\_\_.**

Between the Fire & Water Music Festival (LESSOR), represented by a Fire & Water Director or

designate, AND \_\_\_\_\_ (LESSEE)

\_\_\_\_\_  
Signature LESSOR

\_\_\_\_\_  
Signature – Fire & Water Music Festival Director LESSEE

# FIRE & WATER MOBILE STAGE OPERATION

**STAGE TRANSPORTATION** Extra Keys Located at Festival Office: 1-204-345-1909

**TRAILOR WEIGHT UNEVEN - PASSENGER SIDE HEAVY.**

**JACKS MUST BE REMOVED BEFORE MOVING STAGE**  
Simple pin operation



**TRAILOR WEIGHT UNEVEN - TRAVEL SLOWLY**  
Especially in Cross Winds

**3/4 TON With 2-5/16 Diam. Ball Hitch with Standard Seven Pin Trailer Plug**



## 1 - STAGE SITE SETUP



**ATTACH JACKS PLACE BLOCKS LEVEL TRAILOR**

**TRAILOR MUST BE LEVELED BEFORE OPENING**

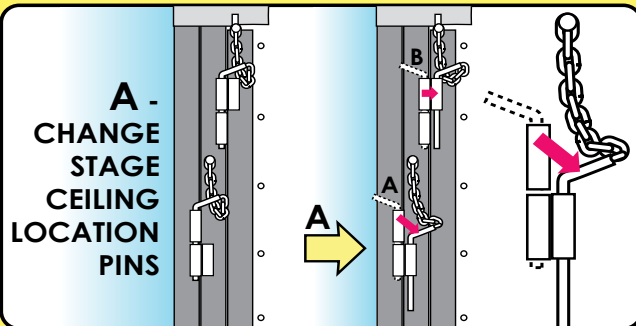


**UNBOLT BANNER FRAME 1/2" Sockets. DROP IN PLACE ATTACH BRACKETS**

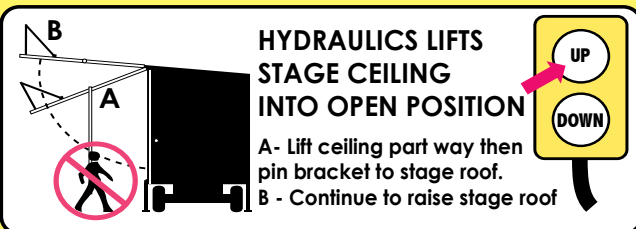
Store removed brackets in hydraulics compartment

**BANNER FRAME WORKS AS STRUCTURAL SUPPORT FOR STAGE CEILING AND MUST BE LOCKED INTO POSITION BEFORE SETUP**

## 2 - STAGE ROOF OPENING



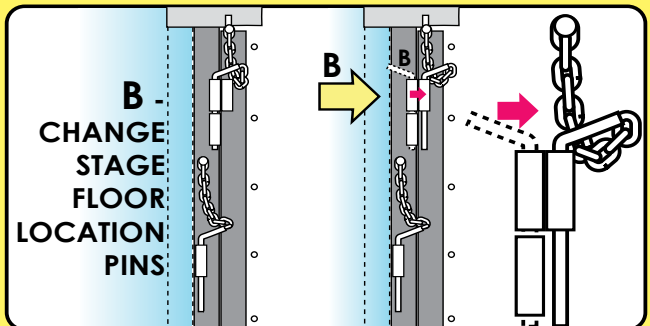
**A - CHANGE STAGE CEILING LOCATION PINS**



**HYDRAULICS LIFTS STAGE CEILING INTO OPEN POSITION**

A - Lift ceiling part way then pin bracket to stage roof.  
B - Continue to raise stage roof

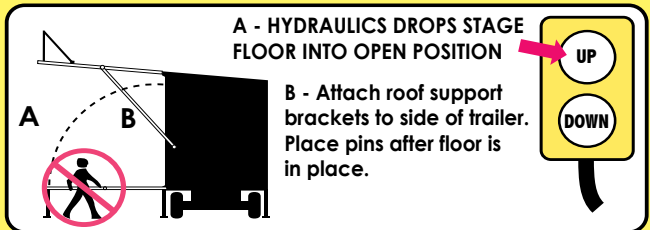
## 3 - STAGE FLOOR OPENING



**B - CHANGE STAGE FLOOR LOCATION PINS**

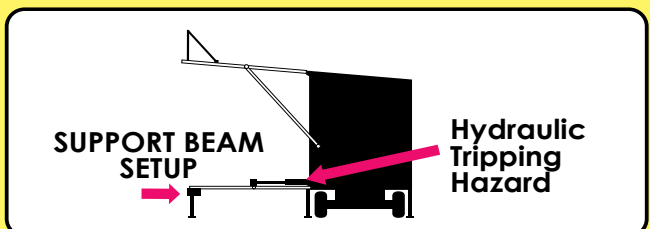
**HOW TO CHANGE HYDRAULICS SETTING**

STAGE ROOF POSITION STAGE FLOOR POSITION



**A - HYDRAULICS DROPS STAGE FLOOR INTO OPEN POSITION**

B - Attach roof support brackets to side of trailer. Place pins after floor is in place.



**SUPPORT BEAM SETUP**

Hydraulic Tripping Hazard

**The FIRE & WATER MUSIC FESTIVAL IS A REGISTERED NON PROFIT ORGANIZATION THAT PROUDLY SUPPORTS MANITOBA ARTISTS AND COMMUNITIES**

[www.firewater.ca](http://www.firewater.ca)

Fire & Water Music Festival. Box 546, Lac du Bonnet, MB R0E 1A0 204-340-6367