



UNIVERSITY OF
CALGARY

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403-220-2866

Jackie Lewis

Okotoks, AB
T1S 0L6

Date of issue: 17/Sep/2023

Transcript of Record

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UCID Number: 22963088

Course ID	Course Title	Duration	Hours	Academic Standing
WRI 110 - 045	Writing Well	24/Jan/2023-20/Mar/2023	30.00	A+
WRI 113 - 012	Grammar, Punctuation and Spelling: A Quick Review	19/Oct/2021-08/Nov/2021	10.00	A+
WRI 120 - 049	Copy Editing and Proofreading	05/Jul/2022-29/Aug/2022	30.00	A+
WRI 121 - 005	Editing for Structure	12/Oct/2021-15/Nov/2021	15.00	A+
WRI 150 - 047	Writing in the Workplace	18/Jan/2022-28/Mar/2022	40.00	A
WRI 215 - 022	Technical Writing and Documentation	04/Apr/2023-29/May/2023	30.00	A
WRI 220 - 020	Document Design	13/Sep/2022-07/Nov/2022	30.00	A+
WRI 240 - 013	Copywriting - Words that Sell	24/Jan/2023-20/Mar/2023	30.00	A+

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Certificate(s)

Date Awarded

Professional Writing Certificate specializing in Business and Technical Writing 10/Aug/2023

ACADEMIC STANDING

Letter Grade	Percent	Description
A+	95 – 100%	Outstanding
A	90 – 94%	Excellent
A-	85 – 89%	Approaching excellent
B+	80 – 84%	Exceeding good
B	75 – 79%	Good
B-	70 – 74%	Approaching good
C+	67 – 69%	Exceeding satisfactory
C	64 – 66%	Satisfactory
C-	60 – 63%	Approaching satisfactory
D+	55 – 59%	Marginal pass
D	50 – 54%	Minimal pass
F	0 – 49%	Fail

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