

Laboratory Inspection Nonconformity Corrective Action Report

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| Name/Location of Laboratory: | Lab No.: |
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Please use this form when preparing responses to nonconformities from on-site inspections. Describe in the areas provided the corrective action taken to resolve the nonconformity. Corrective action of nonconformities includes root cause analysis and a plan to monitor the effectiveness of the corrective action. Attach any supporting documentation.

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| Nonconformity: |
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| IMMEDIATE ACTION |
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| Describe the immediate action taken to prevent this nonconformity from affecting test results: |
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| ROOT CAUSE ANALYSIS |
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| What is the reason that allowed the nonconformity to happen? (Answering this question is step one in a process to obtain the true root cause.) |
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| What improvements to the quality system can be implemented to prevent a similar finding? (The improvements must address the true root cause identified above.) |
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| PLANNED MONITORING ACTIVITIES |
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| Describe the plan to monitor the effective implementation of the improvement(s) identified above: |
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| Approved By: | Date: |
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