

## Creekside Estates Neighborhood Association

### Suggestion Form/ Request for Assistances

Date submitted: \_\_\_\_\_

Homeowner Submitting (Name and Address): \_\_\_\_\_

- Suggestion for CENA Board: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_
- Do you have an issue relating to Restricted Covenants? Please detail below:  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_
- If this involves a neighbor, have you contacted the person to try and resolve? Y N  
If yes, how did your neighbor respond?  
\_\_\_\_\_

#### Assistance procedure:

1. Request for assistance from CENA board must be completed and sent to:  
[Creeksideestateshoa70726@gmail.com](mailto:Creeksideestateshoa70726@gmail.com). Anonymous letter will not be acknowledged.
2. Upon receipt, the Board of Directors will determine the presence of a violation.
3. If the complaint is ruled invalid, an explanation letter will be sent to the complainant.
4. If the complaint is ruled valid, the board will call or visit all parties to assist in mediation and compliance as a first step.
5. If mediation is not successful, written notice to the non-compliant homeowner. Failure to reach compliance within allotted time frame will result in further action according to particular restriction. This could result in further enforcement action (including, but not limited to legal action)

#### OFFICE USE ONLY

#### Action Taken:


