

The purposes of the Lacey Lions Basketball (hereafter referred to as LLB) are to provide an enjoyable experience for each youth participant; develop character, skills, sportsmanship; and to promote good will among all teams and individuals. LLB is organized exclusively for charitable and educational purposes, including the making of distributions to organizations that qualify as exempt organization under section 501(c)(3) of the Internal Revenue Code of 1954 (or the corresponding provision of any future United States Internal Revenue Law.)

## **ARTICLE 1: ADOPTION OF BYLAWS**

SECTION 1: The LLB adopts the following Youth Basketball Bylaws (hereafter referred to as Bylaws) as its own. It is further understood that LLB may implement its own policies and procedures to ensure efficient operation of its programs. However, policies and procedures will not contradict or take precedence over the Bylaws.

## **ARTICLE II: OBJECTIVES OF LLB**

SECTION 1: The objectives of LLB shall be to:

1. Promote and sponsor organized, recreational basketball programs for all youth, as a group unit, in the Town of LACEY.
2. Teach the fundamentals of basketball to LACEY youth.
3. Teach and promote the ideals of good sportsmanship, discipline, and teamwork at all levels of the game of basketball for the benefit of all youth, as a group unit, in the Town of LACEY.
4. Provide a full, equal and fair opportunity for all youth in the Town of LACEY to participate in organized, recreational basketball.

LLB shall at all times work with officials of the Town of LACEY to achieve these objectives.

## **ARTICLE III: MEMBERS**

SECTION 1: The members of LLB shall be the families of children registered to play basketball in a LLB program. Each family that resides in the town of LLB and has at least one child enrolled to play in a LLB program on December 1 of each basketball season shall be a Member. Membership shall be determined each December 1.

SECTION 2: A member meeting may be called by the president. Any such meeting shall be held on a date and at a location to be selected by the Board of Directors. Notice shall be given to all members by electronic mail at least 10 days in advance. A meeting agenda shall be prepared by the president and approved by the Board of Directors. The agenda shall include an item entitled "Open Forum" to provide members an opportunity to express viewpoints. The president shall open and close all meetings and shall preside over them as he/she deems reasonable and appropriate.

SECTION 3: The members shall have the following powers:

- a. To attend member meetings as may be called by the president;

- b. To be informed of LLB policies as promulgated by the Board of Directors;
- c. To offer ideas for policies, rules and/or programs of LLB for the Board of Directors to consider;
- d. To vote to alter or amend these Bylaws as provided below.

SECTION 4: Votes to alter or amend these Bylaws shall be conducted by U.S. and/or electronic mail, as the Board of Directors may determine, and all votes shall be strictly confidential. Such votes shall be held upon the presentation by any member of a petition to amend. The petition shall be presented to the president and shall include at least three identified member sponsors. It shall be in writing, shall be presented between April 1 and September 1 only, and shall specifically delineate language of the proposed new Bylaw provision(s) along with any language proposed to be deleted from the Bylaws. The sponsors shall also provide a statement of the reasons for each proposed Bylaw amendment. No petition shall be valid unless signed by the sponsors and supported by the signatures of 25 percent of all members. The president shall determine the validity of any petition. If the petition is determined to be not valid, the president shall inform the petitioner(s) of all defects. If the petition be determined valid, the president shall, with the approval of the Board, prepare a notification of pending vote and a ballot, which shall be delivered to all members. The notification shall include a copy of the petition and shall be delivered by electronic mail. It shall instruct members of a voting deadline, which shall not be less than 14 days after the notice is delivered, and inform them of the manner of delivering their votes. All voting shall be by "yes" or "no" only. Votes shall be counted by the Board of Directors. Petitions to amend shall fail unless approved by 60 percent of all members. For all such petitions, the Board of Directors shall provide a recommendation to the membership. Any Board Member may communicate his/her views regarding the petition to the members.

## **ARTICLE IV: DIRECTORS AND OFFICERS**

SECTION 1: LLB shall be controlled and operated by a Board of Directors that shall be comprised of its officers and two at-large members. At-large members shall serve solely at the discretion of LLB's president. Each officer shall have one vote on all LLB matters presented at any Board meeting. In the event of a tie vote on any LLB matter, the vote of the president shall determine the question. At-large members may attend all meetings and participate in all debates but shall not be permitted to vote on any LLB matter.

SECTION 2: The elected officers of the LLB will be a President, Vice-President, Travel Coordinator, Program Coordinator, Schedule Coordinator, and Treasurer. Officers shall be elected by the Board of Directors and shall serve until resignation or removal by a 2/3 majority vote of the Board. Candidates for all offices shall be eligible for election upon nomination by the Board of Directors only. No person shall be eligible to be elected as president unless he/she first serves on the Board of Directors for a period of one year, except that this requirement may be waived if no person is qualified, willing and able to serve as president. The president shall be elected annually. At-large members shall be nominated by the president and approved by the Board. They shall serve for a Two-year term. At-large members may be removed by the president or by a majority vote of the Board. Upon such removal, the president shall nominate a replacement at-large member for Board approval within a reasonable time.

SECTION 3: The duties of the LLB Officers shall be to

- Manage all basketball operations, including but not limited to all town basketball programs, travel basketball programs, and any special events or programs authorized by the Board.
- Transact necessary business in the intervals between meetings and during off season periods
- Approve and pay bills, prepare and file tax returns, make financial decisions, set player participation fees, and conduct any and all financial operations necessary to the conduct of LLB business;
- Consider and determine the handling of any issues that may arise in the course of LLB operations.
- Carry out the objectives of the LLB.

## ARTICLE V: DUTIES OF OFFICERS

SECTION 1: The President will perform the following duties:

- Preside at all Board and other meetings that involve LLB issues of any sort.
- Enforce the LLB Bylaws and its policies and procedures.
- Act as liaison with Town of LACEY officials, including the Recreation Department.
- Oversee all basketball programs and facilities.
- Schedule Games/Practice
- Communicate with the membership and manage the day-to-day operations of all LLB programs.

The President may engage such assistance for the performance of his duties as he/she deems appropriate or necessary. He/she shall be empowered to make all LLB decisions as reasonably necessary, subject to the oversight of the Board, and to call meetings of the Board for any purpose and at any time as may be deemed reasonable and appropriate by him/her.

SECTION 2: The Vice-President will perform the following duties:

- Coordinate all activities associated with LLB Registration and Equipment.
- Manage and oversee the travel tryout process, with the assistance of the president and in a manner as the president and Board may direct;
- Attend all LLB Board and other meetings;
- Assist the president in the performance of his/her duties as may be requested from time to time.

SECTION 3: The Secretary will perform the following duties:

- Duties include recording all pertinent information from monthly and general meetings in connection with the program's activities.
- General responsibilities include taking and publishing minutes from each advisory board meeting, ensuring all required forms and notifications are updated on an annual basis and posted appropriately, notifying Parks and Recreation of any board or travel coach openings so that they can be advertised through all approved media channels, tracking information that needs to be reported to the Sports Advisory Board, and ensuring that all special rules for each league are posted. This position will also assist all others whenever needed on any/all aspects of the program.
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SECTION 4: The Travel Coordinator will perform the following duties:

- Oversee and manage the travel program, with the assistance of the president and in a manner as the president and Board may direct.
- Attend all LLB Board and other meetings;
- Assist the president in the performance of his/her duties as may be requested from time to time.

SECTION 5: The Boys/Girls Recreational Program Coordinator will perform the following duties:

- Oversee LLB programs to ensure they are operated in accordance with these Bylaws and the policies of LLB;
- Ensure that LLB's grade coordinators perform their duties in accordance with these Bylaws, LLB's policies, and the instructions of the president.
- Attend all LLB Board and other meetings;
- Assist the president in the performance of his/her duties as may be requested from time to time.
- Handle sign up Gene for Clock workers for Rec games.

SECTION 6: The Treasurer will perform the following duties:

- Receive all money and manage all financial accounts of LLB;
- Keep accurate records of all receipts and disbursements and make disbursements as directed by the president and permitted by these Bylaws;
- Prepare for Board approval such annual tax returns as may be required and file the returns with appropriate taxing authorities. No such tax return shall be filed until reviewed by the president and signed by the treasurer;
- Attend All LLB Board and other meetings.
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SECTION 7: Bitty Instructor

- Organize and run LLB Bitty program to ensure they are operated in accordance with these Bylaws and the policies of LLB; provide updates during board meetings
- Attend all LLB Board and other meetings;

Assist the president in the performance of his/her duties as may be requested from time to time

SECTION 8: The At-Large members of the Board will perform the following duties:

- Attend all meetings of the Board of Directors.
- Assist the president in the performance of his/her duties as may be requested from time to time.

Section 9 Committees: The Board may create and appoint (or authorize by resolution, the President, to create and appoint) members of LLB to permanent and temporary committees to assist in the purposes and objectives of LLB. Any such appointments by the President are subject to approval and review by the Board. The committees shall perform such functions and make such reports as the President or Board shall determine. Such committees may consist of one or more persons.

*"All board Members will be required to make 70% of meetings or position will be forfeited. All Members at larger will be required to make 3 consecutive meeting before given voting rights. If members at large miss two consecutive meetings voting rights will be forfeited until 3 consecutive meetings are met."*

## **ARTICLE VI: FINANCES**

SECTION 1: All funds collected on behalf of or in the name of LLB will be handled, maintained and accounted for by the Treasurer in a DESIGNATED bank account. Records of all funds received and expended shall be retained as the

books and records of LLB and shall be available for inspection by any member of the Board upon written request to the treasurer. The treasurer shall provide a summary financial report in writing to the Board at least once annually.

SECTION 2: All disbursements shall be in the name of LLB and will be transacted by check. The Treasurer shall retain with the books and records of LLB all receipts and other records related to the payment of expenses.

SECTION 3: No part of the funds of LLB shall inure to the benefit of, or be distributable to, its members, trustees, or officers, who shall serve LLB as volunteers only. The organization may pay reasonable compensation for such outside services rendered to LLB as the Board deems necessary and appropriate and make payments and distributions in furtherance of the purposes set forth hereof. A schedule listing all LLB bank accounts and any other assets of LLB shall be prepared by the treasurer as of the end of June each year along with a statement of changes in net funds. The schedule of bank accounts and other assets and the statement of changes in net funds shall be provided by the treasurer to all officers as soon as available and at the latest within 2 months from the end of June of each year. The president may request a status of funds available from the Treasurer at any time. The treasurer shall provide the president with a summary of available funds, upon request of the president, as soon as practicable. The Board may, in its sole discretion, make such disbursements from the net funds of LLB as will benefit or promote the playing of basketball by the youth of the Town of LACEY

SECTION 4: No substantial part of the activities of the organization shall be the carrying on of propaganda or otherwise attempting to influence legislation, and the organization shall not participate in, or intervene in (including the publishing or distribution of statements) any political campaign on behalf of any candidate for public office. Notwithstanding any other provision of these articles, the organization shall not carry on any other activities not permitted to be carried on (a) by an organization exempt for Federal Income tax under section 501(c)(3) of the Internal Revenue Code of 1954 (or the corresponding provision of any future United States Internal Revenue Law) or (b) by an organization, contributions to which are deductible under section 170(c)(2) of the Internal Revenue Code of 1954 (or the corresponding provision of any future United States Internal Revenue Law).

## **ARTICLE VII: PLAYER SELECTION PROCEDURES**

SECTION 1: LLB will notify all children and parents of the registration process through the local schools and other means.

SECTION 2: The Board shall, for each basketball season, schedule a registration period that shall have a start date and an ending date that are no less than 30 days apart. All players must register in accordance with the procedures set by the Board on or before the registration closing date. The registration requirement shall include but not be limited to the payment of such participation fees as the Board deems proper and necessary for the operation of LLB. The Board may waive registration fees for individual players upon a showing of financial hardship. No player who fails to register by the registration closing date shall participate in any basketball program, except that the president may permit late registrations in his/her sole discretion prior to the commencement of the basketball season.

SECTION 3: There shall be a TOWN basketball program each season. Teams shall be selected from among all registered players under guidelines established by the president. In all events, LLB shall make its best effort to create equal teams to the greatest extent possible by dividing players in accordance with skill levels. The TOWN program shall promote sportsmanship, teamwork, the development of basketball fundamentals, and competitive basketball, in that order. All players in the TOWN program shall play approximately equal amounts of time in each basketball game. Scores of games may be kept but not maintained for purposes of keeping standings of teams in grades 6 and below.

SECTION 4: In the Board's discretion, there may be a TRAVEL basketball program each season. The TRAVEL program's purpose shall be to provide more advanced players an opportunity to play additional and more competitive basketball. The TRAVEL program shall promote sportsmanship, teamwork, the development of basketball fundamentals, and competition, in that order. TRAVEL players shall be selected by a tryout process determined by the Board to be in the best interests of the youth of LACEY.

SECTION 5: There shall be a grade coordinator for each grade of players. The coordinator shall manage and supervise the TOWN team selection process. Any issue related to the selection process used for town teams is to be directed to the Board for resolution.

SECTION 6: All TRAVEL team players shall be required to participate in the TOWN program in grades 3<sup>RD</sup>-8<sup>TH</sup>, and in such other grades as the Board deems appropriate.

### **ARTICLE VIII: PARENTAL RESPONSIBILITIES**

SECTION 1: Parents of children who participate in LLB programs shall maintain behavior that reflects positively on LLB and promotes good sportsmanship.

SECTION 2: Parents of children participating in LLB programs have the following responsibilities:

- Abide by the rules established by LLB and/or the LACEY Recreation Department, including zero tolerance of inappropriate or disrespectful behavior toward players, coaches, and referees.
- Have child(ren) at all scheduled practices by the designated time.
- Respect all decisions of team coaches and work constructively with them to promote team unity and harmony.

Failure to perform the above responsibilities may result in the parent and/or his/her child being suspended or removed from participation in LLB programs. The LLB Board of Directors will make such decisions. In such case, no player fees will be refunded.

### **ARTICLE IX: COACHING RESPONSIBILITIES**

SECTION 1: Coaches are expected to create an environment at practices and at games that promotes LLB's goals of good sportsmanship, development of basketball fundamentals, and teamwork. Coaches shall communicate LLB's goals and its policies to players and their parents. Coaches shall communicate directly with parents and provide game and practice schedules on a timely basis. Head or assistant coach must attend monthly meetings.

SECTION 2: Coaches are responsible for ensuring that all players on their teams and their fans practice good sportsmanship before, during and after each game. Coaches are responsible to:

- Support the referees and refrain from arguing with or making derogatory comments toward them.
- Refrain from actions or words that undercut the self-esteem of players from their own or opposing teams.
- Not allow any players to make derogatory comments or to show disrespect to an opposing team's players, parents or referees.
- Support post-game exchanges of good sportsmanship between players and coaches.

The Board shall be free to accept or reject individual coaches based on its assessment of a volunteer's ability or willingness to comply with these policies. Failure of any coach to comply with these policies may result in his/her removal from coaching in LLB programs by the Board of Directors, which may take such action in its sole discretion.

## **ARTICLE X: COACH SELECTION PROCEDURES**

SECTION 1: LLB coaches must have good morals and community involvement. Coaches cannot be convicted of a felony or a crime involving moral turpitude. No one is guaranteed the privilege or right to coach.

SECTION 2: The grade appropriate coordinators will make coaching selections for TOWN teams. Coaches shall be approved by the Board. Any issues related to selection of town team coaches will be directed to the president for resolution.

SECTION 3: TRAVEL team coaches will be selected by the Board of Directors.

## **ARTICLE XI: DISSOLUTION**

Section 1: Upon the dissolution of the organization, the Board of Directors shall, after paying or making provision for the payment of all of the liabilities of the organization, dispose of all of the assets of the organization exclusively for the purposes of the organization in such manner, or to such organization or organizations organized and operated exclusively for charitable or educational purposes as shall at the time qualify as an exempt organization or organizations under section 501(c)(3) of the Internal Revenue Code of 1954 (or the corresponding provision of any future United States Internal Revenue Law), as the Board of Officers shall determine. Any such assets not so disposed of shall be disposed of by the Court of Common Pleas of the county in which the principal office of the organization is then located, exclusively for such purposes or to such organization or organizations, as said Court shall determine, which are organized and operated exclusively for such purposes.