

# Highland Parc HOA

10/28/2025, 6PM Pam Jennings House

**Website:** <https://highlandparcjctn.com>

## **Next Board and Officers Meeting:**

Tuesday December 09, 2025 (recurring: 4th Tuesday of each month).

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## **Attendance:**

### **Executive Officers Board Members:**

David Mihara - President

Andrea DiFabio - Vice President

Pam Jennings - Treasurer

Maria Complotier - Acting Secretary

### **Board Members:**

Maria Complotier - Board Member

Mark Johnson - Board Member

### **Committees:**

Pool Committee: Maria Complotier

IT Committee: Mark Johnson, Maria Complotier, David Mihara

## **Begin Meeting Notes:**

### **Committees Members 2025:**

Pool Committee: Maria Complotier, Fred Complotier

Landscaping Committee: Rodney Noe

IT Committee: Mark Johnson, Maria Complotier, David Mihara

**Board Positions Open:**

Secretary: Maria Complotier (acting)

**Update:** Mark's wife - Michelle - considering secretary position.

No update.

**Discussions:**

**1. IT Committee**

**-Update:** Website and other Social Media Sites

- **Action:** Maria Complotier waiting on reply for credentials on:
  - Website - already have access
  - HOA minutes
  - Possible Group to be created with Neighbors email addresses. Maria Complotier did some research about how to get this finalized.
  - Link to Calendar - Mark Johnson relinked the gmail calendar for the HOA meetings.
  - Facebook - waiting
  - Gmail - waiting
  - Nextdoor Neighborhood vs Nextdoor Group
  - Fleenor - David M. And Maria C. Have the credentials to login locally.

**2. Pool Committee:**

- **Action:** Fred Complotier and Andy Hodges to discuss
  - Replace filter in 2026
- Conversion to Salt water pool:
  - Action: Fred Complotier and Andy Hodges to provide the following information:
    - Sealant amount needed
    - 2 quotes: one for fresh water and one for salt water
      - Include Warranties Periods in parts and labor
    - Return On Investment and Break Even Point
- **Update:** Approved changes for 2026 Pool Season:
  - fix the landscaping by the pool entrance
  - mark lines in the parking lot to cross out parking in areas for access and include a handicap spot.
  - permanent removal of the crape myrtles. Mark Johnson and others offered to help.
  - Spray the Pool Fence - Rodney Noe offered to help and bring some equipment that helps make this task a bit easier.

### **3. Landscaping Committee:**

- **Action:** Pam will talk with the landscapers to get details about our current landscaping contract mowing season.
- **Update:** Approved changes for 2026 Pool Season:
  - fix the landscaping by the pool entrance

### **4. Finances (Treasurer Report):**

- **Update:** Pam is providing Financial Reports to Board members by email.

- Budget still looking good.

- **HOA yearly dues increase discussion:**

- **Action:** Pam Jennings - mentioned that she keeps copies of the letters in her files
- Pam Jennings suggested splitting any attorneys fees between two houses in arrears.
- **Action:** Maria Comploier reported she has not been able to go to the city to inquire about HOA liens on properties.
- Mark Johnson offered to help.
- **Update:** Mark Johnson went to the city to get an update on proper way to handle any liens and notifications. He sent an email.

## 5. **General Neighborhood Email and Issues:**

- **Speed Humps:**

- **9/16/2025:** Installed. **Action:** David Mihara to speak with some neighbors who are monitoring speed to minimize aggression.
- **10/28/205** - Need an update.

- **Discussion: Fence at 304 Michaels Ridge Blvd.**

- **Action:** David Mihara will send a letter to the home owner to request that they expedite their proposed landscaping plans.
- **Update (8/14/2025):** Mark Johnson and David Mihara visited the Hackneys and they moved forward with landscaping to screen the fence.
- **10/28/2025** - Need an update