

Highland Parc HOA

09/16/2025, 6PM Pam Jennings House

Website: <https://highlandparcjctn.com>

Next Board and Officers Meeting:

Tuesday October 28, 2025 (recurring: 4th Tuesday of each month).

Attendance:

Executive Officers Board Members:

David Mihara - President

Pam Jennings - Treasurer

Maria Complotier - Acting Secretary (by phone)

Board Members:

Maria Complotier - Board Member (by phone)

Mark Johnson - Board Member

Rodney Noe - Board Member

Mark Hackney - Candidate for Board Member (Rick Mowrey stepped down)

Committees:

Pool Committee: Fred Complotier (by phone)

IT Committee: Mark Johnson, Maria Complotier, David Mihara

Begin Meeting Notes:

Committees Members 2025:

Pool Committee: Maria Complotier, Fred Complotier

Landscaping Committee: Rodney Noe

IT Committee: Mark Johnson, Maria Complotier, David Mihara

Board Positions Open:

Board Member: Rick Mowrey stepped down

Secretary: Maria Complotier (acting)

There was a discussion on two people that might be able to fill these positions. I did not get their names. **Action:** Maria Complotier will ask David Mihara.

Update: Mark Hackney voted in as board member

Update: Mark's wife - Michelle - considering secretary position.

No update.

Discussions:

1. IT Committee

-Update: Website and other Social Media Sites

- Maria Complotier asked Andrea DiFabio who has access to Nextdoor's Group and Neighborhood leads. Also, who has access to the Facebook page. Asked if this was created by Sharon DiFabio and if the IT Committee can get access.
- **Action:** Maria Complotier will send an email to request credentials and make changes/updates to the Highland Parc social media outlets admin access.

- Website - already have access
- HOA minutes
- Possible Group to be created with Neighbors email addresses. Maria Complotier did some research about how to get this finalized.
- Link to Calendar - Mark Johnson relinked the gmail calendar for the HOA meetings.
- Facebook - waiting
- Gmail - waiting
- Nextdoor Neighborhood vs Nextdoor Group
- Fleenor - David M. And Maria C. Have the credentials to login locally.

2. Pool Committee:

- **Update:** 2026 inspection was completed.
- **Update:** Fleenor Password remains the same until IT committee can meet about other IT issues.
- **Update:** Rodney Noe starting to look at helping with fobs responsibilities.
- **Action:** Fred Complotier and Andy Hodges to discuss
 - quotes for 2026
 - Replace filter in 2026
 - Conversion to Salt water pool
- **Update:** Approved changes for 2026 Pool Season:
 - fix the landscaping by the pool entrance
 - mark lines in the parking lot to cross out parking in areas for access and include a handicap spot.

- permanent removal of the crape myrtles. Mark Johnson and others offered to help.
- Spray the Pool Fence - Rodney Noe offered to help and bring some equipment that helps make this task a bit easier.

3. Landscaping Committee:

- **Action:** Pam will talk with the landscapers to get details about our current landscaping contract mowing season.
- Mark Johnson go the owner of the empty lot property to mow their lawn

4. Finances (Treasurer Report):

- **Update:** Pam is providing Financial Reports to Board members by email. We are 10k over where we started!
- **HOA yearly dues increase discussion:**
 - **Update:** Pam Jennings: Letter was sent to two homes in arrears. Fees included and Notice of legal action within 20 days of receipt of the certified mail.
 - **Action:** Mark Complotier to go to the city to inquire about HOA liens on properties.
 - **Action:** Pam Jennings - mentioned that she keeps copies of the letters in her files,
 - **Update:** David Mihara sent a letter to homes that are not required to pay HOA dues. The letter states other expenses covered by the dues.
 - **Action:** David Mihara to email a copy of the letter to file in the secretary folder.
 - **Update:** David Mihara emailed the letter to board members.

5. General Neighborhood Email and Issues:

- **Speed Humps:**

- **9/16/2025:** Installed. **Action:** David Mihara to speak with some neighbors who are monitoring speed to minimize aggression.
- No update.

- **Discussion: Fence at 304 Michaels Ridge Blvd.**

- **Action:** David Mihara will send a letter to the home owner to request that they expedite their proposed landscaping plans.=
- **Update (8/14/2025):** Mark Johnson and David Mihara visited the Hackneys and they moved forward with landscaping to screen the fence.
- **Update (9/16/2025)**
 - No Status of Landscaping around the fence