





**Needs Assessment Project (NAP) Team**  
**CHPC Data and Assessment Committee**  
Meeting Notes / September 16, 2020



- Record and have available HIV webinars and workshops. Include training about PrEP.
- Check with past trainers to see if they are available to record webinars.
- Add **mandated reporter** to list the list of HIV workforce competencies.
- Discuss the stress of working during COVID-19. Examples include working while caring for family (children or parents), mental or physical health concerns, and times when face to face communication is necessary. Recognize the need **for stress management resources** for HIV workers.

Updated list of training resources with three added at Sept. 2020 meeting with the additions highlighted in yellow:

- AIDS Education and Training Center (AETC)
- Area Health Education Center (AHEC)
- Case Management Training Institute website (CMI)
- Colorado AIDS Education and Training Center (CAETC)
- CDC Capacity Building Assistance (CBA) requested from DPH
- CT Train
- DMHAS and Prevention Training and Technical Assistance Service Center
- DPH HIV program staff
- DPH HIV past HIV 101 training modules
- DPH HIV Prevention Matrix of Services
- Gilead
- HealthHIV.org
- Human Services Resources Administration (HRSA)
- National Alliance of State and Territorial AIDS & HIV Directors (NASTAD)
- New England AIDS Education and Training Center
- Relias Health Curriculum website
- TargetHIV.org (part of HRSA)
- Triangle Community Center
- True Colors
- Wheeler Clinic's CT Clearinghouse
- Village for Children and Families

**Proposed Action Steps (including ones from previous meetings)**

- Decide whether to request provider auditing tools to examine similarities and differences with the goal of increasing consistency across providers. Decide whether to create a white paper with recommendations for auditing tools.
- Evaluate providers on the HIV competencies training resource inventory based on the agreed criteria: 1) effectiveness, 2) free or low cost, and 3) accessibility/on-demand availability.
- Identify state and local trainers and their areas of expertise. Inquire whether trainers would be willing to conduct webinars and have them recorded to increase HIV worker accessibility to training.
- Identify five priority trainings to offer each year.

**Adjournment**

Lisa Mason adjourned the meeting at 12:30 p.m.