



Needs Assessment Project (NAP) Team
CHPC Data and Assessment Committee
Meeting Notes / August 19, 2020



- Wheeler Clinic's CT Clearinghouse
- Village for Children and Families

Angelique explained that each provider designs their own auditing tools and the need for consistent tools across providers. DPH uses auditing tools during their virtual site visits. She recommended that the NAP Team collect and examine auditing tools (i.e. Ryan White funded recipients) to increase consistency among providers or create a white paper with recommendations.

Xavier Day asked about an integrated training plan to ensure consistency across providers. Marianne Buchelli explained that one challenge is identifying who would take the lead in creating and maintain the training center; there is not enough capacity at DPH to manage one. Different organizations already exist providing trainings (UConn, DMHAS, etc.)

Angel Ruiz asked about proposing required trainings and have them accessible by webinar. Would past trainers be willing to produce a specific webinar that HIV workers could access anytime?

Angelique Croasdale-Mills suggested sometimes we see national trainers as "brighter and shinier" but local resources are available. We need a deliberately planned training system. We know what we want content wise, we know possible trainers, and we could add a quick quiz. This approach would allow us to recognize peers for their expertise. Xavier Day was recognized as a trainer for the last four years.

NAP Team members proposed hosting five trainings a year and updating these as necessary. The next step would be to identify the resources.

Proposed Action Steps

- Decide whether to request provider auditing tools to examine similarities and differences with the goal of increasing consistency across providers. Decide whether to create a white paper with recommendations for auditing tools.
- Create a training resource inventory based on the attached HIV Workforce Competencies table. Include national and state training organizations and HIV workforce competencies. Inquire about their interest in participating in an integrated HIV workforce training system.
- Identify state and local trainers and their areas of expertise. Inquire whether trainers would be willing to conduct webinars and have them recorded to increase HIV worker accessibility to training.
- Identify five priority trainings to offer each year.

Please review the meeting summary and HIV Workforce Competencies table for accuracy and contact Lisa Mason (mason@xsector.com or 860-276-5944) with corrections or additional input by Sept. 4, 2020

Adjournment

Lisa Mason adjourned the meeting at 12:30 p.m.