



## MEETING SUMMARY

<b>Date:</b>	May 20, 2020	<b>Location:</b>	Virtual Meeting
<b>Start Time:</b>	11:10 a.m.	<b>End Time:</b>	12:10 p.m.
<b>Participants:</b>	Page 2 shows attendance		
<b>Chair:</b>	Laura Aponte	<b>Recorder:</b>	Lisa Mason

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### Meeting Accomplishments

- Participants reviewed at a very high level, the main themes of findings from the 2019 HIV prevention and care workforce survey.
- Participants reviewed some initial recommendations for action that the CHPC can consider for use immediately and to incorporate into the development of its next 5 year statewide, integrated HIV prevention and care plan.

### Welcome & Introductions

Laura Aponte, NAP Team chair, welcomed participants to the meeting and introduced the minor changes and rules for our first virtual meeting format. She recognized today, May 20, 2020 as the first day Connecticut is open for business since the COVID-19 stay at home guidelines began and encouraged everyone to stay healthy.

### Review of HIV Workplace Survey Summary of Emerging Themes

Ms. Aponte explained that today's first meeting objective is to review some high level themes from the HIV Workforce Survey. Participants reviewed a 1-page summary info graphic that summarized key themes. The info graphic can be used to communicate quickly the survey themes. NAP Team members agreed that info graphic clearly displayed the most important themes and had no suggestions for improving the format.

### Review of Emerging Recommendations to Strengthen the HIV Prevention and Care Workforce in Connecticut

Ms. Aponte introduced the draft logic model, Emerging Recommendations to Strengthen the HIV Prevention and Care Workforce in Connecticut, with its five columns: 1) Situation Analysis, 2) Goals, 3) Recommendations, 4) Example Activities and 5) Outcomes. NAP Team members provided feedback on four of the five columns:

Overall feedback:

- Need timeline for logic model

**Situation Analysis** (column 1) showed a high level summary of the current workforce landscape. These facts provide the context for why workforce development and professional development is important and needed. Feedback included:

- Survey respondents are happy with their jobs.
- Recruit more people of color.
- Big message about need for training.
- External (outside agency) and internal (within agencies) training capacity exists.
- How do we connect agencies to create more training capacity?
- Can we collaborate on training rather than requesting it from the CDC?
- Consistency in training is needed. Use a platform to make training available for everyone.
- Consider In-house training to make a one-stop shop.
- How accessible is CT Train?



**Needs Assessment Project (NAP) Team**  
**CHPC Data and Assessment Committee**  
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**Goal** (column 2) showed a high level goal connected to improving the diversity and technical competence of the HIV prevention and care workforce. Feedback included:

- Keep in mind funding diminishes
- Ask DMHAS to participate in training discussions

**Recommendations** (column 3) and **Example Activities** (column 4) were discussed together. Feedback included:

- Identify and address issues, such as substance abuse and mental health, in care review plans. Training is needed on both topics.
- Provide training options.
- Identify online training options (Healthy HIV).
- Make training recommendations to sub-recipients.
- Recommend new worker training on specific topics to be completed within 90 days.
- State recommends minimum training requirements within six months.
- Need someone to take leadership and coordinate case managers.
- Review current resources and develop new tools.
- Look at current Community Health Workers certification. Open general Community Health Worker track for HIV prevention and care workers. Some work has been done to advance this area.
- Some progress has been made with Yale hepatitis professional.
- Create a pre- and post-test for webinars for certification hours.
- Add wellness as a topic in response to the level of stress in the field.

**Outcomes** (column 5) show how these objectives connect to outcomes. This column was introduced. No time existed for participant discussion. The group will take this up at the June meeting.

### **Next Steps**

The NAP Team will continue review of the Emerging Recommendations to Strengthen HIV Prevention and Care Workforce in Connecticut with the goal of producing a short summary of findings and recommendations to the CHPC.

### **Adjournment**

Ms. Aponte adjourned the meeting at 12:10 p.m.

### **Meeting Attendance**

Laura Aponte; Marianne Buchelli, Angelique Croasdale-Mills, Brian Datcher, Xavier Day, Lynette Gibson, Cynthia Hall, and Angel Ruiz