



Needs Assessment Project (NAP) Team
CHPC Data and Assessment Committee
Meeting Notes / April 20, 2022



SHORT VIDEO

Anthony introduced a short video for the NAP committee members to watch per the request of the Executive Committee. (This was a request to all sub-committees) The video was produced by CHPC member and Quality Assurance Committee Chair Peta-Gaye Nembhard and it shared some tips on how to create a more productive committee meeting climate. Anthony thanked Peta-Gaye for her great video.

CLARIFICATION OF NAP COMMITTEE FOCUS

Anthony shares a guide in chat box that describes the NAP meeting items outlined for the next three months and he explains to the NAP group that this plan is an effort to create a stronger connection with other HIV planning groups and their needs assessment activities, and is a way of making sure our group is informed of the key work being done by others in order to help in the development of the statewide plan.

Anthony explained that he and support staff at Cross-Sector searched through data sources/reports shared from the Planning Council. After review, several reports were selected by Anthony that were determined most helpful for the group. Representatives from three organizations were asked to present some key findings from the data. These presentations will occur as follows:

- April: Ryan White Part A Planning Council New Haven/Fairfield Counties Eligible Metropolitan Area (EMA)
- May: Ryan White Part A Planning Council Hartford Transitional Grant Area (TGA)
- June: Ryan White Part B 2022 statewide Persons With HIV (PWH) needs assessment survey.

Anthony expressed his appreciation for each of individuals for agreeing to present these data reports, and reminded the NAP group that these presentations will help inform our group and will facilitate discussion around what data exists, what does not exist and where there are gaps.

Anthony asks group if there are any questions or thoughts about this plan for the NAP committee.

- No questions or comments from group.

APPROVAL OF PRIOR MEETING SUMMARY

NAP members approved by consensus the March 16, 2022 meeting summary.

PRESENTATION FROM RYAN WHITE PART A NEW HAVEN/FAIRFIELD COUNTIES EMA

Anthony introduces Joanne Montgomery and shares her presentation with the group.

NAP members reviewed the findings from six key needs assessment studies presented by Joanne Montgomery: (PowerPoint presentation is attached.)

- 2019-2020 New Haven and Fairfield Counties In Care Needs Assessment Report (507 surveys completed)
- 2019 Populations of Focus In Care Needs Assessment (85 surveys completed)
- 2021 Non-Virally Suppressed Needs Assessment (59 surveys complete)
- 2020 Newly Diagnosed Needs Assessment (24 surveys completed)



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- 2019 Aged Needs Assessment (66 surveys completed)
- 2021 Medical Case Management (MCM) Client Health Insurance Survey (35 surveys completed)

Anthony thanked Joanne for her presentation and provided an opportunity for the group to ask questions/comments and have a space for discussion.

- Angelique asks Joanne, if Medicare/Medicaid collect information on undocumented individuals and if they do not, how does the EMA account for this?
 - Medicare/Medicaid do not provide coverage for undocumented clients. So they don't track it. The EMA tracks this internally by how many uninsurable clients they have and then based off of that number, a "cost per client" is determined.
- Angelique asks: How do they account for "under insured"?
 - Joanne explained that they don't look at "under insured" and that the data for undocumented clients appears as "uninsurable clients" in the presentation.

Anthony comments to the group that when reviewing some of the data sets in the presentation, be mindful of the smaller sample sizes. He noted that it was important to recognize this as a limitation.

- Anthony asks Joanne, how close are these sample sizes to the actual numbers, specifically the set populations (non-virally suppressed, aged etc.) of people who took the survey?
 - Joanne will follow-up with Anthony on this via email.

Joanne stated to the group to email her if there are any questions about the data from the presentation.

UPDATE ON WORKFORCE TRAINING COORDINATION

Anthony explains that the group will continue to focus on workforce development training coordination. First, Anthony wanted to talk a bit more about the Trauma-Informed Approach to Care training as well as agree on an approach for coordinating training events moving forward. Anthony asks Xavier to provide an update and any feedback he would like to share.

- Xavier Day reported that Dr. Jose Michael Gonzalez's training, The Universal Experience of Trauma: Socio-Cultural Guidance for a Developmental Trauma-Informed Approach previously referred to as Gender and Trauma Informed Care Training which occurred on March 31, 2022, 10:00 am – 12:30 via CT Train was booked to capacity (100 people). Participants were turned away. Overall the training went very well and feedback was positive. The training was not recorded for privacy reasons. Xavier acknowledged Melanie Alvarez and Angelique Croasdale Mills for their support and their collaboration and also for bringing many people from their organizations to this training.
- Melanie reported that ACT is hoping to coordinate Dr. Jose Michael Gonzalez's training, The Universal Experience of Trauma: Socio-Cultural Guidance for a Developmental Trauma-Informed Approach with support from Bob Sideleau and she will let the CHPC group know when the training will occur so it may help with cross-promotion of the event. Melanie also acknowledged Louis Dias and the folks at DPH for their contributions to this event as well.

Anthony introduced the concept of coordinating quarterly trainings for the group to discuss/consider. (Noting the long amount of time it takes to coordinate) NAP members agreed on coordinating one training per quarter moving



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forward. The group agrees to prioritize two of the remaining four trainings and to set dates and start recruiting presenters.

- Marianne reminded the group that May is Mental Health Awareness Month and suggested a Mental Health training for May/June.
- Bob reminded everyone to please reach out to him if there are any training needs and clarified that the AETC has the capacity to support and/or deliver trainings statewide, not just limited to New Haven.
- Mental Health training topic will be scheduled to occur in May or June. The format of presentation will be 90 minutes with time for discussion. Xavier will reach out to Dr. Gonzalez for suggestions about speakers. Anthony will reach out to some state partners (DMHAS) and also follow up with Xavier.
- Social Drivers of Health Equity training topic will be scheduled to occur in the fall (Sept-Oct). Dr. Wisdom Powell from UCONN Health Disparities Institute will be asked to serve as the presenter. Angelique will approach Wisdom with this request when she meets with her on 4/22. Anthony will follow up with Angelique.

Laura stated that the goal was to record these trainings to show to new employees but acknowledged that some training topics are sensitive and are not recorded for privacy concerns. Before training dates are set, check with EMA, DPH, and TGA training schedules to avoid overlap.

The last page of this document contains an updated training chart.

OTHER BUSINESS

Anthony reminded NAP group that the two remaining needs presentations will occur at the NAP meetings in May and June and the purpose is to inform this group and give everyone a sense a comfort and understanding of the data so that moving forward (in September) the NAP group can contribute effectively to the development of the statewide plan.

ADJOURNMENT

The NAP Team will meet next on May 18, 2022 at 11:00 am. The NAP Team adjourned the meeting at 12:35 pm.



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TRAINING CHART – UPDATED APRIL 2022

HIV Training Topics	Training Providers	Training Updates and Next Steps
Self-care for HIV workers	<ul style="list-style-type: none"> • Boundaries, Ethics and Self-Care training conducted by Melanie Alvarez on March 16, 2021 for 40 participants. 	<ul style="list-style-type: none"> • Training not recorded due to the sensitive nature of topic and confidentiality.
Confidentiality	<ul style="list-style-type: none"> • Confidentiality and HIPPA Law Training conducted by Olinda Morales, DPH HIPPA Attorney, on Sept. 22, 2021 for 11 participants. Original date, Sept. 21st was changed at late notice to accommodate presenter’s scheduling conflict. The date change may have resulted in fewer participants. 	<ul style="list-style-type: none"> • Recorded training will be uploaded to CT Train. • Recommendations for next time shared with presenter.
Motivational Interviewing	<ul style="list-style-type: none"> • The four-part Motivational Interviewing training with Chip Tafrate, CCSU was completed on Nov. 12 and 18, 2021 and January 20 and 21, 2022. Feedback from participants was very positive. 	<ul style="list-style-type: none"> • The Motivational Interviewing training was not recorded. The trainer reported that providing an opportunity for participants to practice skills and receive feedback is critical and cannot be done in a recorded format.
Gender and Trauma Informed Care Training	<ul style="list-style-type: none"> • Dr. Jose Michael Gonzalez conducted the training: <i>The Universal Experience of Trauma: Socio-Cultural Guidance for a Developmental Trauma-Informed Approach</i> on March 31, 2022, from 10:00 am – 12:30 pm. 100 attendees (max capacity) Feedback from participants was very positive. 	<ul style="list-style-type: none"> • Training announcement will be posted on CT Train and shared with CHPC listserv. • Training was not recorded for privacy and also to encourage participation from attendees.
Substance Misuse	<ul style="list-style-type: none"> • Substance Misuse and Harm Reduction training will feature 3 parts – biology of addiction, harm reduction strategies, resources and strategies to help clients engage in treatment (possible panel) • Cathy Eggert from APT Foundation was recommended as possible trainer for biology of addiction. 	<ul style="list-style-type: none"> • Lisa will contact Cathy Eggert about conducting the Substance Misuse training.
Mental Health Issues	<ul style="list-style-type: none"> • Anthony will reach out to DMHAS about a potential trainer and/or collaborating with DMHAS staff. • Xavier will reach out to Dr. Gonzalez • Training to occur in May or June 	<ul style="list-style-type: none"> • Confirm trainer –Recruit panelists.
Social Drivers of Health Equity (New training topic)	<ul style="list-style-type: none"> • Ongoing discussion. Dr. Wisdom Powell, UCONN Health Disparities Institute. Training to occur during Sept. or Oct. 2022. 	<ul style="list-style-type: none"> • Angelique meeting with Dr. Powell and will make request. Anthony will follow up.
Cultural Humility & Cultural Competency	<ul style="list-style-type: none"> • TBD 	<ul style="list-style-type: none"> • TBD