



Quality and Performance Measures (QPM) Team

Meeting Notes February 17, 2021

Page 1

Meeting Notes

Participants: Gigi Chaux, Daniel Davidson, Christina Del Vecchio, Luis Diaz, Daniel Hulton, Doug Janssen, Clunie Jean-Baptiste, Coley Jones, Dionne Kotey, Maria Lorenzo, Susan Major, Kiana McDavid, Gabrielle Mitchell, Mukhtar Mohamed, Kelly Moore, Erika Mott, Mitchell Namias, Peta-Gaye Nembhard, Michael Ostapoff, Josie Rodriguez, Ramón Rodriguez-Santana, Tajae Surgeon, Sue Speers, Idiana Velez

Facilitator: Nilda Fernandez

Recorder: Dave Bechtel

Meeting Accomplishments

The team accomplished the following tasks:

- Welcomed our new co-chair for the Quality and Performance Measures (QPM) Team, Peta-Gaye Nembhard!
- Reviewed the results of the QPM 2021 Priorities survey, which will be used to guide QPM tasks for the year.
- Reviewed and discussed how to monitor implementation of the next 5-Year Comprehensive Plan.
- Provided feedback on a user-friendly version of the CHPC Indicators which can be shared with the CHPC and stakeholders.

Identified Tasks

- QPM staff will revise the CHPC Indicators handout, with support from DPH staff.
 - QPM staff will locate the Plan Update presentation that Ms. Nembhard referenced during the meeting, to help in developing the monitoring plan.
 - QPM staff will circulate the HIV Stigma Scale to the team in advance of the March meeting.
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Welcome and Introductions

Acting DAC co-chair Nilda Fernandez welcomed everyone to the online meeting of the Quality and Performance Measures (QPM) Team at 11:04 am. QPM reviews and discusses data, develops indicators to track our progress in HIV prevention and care, and helps improve the quality of HIV prevention and care. This year, QPM will also be helping to develop the 5-Year Comprehensive Plan.



Quality and Performance Measures (QPM) Team

Meeting Notes February 17, 2021

Page 2

Ms. Fernandez announced that **Peta-Gaye Nembhard is the new co-chair** for the QPM Team. Ms. Nembhard will start leading the team at the March meeting. Participants congratulated Ms. Nembhard and thanked Ms. Fernandez for her leadership of QPM.

Participants introduced themselves and approved the January QPM meeting notes.

Updates from January Meeting: QPM Priorities Survey

Ms. Fernandez noted that after the January meeting, we emailed a survey to the team to identify priorities for the year. Dave reviewed the survey results (see Handout 1 for details). The team's top priorities for the year include:

- Developing **plan strategies** to end the HIV epidemic, address disparities, strengthen workforce, integrate with related efforts, etc.
- Revision of the indicators – considering the “**synedemics**” plan (i.e., STDs, Hepatitis).
- QPM members pilot-testing the **HIV Stigma Scale** as a potential indicator.
- Expanding **PnR (PrEP-to-Need Ratio) indicator** to include goal for Black men and women (data may only be available for DPH-funded programs).
- **Communicating / sharing indicators and data** with the CHPC and stakeholders (e.g., user-friendly version of Indicators Handout).

Developing a Monitoring Plan

Ms. Fernandez stated that one of the areas that was missing from our most recent Comprehensive Plan was a process for monitoring plan implementation on a regular basis. We want to make sure this is part of our 2021 Plan, and will start to develop a monitoring plan today.

Dave reviewed Handout 2, which included a sample monitoring chart based on the current Comprehensive Plan (see Handout 2 for details). The current Comprehensive Plan includes a set of goals, objectives and activities for 2016 through 2021. The Plan also includes the CHPC Indicators that assess overall progress in ending the HIV epidemic. However, there was not a process for the CHPC to receive regular updates on implementation of Plan activities.

Participants discussed the following options and next steps in monitoring plan implementation:

- **Review Past Efforts.** Ms. Nembhard noted that there was a Plan Update presented at either a CHPC meeting or an HIV Funders Group meeting several years ago. Cross Sector distributed a report template to all the HIV funding recipients to report on their activities related to the Plan. The Ryan White Hartford Planning Council and its sub-committees reported on their activities. Cross Sector compiled the information across all of the agencies and shared this at the meeting. Ms. Nembhard suggested reviewing this effort as a starting point in developing a monitoring plan. Doug Janssen suggested that Michael Nogelo might know when the Plan Update was given.



Quality and Performance Measures (QPM) Team

Meeting Notes February 17, 2021

Page 3

- **Frequency of updates.** Ms. Fernandez suggested updating the CHPC twice a year on Plan implementation. Dave noted it may take much effort for all of the agencies to report, given the process Ms. Nembhard described.
- **Presentation of updates.** Ms. Nembhard suggested using an infographic style to present progress on the Plan. Sue Major suggested using colors to indicate progress (e.g., red, yellow, green).

Communicating the CHPC Indicators

Ms. Fernandez stated that QPM has talked about creating a more user-friendly version of the indicators. The current indicators handout is not very easy to read and includes many details on the data sources and definitions of numerators and denominators. We'd like a version that can help all stakeholders quickly understand how we are measuring success.

Dave reviewed Handout 3, a first attempt to better communicate the indicators. The team suggested the following improvements:

- Gabrielle Mitchell suggested including **graphs** to show progress by year. Ramón Rodriguez-Santana agreed, suggesting graphs with trend lines. Idiana Velez agreed with Ms. Mitchell, but noted that that this version is definitely simplified and easy to read.
- Ms. Major suggested including the **actual results** on the table as well, showing whether we've met the goal (e.g., arrows with colors).
- Sue Speers stated that her annual presentations include graphs for each indicator; how would this handout be different? Dave noted that QPM does not currently have a **simple one-page handout** with the indicators. Perhaps the revised handout could have the indicators on the front and several charts on the back.
- Mr. Janssen suggested **laminating** the final version.

Other Topics

Ms. Nembhard asked if anyone had a definition for "out-of-care." Ms. Speers stated that DPH is looking at this as well. DPH may use a time frame of 15 months, since people may still be in care but schedule an appointment just after the 12-month mark. Ms. Nembhard noted that she has heard ranges from 3 months to 12 months. Ms. Fernandez stated that some doctors don't request appointments every 6 months. Ms. Nembhard agreed, stating that the frequency of visits may vary depending on whether the person is newly diagnosed or has been stably in care for many years. Ms. Fernandez added that youth also will have a different schedule than adults.

Summary and Next Steps

Ms. Fernandez thanked everyone for their participation and stated that QPM will focus on setting a Partner Services indicator and reviewing the HIV Stigma Scale at the March 17th meeting. Ms. Fernandez also suggested that the CHPC change its language from "Getting to Zero" to "Ending the Epidemic."

Ms. Fernandez asked for feedback and suggestions for future meetings. Comments in the chat included:



Quality and Performance Measures (QPM) Team

Meeting Notes February 17, 2021

Page 4

- Ms. Nembhard: RECRUITMENT OF CONSUMERS IN QUALITY.
- Mr. Janssen: I was so energized after the big meeting. Numbers are always dryer but very important for us to know exactly where we are. Thank you, Dave for all you do, thank you to Peta-Gaye for stepping up!
- Ms. Fernandez: Grateful and looking forward to next year.

Adjourn

The meeting adjourned at noon.

##End QPM Notes##