



SHOW + COMPETITION

MARCH 28TH - MARCH 29TH

Exhibitor Information Packet

SHOW MANAGEMENT:

Promoter: Dylan Clipp
Doggy Clips
16186 Rogers Rd,
Culpeper, Virginia 22701

Telephone: (540) 877 - 7967
Email: dylanclipp@gmail.com
Email: doggyclips@gmail.com
Email: dylan@viriniagroomshow.com

SHOW LOCATION

Wyndham Garden Manassas
10800 Vandor Lane,
Manassas, Virginia 20109

SHOW SCHEDULE:

Saturday, March 28th: 8:00 AM - 6:30 PM
Sunday, March 29th: 8:00 AM - 4:30 PM

MOVE IN SCHEDULE:

Friday, March 27th: 5:00 PM - 10:00 PM
Saturday, March 28th: 7:00 AM - 8:00 AM

MOVE OUT SCHEDULE:

Sunday, March 29th: 4:00 PM - 6:30 PM

LODGING:

Pet Friendly:

Best Western Battlefield Inn
10820 Balls Ford Road
Manassas, Virginia 20109

Non Pet Friendly:

Wyndham Garden Manassas
10800 Vandor Lane,
Manassas, Virginia 20109

LIABILITY:

The Exhibitor assumes full responsibility for the booth space assigned and agrees to reimburse the venue for any damage to the facility, including but not limited to floors, walls, doors, or other property, occurring during the contracted period of use (including move-in and move-out).

All curtains, draperies, streamers, surface coverings, and other booth décor must be flame-proof (flame-retardant).

SECURITY:

No security will be provided for the event. Vendors are solely responsible for the security of their booth space, inventory, equipment, and personal belongings at all times. The vendor area will be closed and locked after show hours; however, the event is not responsible for loss, theft, or damage.

PARKING FOR EXHIBITORS:

Parking is **not permitted** in any **fire lanes** or areas marked **NO PARKING**.

Truck & trailer parking will be limited on Saturday and Sunday.

No RV parking is available at the Wyndham.

Overflow parking will be available at the **Best Western Battlefield Inn**, located approximately 0.7 miles from the venue.

UNLOADING & LOADING:

For safety and traffic flow, all exhibitor loading and unloading is required to use the **designated entrance located on the right side of the building**. This entrance will be clearly labeled by show staff. **Loading/unloading through the main lobby entrance is not permitted.**

SHOW FLOOR RULES / SOLICITATION:

Soliciting is permitted **only within your assigned booth space**. No soliciting is allowed in aisles, common areas, competition rings, education rooms, entrances/exits, or at/within another vendor's booth without prior permission.

BOOTH COURTESY:

Exhibitors are expected to conduct themselves in a professional and courteous manner at all times. Aisles must be kept clear, and all displays, signage, and merchandise must remain within the confines of the assigned booth space. Sound systems, music, microphones, and demonstrations must be kept at a reasonable volume so as not to disrupt neighboring vendors, competitions, or educational sessions.

BOOTH EQUIPMENT:

Standard vendor booths are 10' x 10' and include 8' high back drape, 3' high side wall drapes, and a 7" x 44" identification sign displaying the Exhibitor's company name. Each standard booth also includes one 6 foot draped table, two (2) chairs, and one wastebasket.

Larger and custom-sized vendor spaces are also available and will be provided according to the Exhibitor's selected booth package and confirmed booth assignment.

ELECTRIC:

Electric is available on a **limited first-come basis**. Vendors approved for electric service will be provided a **6-outlet surge protector**.

Vendors must disclose all equipment/appliances they intend to plug in so our maintenance team can allocate power appropriately and reduce the risk of tripped breakers.

A **fee applies** for electric service (confirm with the show promoter at registration). Vendors must supply their own **extension cords**.

EXHIBITOR PASSES:

All Exhibitors must have and wear an official **Exhibitor Name Badge** to access the main show floor, including during **move-in and move-out**.

Exhibitor badges **will not be mailed**. Badges must be picked up at the **Registration Booth** when you arrive to set up your exhibit.

Badges are **not transferable** and may only be used by the individual whose name appears on the badge.

Please note: Exhibitor badges are strictly for individuals working the booth and **may not be used by customers, friends, or relatives** to gain admission to the show.

VGS - Exhibitor Sign & Badge Form

THIS FORM MUST BE RETURNED NO LATER THAN MARCH 7TH, 2025. Please fill out this form and email to: dylan@virginiagroomshow.com or mail to:

Doggy Clipps
16186 Rogers Rd
Culpeper, Virginia, 22701

Please list the names of individuals manning your exhibit at the Virginia Groom Show.

1. _____
2. _____
3. _____
4. _____
5. _____
6. _____
7. _____
8. _____

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Show Management will provide the following Exhibitor badges at no additional charge:

- **Up to THREE (3) Exhibitor badges per 10' x 10' booth**
- **Up to SIX (6) Exhibitor badges per 10' x 20' booth**

Additional Exhibitor badges (for booth employees only) may be purchased for **\$8.00 each**.

To ensure your exhibitor sign and badges are prepared prior to your arrival, Exhibitors must complete and return the enclosed **Exhibitor Sign & Badge Form** by **March 7th** (mandatory deadline).

Virginia Grooming Show - Main Show Floor - Floor Plan

