



Vendor / Exhibitor Agreement

Virginia Groom Show 2026 - March 28-29, 2026 - Manassas, VA

Vendor / Exhibitor Agreement

This Vendor / Exhibitor Agreement applies to approved vendors of the Virginia Groom Show.

1. Event Information

Virginia Groom Show 2026 will be held March 28-29, 2026 at the Wyndham Garden Manassas, Manassas, Virginia.

2. Application and Acceptance

Submission of a vendor application does not guarantee acceptance
Show Management reserves the right to accept or reject any application
Once accepted, this agreement becomes binding.

3. Booth Space and Use

All booth assignments are made by Show Management
Exhibitors must keep all merchandise, displays, demonstrations, and solicitation within their assigned booth space at all times
Booth sharing or subleasing is prohibited without written approval.

4. Payment and Refund Policy

All booth fees are due in full by the published deadline
Booth fees are non-refundable except in the event of full cancellation by Show Management
Failure to submit payment may result in forfeiture of booth space without refund.

5. Setup, Show Hours and Breakdown

Move-in, show hours, and breakdown times will be communicated in the Exhibitor Kit
Early breakdown or abandonment of booth space without permission may result in penalties or removal without refund.

6. Exhibitor Badges and Staffing

All exhibitor personnel must wear official exhibitor badges at all times
Booths may not be left unattended during show hours.

7. Conduct and Solicitation

Solicitation outside of assigned booth space is prohibited
Exhibitors may not solicit in aisles, grooming areas, classrooms, or other booths
Disruptive behavior is grounds for removal.

8. Sound, Demonstrations and Promotions

Amplified sound, demonstrations, or promotional activities must not interfere with neighboring exhibitors and may require prior approval
Show Management reserves the right to restrict or stop disruptive activities.

9. Insurance, Liability and Indemnification

Exhibitors assume full responsibility for their property, merchandise, staff, and activities
Show Management and the venue are not responsible for loss, theft, or damage
Exhibitors agree to indemnify and hold harmless Virginia Groom Show, its staff, and venue from any claims, injuries, or damages



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10. Safety and Compliance

Exhibitors must comply with all local, state, and federal laws, fire regulations, and venue policies
All materials must be flame-retardant where required.

11. Event Changes and Force Majeure

Show Management is not liable for delays or failure to perform due to causes beyond its reasonable control including acts of God,
Liability is limited to return of fees paid if the event is canceled.

12. Enforcement and Removal

Violation of these terms may result in removal from the event without refund
Show Management's decisions are final.

13. Entire Agreement

This agreement, along with the Exhibitor Kit and posted rules, constitutes the entire agreement
Modifications must be made in writing and approved by Show Management.



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Authorization

Company Name

Contact Name

Email

Phone

Authorized Signature (type name or sign using PDF tool)

Date