

Grab & Go Tote Bag Instructions for Community Service Sew on 7/10/2025

Updated 4/17/2026

The bag pieces will be prepared by Carol Foster. The edges will be serged.

The top is approximately 15 inches wide, while the sides are approximately 20 inches long.

Bag

1. Place 2 fabric pieces **RIGHT** sides together.
2. Using a pencil or fabric marker, measure 2.5 inches down from the top of each side and mark
3. Starting at the 2.5 inch mark, sew a $\frac{1}{4}$ inch seam down both sides and across the bottom.
4. Clip a scant $\frac{1}{4}$ inch notch just above the 2.5 inch mark on each side to help the seams line flat.
5. Press the casing seams in $\frac{1}{4}$ inch. Stitch the upper 2.5 inch edges (down to the clipped seam and back up) to secure and to finish the seam.

Casing

1. Fold the top edge down $\frac{1}{4}$ inch and press. (or you could machine baste, instead of pressing)
2. Fold it down an additional $1\frac{1}{4}$ inch to form the casing.
3. Pin in place and sew along the bottom edge to create a channel for the cord. Backstitch at all 4 openings to reinforce.

Casing needs to be at least 1 – 1.25 inches (when finished)

Finished Size: approximately 18 inches long x 14 inches wide.

Give to Carol Foster; she will insert the 4 mm cord in the casing.