



NOTICE IS HEREBY GIVEN in accordance with Group Rules & Constitution that the 36th Annual General Meeting of **North Down Advanced Motorists** will be held at 7.30 for 8pm at the Boat House, Groomsport on Tuesday 13 October 2026 to enable the Trustees of the Group to present their Annual Report and Accounts for the year ended 31 August 2026 for approval by the Group Members and to conduct an election.

Secretary's Name	Stephen Patterson	Date	14 September 2026
Address	103 North Road Newtownards BT23 7AS	Group Number	8199

OFFICE BEARERS

Office bearers must retire each year but can choose to offer themselves for re-election. Two office bearers have offered to stand for re-election and one is standing down.

Tina Lannin	Chair	Offering to stand for re-election
Stephen Patterson	Secretary	Standing down
Campbell English	Treasurer	Offering to stand for re-election

COMMITTEE MEMBERS

One third of the committee (excluding Officers) must retire annually and may offer themselves for re-election. (Group Rule 3.4)

RETIRING BY ROTATION AND STANDING FOR RE-ELECTION

Ralph Magee

RETIRING AND NOT STANDING FOR RE-ELECTION

Leslie Ashe, Colin Hay

COMMITTEE MEMBERS NOT RETIRING

Ivan Greenfield, Don McQuillan, Leah Taylor, Brian Ewart

NOTE

The total number of Committee Members including the Officers must not exceed twenty. Please see the published nomination paper for further details.



Registered as a charity by the Northern Ireland Charity Commission

Registration number 101616

North Down Advanced Motorists 36th Annual General Meeting

Date: Tuesday 13 October 2026

Venue: Boat House, Groomsport

Agenda

1. Apologies
2. Minutes of the 35th AGM held on Tuesday 14 October 2025
3. Matters arising from the AGM
4. Annual report and Chairperson's address (Tina Lannin)
5. Membership report (Leah Taylor)
6. Accounts and Honorary Treasurer's report (Campbell English)
7. Election of Officers and Group Committee members for 2026/2027
8. Presentations
9. Any other business

Minutes of 35th Annual General Meeting of
North Down Advanced Motorists, Charity No. 101616
Tuesday 14 October 2025 in the Boat House Groomsport

Present: Lisa Thompson, Leah Taylor, Ivan Campbell, Malcom Robinson, Ivan McStea, Ralph Magee, Martyn Griffiths, Brian Gillies, Brian Ewart, Don McQuillan, Mark Patterson, David Hall, N Shearer, Campbell English, Ivan Greenfield, Colin Hay, Leslie Ashe, Jim O'Brien, Neil Anthony, Bruce Steele, Stevie Sherry, David Marsh, Mathew Tennis.

Apologies: Guy Thompson, David Jackson

Minutes of the previous AGM held on 08 October 2024 were accepted as true and accurate. Minutes proposed by Ralph Magee and seconded by Jim O'Brian.

Matters arising from the AGM minutes

No matters arising.

Chairman's Address (Tina Lannin)

Good evening everyone, thank you for coming along to this year's Annual General Meeting. I'm pleased to present this report on what has been a year of transition, dedication, and growth for North Down Advanced Motorists.

Let me begin by offering heartfelt thanks to all members of the committee, our observers, and volunteers who continue to give their time, energy, and passion to the group. NDAM is entirely volunteer-driven, and it is your dedication that sustains us year after year.

I would like to extend a particular and very sincere thank you to David Harcourt. David has been a key figure in NDAM for many years, not just as Chair, but more recently as acting Membership Secretary. He brought wisdom, experience, and a calm, measured voice to every discussion. He led us through the introduction of GDPR and kept us going through the Covid pandemic. He has always regarded doing observed drives as his most enjoyable part of being a member of the Group and I for one benefited from his guidance. His steady hand on the wheel will be deeply missed by all of us. Thank you, David – for everything.

I'd also like to thank everyone else who has given time, energy and commitment to training, events, and administration throughout the year. To those who've joined the committee – particularly Don McQuillan, who has taken on the role of Master's Mentor and Observer Trainer – we thank you for your willingness to support the group's future.

One of the more significant developments this year has been the closure of the Belfast group. Their AGM and EGM have taken place, and several members have

now transitioned to NDAM. We warmly welcome them and look forward to them becoming part of our wider group family.

We received word of the passing of Norah Reid, and our condolences were sent. Leslie attended her memorial service on behalf of us all.

We've had steady momentum in both the car and motorcycle sections this year:

We had 5 car passes and 1 bike passes (1 of which was a F1Rst) as well as 6 local Observers successfully completing their National Observer assessment. Congratulations to all concerned.

- The motorcycle section saw consistent monthly ride-outs, including new joiners and a commendable standard of group riding. Our thanks go to Ralph and Ivan for their coordination and mentoring.*
- The car section welcomed several new associates and saw some great development. Our observers have gone above and beyond, with one-to-one mentoring and re-skilling sessions.*
- Observer development was a major focus following the introduction of the requirement for Observers to qualify as National Observers. Special thanks go to Colin and Don for leading on observer training and mentorship.*

Our STAC sessions continue to run on the first and fourth Tuesdays. We've maintained a strong team of presenters. Thank you to David, Colin, and Ivan for their ongoing commitment.

We seek to provide a varied programme of events on our Group nights on the second Tuesday of the month. The last year saw us visiting the RNLI lifeboat station in Bangor, December was the Christmas dinner, February we had a discussion with Peter McReynolds MLA who is Chair of the All Party Group on Road Safety at the Assembly. March saw local Examiner Guy Thomson standing in with no advance notice for a speaker who failed to turn up, April was a talk by Ross Cameron a Community Resuscitation Officer. April was a visit by K9 rescue who followed up with a practical demonstration by their dogs and handlers. By June we have the benefit of the longer evenings and we had our usual run out to The Rinkha in Islandmagee for ice cream and in September we had a run out to The Pheasant for tea/coffee and a catch-up. Thanks to everyone involved in making arrangements for the Group nights.

We have seen a rise in our website and social media engagement with a new website and consistent social media posting. The group continues to benefit from increased visibility and community interest.

Our newsletter, the Road Observer, continues to provide quality updates — our thanks go to Leslie for the editorial work.

The Christmas Dinner will not be at Carnalea Golf Club this year — thank you to David for organising this event in previous years. We are exploring a new venue and arrangements for December.

As we head into 2026, our key priorities include:

- 1. Membership growth and engagement, maintaining a welcoming and proactive culture*
- 2. Observer training, including refresher sessions and alignment with IAM guidance*
- 3. Associate experience with the new logbooks*
- 4. Modernisation of the run sheets*
- 5. Partnership building with road safety organisations, local groups, and IAM HQ*
- 6. Financial sustainability, including ongoing use of Gift Aid and targeted spending for group benefit*

We will also continue to look at improving the format and value of our STAC sessions, as well as our forward programme.

In conclusion, it has been a pleasure to serve as Chair this past year. Thank you again to everyone who contributes to NDAM, from observers and committee members to our associates and supporters.

We are a community built on shared values: improving road safety, encouraging lifelong learning, and promoting excellence in driving and riding. I look forward to continuing that journey – together.

We'll get on with this evening's business as I ask for Membership and Treasurer's reports, and the election of officers and committee members, following which we'll present the awards. We'll then be able to hand the floor to our guest speaker, Stephen Sherry, the newly appointed Chief Examiner for NI.

Membership Report (David Harcourt)

Our previous membership secretary stepped down last year and wasn't immediately replaced. I reluctantly agreed mid-year to take on the role, however, I have been swamped with personal admin and haven't been able to process membership.

We ran with reduced group membership fees during the pandemic, and it has been a couple of years since we lifted subscriptions, but group finances have been healthy. However, our current expenditure exceeds income, so we need to get membership letters out, including a refresh of Gift Aid consent records. The annual membership fee will remain at £18, with membership of IAM RoadSmart as a prerequisite.

Given that background, I am unable to give a precise membership figure.

IAM RoadSmart DARTS says we have 89, and those of you familiar with the system will know it doesn't readily differentiate car & bike. I estimate there are around 50 motorcycle and 40 car, and we hope to accept around a dozen car from the former Belfast group, which would bring membership to approximately 100, split 50/50. We'll have a final number when the responses come in from the membership renewal emails.

Treasurer's Report for the year 2024/25 (Campbell English)

North Down Advanced Motorists

A G M 14/10/20254

Summary of A/Cs: 01/09/2024 to 31/08/2025

OPENING BALANCE 01/09/2023 £2,059.50

- Income:

- IAM Roadsmart £ 682.00

- Miscellaneous £ 50.00

Total £ 732.00

- Expenditure:

- Hall rental £ 598.36 (28 X £21.37)

- Gift to auditor £ 51.00

- Group Insurance £ 208.78

- Website fees £ 107.67

- Miscellaneous £ 76.84

Total £ 1,042.65

- Opening balance £2,059.55

- Income £ 732.00

- Expenditure (£1,042.65)

CLOSING BALANCE 31/08/2025 £1,748.90

A/Cs to be independently audited before submission to the Charity Commission of Northern Ireland.

F Campbell English

Election of Officers and Committee Members 2025/26

CURRENT OFFICERS

All Officers retire annually and may offer themselves for re-election. One-third of the Committee (excluding Officers) must retire annually and may offer themselves for re-election (Group Rule 3.4).

RETIRING BY ROTATION AND STANDING FOR RE-ELECTION

Ralph Magee, Leslie Ashe

RETIRING AND NOT STANDING FOR RE-ELECTION

David Harcourt

RETIRED DURING THE YEAR

n/a

COMMITTEE MEMBERS NOT RETIRING

Don McQuillan, Colin Hay, Ivan Greenfield

PROPOSED NEW COMMITTEE MEMBERS

Leah Taylor

Stevie Sherry conducted the election of Officers and Committee Members; the committee was agreed as follows:

Name	Office	Proposed by	Seconded by
Tina Lannin	Chair	Ivan Greenfield	Colin Hay
Stephen Patterson	Secretary	Leslie Ashe	Don McQuillan
Campbell English	Treasurer	Stephen Patterson	Ralph Magee
Colin Hay	Committee Member	n/a	n/a
Leah Taylor	Committee Member	Stephen Patterson	David Hall
Leslie Ashe	Committee Member	Ralph Magee	Stephen Patterson
Ralph Magee	Committee Member	Leslie Ashe	Stephen Patterson
Ivan Greenfield	Committee Member	n/a	n/a

No nominations were received from the floor.

Presentations

Tina Lannin presented the 2024/25 awards.

- The Mervyn Bates Award was presented to Campbell English
- The Motorcycle Member of the year was presented to Neil Anthony
- The Annie McFarland Memorial Award was presented to Ivan Greenfield

- A special thank you was extended to David Harcourt in the form of a restaurant voucher.

Any Other Business

Tina expressed thanks on behalf of the group for all the excellent work David Harcourt has put into over many years and then AGM was declared over.

Guest Speaker

Guest Speaker: Stevie Sherry

Topic: IAM Personal Journey and Q&A

Additional Speaker: Bruce Steele

Topic: Observer Meetings