

Creative Kids of Warwick

70 Foley Road

Warwick, NY 10990

845-987-1543

creativekidsofwarwick@gmail.com

www.creativekidswarwick.com

2021-2022 Policies

o Enrollment & Tuition:

There is a required deposit of your child's first month's tuition payment to be submitted with the enrollment form. This deposit is necessary to confirm your child's enrollment in his or her class.

The Orange County Health Department requires a signed immunization form from your child's pediatrician to be on file. The immunization form must be submitted prior to your child starting school.

Tuition is due by the 1st of the month. There will be a \$15 late fee if payment is remitted after the 10th of the month.

Creative Kids offers a 10% discount for siblings attending school at the same time.

There are no refunds due to illness, vacations, school closings, inclement weather, or withdrawal without giving 14 days written notice.

o Attendance, Arrival & Dismissal:

Please let us know via email, Brightwheel messaging, or phone if your child will be absent. If your child was sick, he or she is not permitted to return to school until he or she has been fever-free and symptom-free for 24 hours. If your child becomes ill at school, we will call you (or a person on your emergency contact list) to come pick up your child from school as soon as possible.

Please adhere to the drop-off and pick-up times of your child's class to ensure a smooth transition for all. There will be a 5-minute grace period for late pick-ups. Beyond the 5 minutes there will be a \$5 fee for the following 10 minutes and a \$10 fee if pick-up is beyond 15 minutes after the class's dismissal time. If you know you are going to be late picking up your child, please let us know as soon as possible.

- School Calendar & Closings:

We follow the same calendar as the Warwick Valley Central School District.

If the school district has a weather-related closing, Creative Kids will also be closed. If the school district has a one-hour delay, it does not affect the start time of Creative Kids. A two-hour delay will delay the start of school by one hour (9:00 class will begin at 10:00 and 9:15 class will begin at 10:15). Although a rare occurrence, if the school district has a three-hour delay, Creative Kids will be closed. Pick-up times remain the same in the event of a delayed opening. You will be notified in the morning via Brightwheel and email if there is a delayed opening or closing.

- Snack:

Snacks are provided by one child each day for the entire class. If it is your child's snack day, it will be indicated on the class's monthly calendar. Along with the snack, please include one gallon jug or small bottles of water only (no milk or juice), cups, and napkins for the entire class. Check with your child's teacher of any food allergies in the class. Please be sure to cut any fruit, cheese, etc. into bite-size pieces to avoid them being a choking hazard.

On your child's birthday, you are invited to come into the classroom to celebrate during snack time.

- Clothing:

Please be sure to dress your child in comfortable clothing, making sure they have the appropriate outerwear, as we spend time outside every day, weather permitting.

In the winter, please send your child with a hat and mittens (mittens are easier for the children to put on independently) along with their coat.

Please send in a spare set of clothes and if your child is not toilet trained, also send in diapers and wipes. Please label all belongings.

While we use smocks and washable paint, there are times where materials may stain clothing. Please be sure to send your child to school in clothes they do not have to worry about.

**Please return this page signed and dated for our records.
Thank you!**

I have read and understood the Creative Kids of Warwick policies.

Parent Signature

Date

Child's Name: _____