



MORNING STAR CONSULTANTS



INDIAN COUNTRY GRANT WRITING FIRM

REQUEST FOR PROPOSALS GRANT WRITERS



www.MorningStarConsultants.org



Applications

Grants

REQUEST FOR PROPOSALS

Morning Star Consultants is seeking Grant Writers for contract roles, **experience working in Indian Country is a must:**

Scope of Services: Tribal Housing, Social Services, Economic Development, Tribal Justice, Youth, Broadband, Sustainability, Energy, Conservation, and more

- Assisting in the planning, preparation, and submission of grant applications to funder.
- Review of funding request and updated changes.
- Coordinate with third party professionals (Architects/Engineers, Indian Health Service, and others) to provide the documents necessary to submit the application.
- Communicate with Client on project goals/plans, implementation schedule, budget, and narrative.
- Analyze budget and leverage to determine outcomes that will maximize the housing needs as well as the total project costs.
- Draft project narrative, budget, and other applicable components (including Resolution drafts, certifications, and others) for the submission of the funding proposal based on funding request requirements.
- Submission of the grant applications on or before the application deadline through grants.gov or other grant portals on behalf of Client.

Qualifications:

- Minimum of two years of experience drafting federal grant applications on behalf of Tribes or tribal entities.
- Associates degree or higher
- Excellent written and verbal communication skills; Must be willing to submit writing sample
- Ability to meet strict deadlines

Please send your resume or curriculum vitae, that includes a summary of your Indian Country grant writing experience, qualifications, expertise in specific scope of services, and availability via email to Krystal Cedeno, Director of Development - Morning Star Consultants LLC at Krystal.Cedeno@MorningStarConsultants.org.

For more information on Morning Star Consultants LLC please visit our website.