



www.36d5.com



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Licensed in ME RI CT MA



Free Market
Analysis
on your
current or
future
home

OPEN HOUSE PREPARATION

Checklist

Name

Date of Birth

Phone Number

Email

Address

Property Preparation:

- | | |
|---|--|
| <input type="checkbox"/> Clean surfaces | <input type="checkbox"/> Clean windows |
| <input type="checkbox"/> Declutter space | <input type="checkbox"/> Trim landscaping |
| <input type="checkbox"/> Repair damages | <input type="checkbox"/> Polish floors |
| <input type="checkbox"/> Stage furniture | <input type="checkbox"/> Remove odors |
| <input type="checkbox"/> Enhance lighting | <input type="checkbox"/> Update hardware |
| <input type="checkbox"/> Freshen up paint | <input type="checkbox"/> Improve curb appeal |
| <input type="checkbox"/> Organize closets | <input type="checkbox"/> Clear walkways |
| <input type="checkbox"/> Arrange artwork | <input type="checkbox"/> Tidy garage |

Marketing and Logistics

- | | |
|--|--|
| <input type="checkbox"/> Advertise online | <input type="checkbox"/> Provide brochures |
| <input type="checkbox"/> Print flyers | <input type="checkbox"/> Set up refreshments |
| <input type="checkbox"/> Schedule photographer | <input type="checkbox"/> Gather information packets |
| <input type="checkbox"/> Create virtual tour | <input type="checkbox"/> Create sign-in sheets |
| <input type="checkbox"/> Promote on social media | <input type="checkbox"/> Collect feedback forms |
| <input type="checkbox"/> Send email invitations | <input type="checkbox"/> Prepare promotional materials |
| <input type="checkbox"/> Prepare guest register | <input type="checkbox"/> Check event permits |