

Paisley City

Hall

PO Box 100

Paisley, OR

97636

541-943-3173

Paisley City

Council

Mayor

Keith Harra

Councilor

Stu Burgess

Councilor

Craig Delarm

Councilor

Travis Garner

Councilor

Wes Houston

Recorder

Melissa

Walton

AGENDA

Paisley City Council Regular Meeting

March 3, 2025

6:30 pm at City Hall

PUBLIC COMMENT: The Paisley City Council welcomes participation in each Council meeting. Public Comment is limited to matters under the jurisdiction of the City Council which are not on the posted agenda. Meetings may be recorded, and speakers are reminded to announce their names before commencing.

1.0 CALL TO ORDER / PLEDGE OF ALLEGIANCE

2.0 CONSENT CALENDAR

- Minutes February 3, 2025, RM
- Minutes February 7, 2025, SS
- Minutes February 18, 2025, SS
- February Invoices

3.0 BUSINESS Action/Consideration

- Diana Hadley – Lot Partition, needs Re-Surveyed
- Budget Calendar 2025-2026
- Earl Faunce-Paisley Refuge Church, Community Center Use
- Standard Operating Procedure Manual Update
- Resolution 2024-25-02 (030325), Transferring Funds from Tax Account to General Fund for Heaters and Training Expenses
- Water Cost Analysis
- Council Goals & Priorities

4.0 PUBLIC APPEARANCES

Public comments will be heard for any item NOT on the posted agenda.

5.0 REPORTS

- Public Works
- Mayor
- Recorder
- Committees/Boards

6.0 EXECUTIVE SESSION

Public Meeting Law authorizes governing bodies to meet in Executive Session in certain limited situations. O.R.S. 192.660. No action will be taken.

7.0 ADJOURNMENT

- Next Regular Meeting, April 7, 2025 @ 6:30 pm @ Paisley City Hall

If you require a sign interpreter, large print materials, or other accommodation, call (541) 943-3173 at least 72 hours in advance of the meeting date.

ZOOM ACCESS: www.zoom.com, meeting ID: **836 5383 7942**, password: **124130**

Although not anticipated, circumstances may require the Council make decisions at any official meeting. Agenda items without a specific time slot may be rearranged to make the best use of available time.

City of Paisley

March 3, 2025

Regular City Council Meeting

Paisley City Hall

Please Sign In

PRINT

SIGN

1. Melissa Walton

Melissa Walton

2. Craig Delam

Craig Delam

3. Ross Colahan

Ross Colahan

4. Earl Faunce

Earl Faunce

5. Dan Withers

Dan Withers

6. Tony Cardoza

Tony Cardoza

7. Stu Burgess

Stu Burgess

8. Eugene Ball

Eugene Ball

9. KEITH HARRA

Keith Harra

10. Weghor

Weghor

11. _____

12. _____

13. _____

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15. _____

16. _____

17. _____

18. _____

19. _____

20. _____

**City of Paisley
Regular Council Meeting
Minutes of March 3, 2025**

1. **Call to Order** Pursuant to notice published on the city website: www.cityofpaisley.net, and notice published at the Paisley Post Office and given to members of the Council, the Regular Council Meeting of the City of Paisley was held on February 3, 2025, at Paisley City Hall. Mayor Keith Harra called the meeting to order at 6:30 pm. Council members in attendance were Keith Harra, Stu Burgess, Craig DeLarm, and Wes Houston. Others in attendance were Eugene Beachler, Tony Cardoza, Earl Faunre, Dan Withers, Ross Colahan, Diana Hadley (via Zoom), and Melissa Walton, recording minutes.

2. **Consent Calendar** Keith Harra moved, Stu Burgess 2nd, to approve February 3, 2025, Regular Meeting Minutes. Voting aye: Keith Harra, Craig DeLarm, and Stu Burgess. Nay: none; motion carries. Wes Houston was not present yet.

Keith Harra moved, Craig DeLarm 2nd, to approve February 7, 2025, Special Meeting Minutes. Voting aye: Keith Harra, Craig DeLarm, and Stu Burgess. Nay: none; motion carries. Wes Houston was not present yet.

Keith Harra moved, Craig DeLarm 2nd, to approve February 18, 2025, Special Meeting Minutes. Voting aye: Keith Harra, Craig DeLarm, and Stu Burgess. Nay: none, motion carries. Wes Houston was not present yet.

Keith Harra moved, Stu Burgess 2nd, to approve February Invoices. Voting aye: Keith Harra, Stu Burgess, and Craig DeLarm. Nay: none; motion carries. Wes Houston was not present yet.

3. **Business**

- 3.1 **Diana Hadley – Lot Partition, needs Re-Surveyed** Ms. Hadley explained to Council that she had a survey done at 1031 West Street for a lot partition back in 2023. One portion of the lot was not surveyed correctly and needs to be redone. This lot line needs to be moved 5 feet. She has a surveyor coming on Wednesday, the 5th. Keith Harra moved to accept the change by moving the lot line 5 feet for the partitioning of the plot, Craig DeLarm 2nd. Voting aye: Craig DeLarm, Keith Harra, Wes Houston and Stu Burgess. Voting Nay: none; motion carries.

- 3.2 **Budget Calendar 2025-2026** Melissa presented copies of the proposed budget calendar. Keith Harra moved to accept the budget calendar as presented, Stu Burgess 2nd. Voting aye: Keith Harra, Stu Burgess, Craig DeLarm and Wes Houston. Nay: none; motion carries.

- 3.3 **Earl Faunce - Paisley Refuge Church, Community Center Use** Pastor Earl introduced himself and other members of the church. He discussed kids events they have held for the community and more that they are planning. They have a special, big project coming up; they will have contractors and workers available to help with

projects around the community. This will be a 3-day event. They would like to know about projects around town that need addressed. Stu mentioned a greenhouse the school has been talking about; they have some of the materials but not all. They will discuss this later at school. During this event, they will also hold a vacation bible school for the kids. They would like to use the community center hall for meals and maybe some of the evening gatherings. **Keith Harra moved, Craig DeLarm 2nd, to approve free usage of the community center for meals and gatherings during this event. Voting aye: Keith Harra, Craig DeLarm, Stu Burgess and Wes Houston. Voting nay: none; motion carries.**

3.4 Standard Operating Procedure Manual Update Keith Harra moved to accept the revised and updated SOP and emergency plan, Stu Burgess 2nd. Voting aye: Craig DeLarm, Stu Burgess, Keith Harra and Wes Houston. Voting nay: none; motion carries. Craig stated there is a fire hydrant at Clark Heglar's that needs to be replaced. Should have been done awhile ago. Keith stated we need to get a contract going and get that done asap. Craig stated there is also a fire hydrant at the fire hall that is leaking. Eugene stated he and Jerry had looked at that one and the shaft had sheared off. He will need to get a lift truck and equipment to dig it out.

3.5 Resolution 2024-25-02 (030325), Transferring Funds from Tax Account to General Fund for Heaters and Training Expenses This resolution is for transferring \$20,000 from the Tax Account to the General Fund. The money would be used for grant administration for the EPA grant, wall heaters for the community center along with training expenses. **Keith Harra moved to accept the proposed Resolution 2024-35-02 (030325) to move money from the tax account to the general fund, Craig DeLarm 2nd. Voting aye: Wes Houston, Craig DeLarm, Keith Harra and Stu Burgess. Voting nay: none; motion carries.**

3.6 Water Cost Analysis Table till April.

3.7 Council Goals & Priorities Table till April.

4. Public Appearances None

5. Reports

5.1 Public Work There was one application received from Tylen Babb for the part-time helper for Eugene. Mr. Babb can work until he starts at the Forest Service on May 18. Stu is a little uncertain after an incident during Mosquito Festival last year. Eugene will supervise Ty and be responsible for turning in his hours. **Keith Harra moved to hire Tylen Babb to help Eugene until Ty can no longer work for the City. At \$18 per hour at a max of 40 hours per month. Wes Houston 2nd. Voting aye: Keith Harra, Wes Houston, Craig DeLarm and Stu Burgess. Voting nay: none; motion carries.**

5.2 Mayor None

5.3 Recorder None

5.4 Committees/Boards None

6. Executive Session None

7. Adjournment Meeting adjourned at 7:30 p.m.

Next Meeting:

- Regular Council Meeting to be held April 7, 2025 @ 6:30 pm at Paisley City Hall.

Melissa Walton

Melissa Walton, Recorder

3/25/2025

Date

Approved,

Keith Harra

Keith Harra, Mayor

4/7/2025

Date