**MINUTES:** Summit Community Center Inc. Summited by Tammy Putnam.

Date: March 15, 2023

Time: 7:00 PM

Meeting Called to order by John Steitz

**IN ATTENDANCE**

John Steitz, President - John Zimmerman, Vice-President - Tammy Putnam, Board Member- Barbara Iwinski, Awaiting nomination for Treasurer.

**NOT IN ATTENDANCE**

Barbara VanValkenburg, Georgia Shafer, Wayne A Stinson. (Excused)

**APPROVAL OF MINUTES**

February minutes were presented by John Steitz, motion to approve by Tammy Putnam, seconded by Zimmerman: Voted all in favor.

**BOARD:** New business presented.

John Steitz submitted the resignation of Barbara Van Valkenburgh as Treasurer. Motion to accept by John Steitz, seconded by John Zimmerman, voted all in favor. Barbara Iwinski, nominated, by John Steitz as Treasurer seconded by Tammy Putnam, voted all in favor

John Steitz submitted resignation by Michele Schofell Motion to accept John Steitz, seconded by John Zimmerman voted all in favor.

**Update on the 1023 application:** by John Steitz, application was approved.

Documents provided to all present;: 501(c)(3) Letter of Recognition as Not for Profit.

**Update on Webpage upload Tammy Putnam:** information is being processed to accept donations on the website. All official documents have been uploaded to the website.

Discussion about need for Committees: Tammy Putnam nominated Wayne A Stinson to chair a Property Search Committee, seconded by John Zimmerman, awaiting acceptance by Wayne.

Public Information events and Community Center course presentations: John talked about using existing resources like Town Hall, Fire House and Summit Conservation Club, he is checking into the availability/schedule. All present were in accord

Virtual Meetings: John Steitz suggested we start making virtual meetings available to those who cannot attend, **on rare occasions**. Barbara Iwinski offered to assist with “Go to Meeting” or. “Zoom”.

**REPORTS:** Treasurer’s Report: by Barbara VanValkenburg: John Steitz handed out Balance Sheet for the account.

**ANNOUNCEMENTS**: Next meeting will be held on April 19, 2023, at 7:00 PM at Seventh Day Adventist Church.

CLOSING OF MEETING: Motion to close the meeting by John Steitz seconded by John Zimmerman, Voted all in favor. 8:10 PM