

## **Drop Off/Pick Up Procedures**

The goal of our Drop Off/Pick Up Procedures is to streamline these times to ensure we are respectful of everyone's time.

Drop off is done at 855am or 8am/830am if signed up for Before Care. Parents are to accompany their student to check in or wait till confirmation from school staff that child has been received and cleared for school entry.

Pick up is done at 3pm or 330pm/4pm if signed up for After Care. Students are picked up via car loop at the north end of the building by the cafeteria. The car loop is being instituted to quickly and safely get students to their families. If you do have a question for your student's teacher or behavior staff, please park up front and we will accommodate you.

Overall, these changes are meant to serve you, our families, more effectively and efficiently. If you have any questions, please contact Administration @ 321-349-0343.

\*\*\*\*Please remember that if anyone is going to be picking up your student besides the parent, that person needs to be listed on the enrollment form or the parent file documentation with the school with that person's specific details and dates they will be picking up.\*\*\*\*